

**Ozarka College Board of Trustees
Retreat and Regular Board Meeting
Minutes from May 21, 2009**

The Ozarka College Board of Trustees met on Thursday, May 21, 2009 at 12:00p.m. for the annual retreat and regular quarterly meeting. Lunch was served at 12:00 in the Administration Conference Room. The Board Members moved to the Board Room in the John E. Miller Building for the Retreat and business meeting. Board members Ben Cooper, Barbara Perryman, Bonnie Wyatt, Paul Weaver and Dennis Wiles were present. Paul Balentine and Sharron Mathis were unable to attend the meeting. College employees in attendance were Tina Wheelis, Scott Pinkston, Joan Stirling, Ron Helm, Michelle Gray, Wayne Wilson, Jenny Miller, Kim Lovelace, Deltha Shell and Nancy Dust.

Retreat:

Perkins Grant & Student Success Center – Jenny Miller, Student Success Coordinator gave an overview of the accomplishments of the Student Success Center and the Perkins Grant. She highlighted many of the activities in which the Student Success Center is active including:

- Tutoring (Peer, Professional, Faculty and Staff)
- Resume Workshops
- KUDER Testing
- Student Success Closet
- Interview Workshops
- Early Alerts
- 3 Newsletters (STEP to Retention, Student Success and Wiser Adviser)
- Drug and Alcohol activities (Fall Festival & Spring Carnival)

Higher Learning Commission/North Central Accreditation – Joan Stirling, Director of Planning and Special Projects, provided a PowerPoint presentation about the HLC/NCA reaccreditation process. She provided a summary and overview of the five criterion and the core components of each one along with an example of evidence for each of these.

Certified Nursing Assistant Grant & Career Pathways – Kim Lovelace, Career Pathways Director, provided a summary of the Career Pathways program which included a look at their goals and performance measures. She also discussed a new grant that was recently received to fund set up of a CNA lab in the Administration building.

Adult Education – Wayne Wilson, Director of Adult Basic Education, provided information about the funding for the Adult Education Program.

TRiO – Deltha Shell, Director of TRiO Support Services, provided information about the TRiO program guidelines and the retention rates for Ozarka's TRiO program.

Paul Weaver left the meeting at 2:45 due to other obligations.

Legislative Update – Tina Wheelis, Interim President and Vice President of Finance, provided the Board with a summary of information concerning Higher Education from the Legislative Session.

Area Reports

- Student Services – Ron Helm announce that enrollment is 5% ahead of last year's numbers. He also mentioned that UACCB has decided to offer an ACT scholarship for 19 and up. Our number and theirs previously, is a score of 24.
- Advancement – Karla Rush was unable to attend the meeting due to illness.
- Planning/Special Projects – Joan Stirling announced that the Perkins grant would be \$93,333 for the 2009-2010 year. She also mentioned that there are 40 High School students that were enrolled in the CNA program through the Partners for Care grant that are taking the CNA licensure test.
- Information Systems – No Report
- Human Resources – Tina Wheelis reported that interviews will begin for the Childcare I position and that the application period for the Math Instructor position has closed.
- Finance – Michelle Gray gave the Board a brief review of the Board of Trustee Tuition Waiver news article and the position of Ozarka College and our IRS liaison. She also noted that the Auditors have completed the yearly audit. Results appear to be favorable but will not be official for some time.

Budget Review – Tina Wheelis explained the Budget Book. She went through the budget book by each tab and discussed the information included under that tab.

Board Meeting

Barbara Perryman called the board meeting to order at 4:30 p.m.

Members present were Ben Cooper, Barbara Perryman, Bonnie Wyatt, and Dennis Wiles.

Member unable to attend were Paul Balentine, Sharron Mathis, Paul Weaver.

It was noted that Paul Balentine has submitted his resignation from the Board of Trustees to the Governor. His resignation is effective June 1, 2009.

Minutes from March 19, April 30, and May 5 meetings were approved unanimously following a motion from Dennis Wiles, and second by Ben Cooper.

Bonnie Wyatt made a motion for the Board to enter into Executive Session to discuss personnel issues. Dennis Wiles seconded the motion. Motion carried. The Board invited Tina Wheelis to stay for the discussion.

Barbara Perryman called the meeting back to order at 4:56 p.m.

Dennis Wiles made a motion that the Board of Trustees go on record as commending Karla Rush for her service as chair of the Presidential Search Committee and for her previous service as Interim President and also commending Tina Wheelis for her service as Interim President. A letter will be sent from the Chair of the Board to both Karla Rush and Tina Wheelis with copies

placed in their personnel files. Ben Cooper seconded the motion. The motion passed unanimously.

The following action items were unanimously approved by the board:

- Approval of the 2009-2010 Budget (Motion by Bonnie Wyatt, Second by Dennis Wiles)
- Approval of new hires (Motion by Ben Cooper, Second by Bonnie Wyatt)
 - Eric Smith, Culinary Arts Instructor
 - Richard Dawe, Ph. D., President
- Approval of Year-to-date Finance Report (Motion by Bonnie Wyatt, Second by Dennis Wiles)

Dennis Wiles made a motion to adjourn the meeting. Bonnie Wyatt seconded the motion. The motion carried.

Meeting dismissed 5:25 p.m.

Submitted by Nancy Dust