

**Ozarka College Board of Trustees
Regular Board Meeting
Minutes from September 17, 2009**

The Ozarka College Board of Trustees met on Thursday, September 17, 2009 at 4:30 p.m. for the regular quarterly meeting. Board members Barbara Perryman, Ben Cooper, Bonnie Wyatt, Bob Evins, Larry Sullivan, Paul Weaver and Dennis Wiles were present. College employees in attendance were Dr. Richard Dawe, Tina Wheelis, Scott Pinkston, Joan Stirling, Ron Helm, Karla Rush, Mike DeLong, Gin Brown, Holly Ayers, Michael Orf and Nancy Dust. Stephens, Inc. representative Jack Truemper was also in attendance.

Board Meeting

Barbara Perryman, Chair called the board meeting to order at 4:30 p.m.

Barbara Perryman welcomed new Board of Trustee Members Bob Evins and Larry Sullivan to the Board.

Minutes from May 21, 2009 meetings were approved unanimously following a motion from Larry Sullivan, and second by Bob Evins.

Action Items

Appointment of Board of Trustee Officers

A motion was made by Dennis Wiles to appoint Ben Cooper as Chair of the Board of Trustees. The motion was seconded by Paul Weaver. The motion was unanimously approved.

A motion was made by Bonnie Wyatt to appoint Dennis Wiles as Vice-Chair of the Board of Trustees. The motion was seconded by Bob Evins. The motion was unanimously approved.

A motion was made by Paul Weaver to re-appoint Bonnie Wyatt as Secretary of the Board of Trustees. The motion was seconded by Dennis Wiles. The motion was unanimously approved.

Open Study Session

Dr. Richard Dawe introduced Jack Truemper, a Bond Consultant, from Stephens, Inc. to the meeting attendees. He noted that Mr. Truemper would be available to answer questions concerning the bond issues that would be discussed.

Dr. Richard Dawe discussed the need for a larger facility in Mountain View. He discussed the need for additional classrooms and office space as well as a student center to allow a place for students to study and wait for their classes. He expressed the need to have our nursing students housed in our own facility as well. The proposal for a larger facility in Mountain View would cover these needs as well as provide additional parking and space.

The Board was presented with a proposal from Stephens, Inc. including three options, each with two scenarios to either issue new bonds or restructure the 2002 bond issue. Dr. Dawe led the

board in a discussion of these options and scenarios which would provide funds to build an additional building at Mountain View.

Mountain View Site Building

Paul Weaver made a motion to approve restructuring the existing Bond debt in an estimated additional bond revenue of \$1,090,000 for construction funds. (Option 2, Scenario 2 of the Stephens, Inc. proposal) Bonnie Wyatt seconded the motion. The motion was unanimously approved.

Ben Cooper made a motion to approve the administration to proceed with selection of an architectural firm to provide architectural and other contractual services. Bob Evins seconded the motion. The motion was unanimously approved.

Appointment of Board of Trustees Academic Affairs and Finance Committee Members

Bonnie Wyatt made a motion to appoint Trustees Barbara Perryman, Larry Sullivan and Paul Weaver to serve on the Academic Affairs Committee and to appoint Trustees Ben Cooper, Bob Evins, and Dennis Wiles to serve on the Finance Committee. Dennis Wiles seconded the motion. The motion was unanimously approved.

Personnel

Paul Weaver made a motion to approve new hires:

- Jamie Fowler – Caregiver Technician effective June 1, 2009
- Anthony Burkhammer – Mathematics Instructor effective August 5, 2009
- Crystal Gillihan – Instructor/Nursing/Respiratory Therapy effective August 10, 2009

Larry Sullivan seconded the motion. The motion was unanimously approved.

Finance

Dennis Wiles made a motion to remove Dr. Johnston from the College bank checking account signature cards and replace with Dr. Dawe. Bonnie Wyatt seconded the motion. The motion was unanimously approved.

Tina Wheelis presented the end of the month and year-end financial reports to the Board.

Bob Evins made a motion to approve the end of the month and 2009 year-end financial reports. Ben Cooper seconded the motion. The motion was unanimously approved.

Dr. Dawe led the Board in a discussion about needed repairs for the roof of the John E. Miller building. Tina Wheelis explained that the College had received \$375,000 from the American Recovery and Reinvestment Act of 2009 to be used on facility repair. The discussion included the bid process for ARRA funds and the architectural firms that have been interviewed for this job.

Paul Weaver made a motion to approve the administration to proceed with selection of an architectural firm to provide architectural services for planned repairs to the John E. Miller building roof. Bob Evins seconded the motion. The motion was unanimously approved.

