

PAC Meeting
2/10/12
12:30 pm

Attendees: Dr. Richard Dawe, Dr. Mike DeLong, Ron Helm, Joan Stirling, Holly Ayers, Michael Orf, Chris Lorch, Suellen Davidson, Scott Pinkston, Nancy Dust, Tina Wheelis, Ruby Johnson, Kathryn Langston

HLC Site Visit

Dr. DeLong opened the meeting with information about the HLC site visit for online education. Our focus is to provide online offerings to our service area; not focused on outer areas. He noted that the PAC will meet with the visiting team at 1:15 and possibly 3:45 on Monday, February 20.

The focus of this discussion will likely be on assessment and the process of implementing new courses. Discussed student evaluations.

Academy Timeline

Joan asked when the blog would be ready. Holly noted that information is ready to be added. Scott will need to have time to work on this. Dr. Dawe asked for conversation to prioritize the needs. What do we need to address this? Is the blog a priority? Scott asked that we wait till Amber gets here to see if she can assist with this.

Holly suggested that the information be sent by email to start with.

Mary Ellen is making a list of the books available in the library for professional development.

Professional development – Speaker cancelled for January in-service. Joan asked for Holly's input. She noted that at this time, a general speaker would not be helpful at this time. A focused consultant would be more useful. Chris noted that a content focused consultant would be more beneficial.

Holly noted that a Skype meeting with a consultant that had reviewed the outcomes work would be beneficial.

General Education Outcomes Revision committee has been assigned. Members are Holly, Ruby, Chris, Michael, David, Brad, Cheri, Rodney, Jeremy, Joanna, and Amber M.

Redesign of several courses has been completed and many are in progress.

Student Services has scheduled meetings to identify student learning outcomes for their department.

Quick Assessment

Joan noted that Holly had provided an assessment of the CCSSE report that was sent out.

Joan provided a handout that identified some examples of how the 13 Promising Practices listed by CCSSE are being addressed at Ozarka. She asked that other examples be provided for updating the handout.

Discussion:

- How compass prep will be implemented.
- Could have a day for new student registration, orientation, compass prep, compass testing, etc at each site.
- Can registration be cut off before classes start? Probably not.
- Mandatory orientation.
- Modeling UACCM for new student registration; the VPSS at UACCM oversees the process.
- Harder, but important for student success.
- Good idea, but the problem will be that you have to tell some people no.
 - Last chance qualifier; an opportunity to go to any site to complete the process.
- What if first two days of the semester were orientation?
- All applicants are currently added as students.
- Orientation is required.
- Report on later registrants and success.
- Ability to benefit – cut scores – been halted by the state.

Attendance – Dr. Dawe asked if everyone was taking attendance. There is a report in Sonis to check on attendance.

- Early Alert discussion. What is the process? How is it being handled? How is it followed up? How do we make progress on this? Advisors dedicated to intrusive advising for early alerts. Students should be directed to their advisors. Beginning of the semester, faculty are tied up in meetings.
- Students should not be advised by anyone other than their advisor. Issues with this would be availability.
- Possible advising team for the first semester.
- Possible secondary advisor.
- Dr. Darling provided a list of things to be reviewed after her evaluation.
- Emails when students are advised help.
- Summer registration – anyone – Advisors are then assigned during the student orientation.
- Mandatory attendance for orientation process with a backup option.
- Cannot register if they do not attend orientation.

Further discussion on mandatory orientation will be scheduled for another date and will include more student services personnel. Ron and Zeda will begin this meeting. March 9 at 8:30-10:30.

Look at meeting requirements during the first week/two weeks of the semester. Not have in-service the first week of the semester.