

Minutes
Planning and Assessment Council
11/11/11

Attending: Michael Orf, Chris Lorch, Holly Ayers, Scott Pinkston, Joan Stirling, Mike DeLong, Ruby Johnson, Tina Wheelis, Katherine Langston

1. Policy revision as proposed was approved by all following a motion by Katherine and second by Holly.
2. Joan handed out yearly planning reports by area to each responsible person showing red/yellow/green/completed status for items in the planning manual and asked everyone to review, update, and proceed with yearly planning.
3. The timeline was reviewed through current expectations with the following comments/revisions:
 - a. In-service/faculty in-service – completed
 - b. Conversations with individual PAC members – in progress: form completed and handed out in Administrative Council; Holly and Joan to follow-up
 - c. Speaker from a model college – conversation was held about Bill Luce from NWACC. It was concluded that a request to an faculty member recommended by Bill to speak on the learning college transition at NWACC and to Bill to speak on supervising employees for supervisors following fall in-service from 12 – 2:30 (approximately each one hour).
 - d. Blog on selected short articles will begin in January
 - e. Mini articles about the blog articles in the Campus News will begin in January
 - f. Discussions in Administrative Council – in progress; 5 to date
 - g. Learning College Library collection – Mary Ellen currently making a list
 - h. Professional Development on Outcomes Assessment – Magna Webinar still under discussion
4. Continuation of identifying outcomes
 - a. See Attachment submitted as minutes for changes in red
 - b.