President's Report

Dr. Dawe expressed his thanks to the Board for giving him the opportunity to serve as President of Ozarka College. He also commented on the quality and professionalism of the staff at Ozarka College.

Audit Report for year ending June 30, 2008

Dr. Richard Dawe told the Board that he, Tina Wheelis and Michelle Gray had attended the Legislative Joint Audit Committee meeting on September 10, 2009 to learn from the process. He noted that the College audit had a few minor verbal comments but no findings. Attending the committee meeting provided an opportunity to learn from findings at other colleges.

New Training and Education Opportunities

Dr. Richard Dawe discussed offering new technical courses through Continuing Education to test these programs before implementing new certificate or degree offerings. He mentioned potential classes in the plumbing, welding, surveying and new energy areas. He also mentioned that the College was interested in expanding offerings in the Fulton County area with night classes in the Salem and Mammoth Spring schools.

Dr. Dawe also noted that he had met with four other College Presidents and Chancellors to discuss the possibility of forming a Northern Arkansas Consortium. He said that grant funding is more likely to be awarded to those involved in partnerships and collaborative groups.

He also mentioned that Gerald Cooper, Superintendent of Melbourne Schools has shown him facilities that might be used for technical training labs.

Dr. Dawe said that he was very interested in providing training that could create new jobs in the region. He mentioned Aviation Technology as one possibility and discussed the Aerospace Consortium that was formed by several Arkansas Community Colleges.

College Security

Dr. Dawe provided the Board with information concerning an alleged assault on campus and the security measures that have been taken to make the College more secure. Video cameras have been installed in common areas and unsupervised areas are now locked at 4:30 pm. There are still several supervised areas including computer labs on each site that students can utilize for school work and study.

Recycling Program

Dr. Dawe updated the Board on the progress of the recycling program. He explained that currently the College is recycling paper and cardboard and will continue to implement the plan in stages at all sites.

Chair Barbara Perryman took a moment to welcome Dr. Dawe to the Board meeting, as it was his first meeting since taking over as the President. She expressed that it has been a pleasure to work with him and that they appreciated him very much.

Area Reports

Dr. Mike DeLong, Academic Affairs

Dr. DeLong reported:

- The spring and summer schedule are in process
- There is discussion about an EMT program is being offered at the Calico Rock Fire Department
- The Two-year CAO's are working toward an AA in Business to articulate to the Four-year schools in Arkansas
- The College is looking at offering classes in the evenings at Mammoth Spring and Salem High Schools

Dr. DeLong invited the Board members to attend a reception at Citizens Bank in Mountain View for the "Off the Beaten Path" artist tour.

Ron Helm, Student Services

Ron Helm reported on fall enrollment information. He highlighted the following:

- Students by counties
 - Izard 29%
 - Sharp 27%
 - Stone 24%
 - Fulton 11%
- Students by campus
 - Melbourne 28%
 - Ash Flat 18%
 - Mountain View 15%
 - High Schools 7%
- With the number of applications currently received the enrollment for the spring semester should be good
- The College has a record enrollment of 1364 and an FTE of 913

Joan Stirling, Planning and Special Projects

Joan Stirling reported:

- The Planning Results manual has been completed and copies are available for anyone interested in reviewing the results
- The results show that Ozarka College completed 95% of what we "planned"
- The Self-Study Report will be brought to the Board for approval next May
- Writing of the Self-Study will occur in October, consolidation in November and revisions in December, January and February
- The HLC Committee of Consulting Evaluators will be here in November of 2010 to verify that the self-study is correct

Scott Pinkston, Information Systems

Scott Pinkston reported:

- A transformer blew on Sunday, September 13 which caused the Administration and Career Pathways buildings to be out of power until mid-morning on Monday, September 14
- Microphones and speakers have been installed in the Board Room to allow meetings to be recorded

Tina Wheelis, Finance

Tina Wheelis reported:

- DeLynne Duerkes will be the Administrative Specialist I at Ash Flat
- The position held by Lesa Bull will be advertised after an appropriate amount of time has lapsed

Dr. Dawe took a moment to address the Board of Trustees about the death of employee, Lesa Bull. He noted that Lesa was an excellent employee that took great pride in working at Ozarka. The College will miss her. He also provided times for visitation and funeral services.

Dennis Wiles made a motion to adjourn the meeting. Ben Cooper seconded the motion. The motion carried.

Meeting dismissed 6:45 p.m.

Submitted by Nancy Dust