

PAC Meeting
May 17, 2011
8:30 a.m.

Attendees: Dr. Richard Dawe, Joan Stirling, Dr. Mike DeLong, Michael Orf, Kathryn Langston, Zeda Wilkerson, Scott Pinkston, Holly Ayers, Ron Helm, Suellen Davidson, Trish Miller, Gin Brown, Tina Wheelis, Nancy Dust

- 5.2 Maximize CE Program and educational seminars
 - 5.2.1 Number of events 1 Mike DeLong with Joan's assistance
 - 5.2.1.1 David Diggs – Campus Contact In Louisiana - Service Learning
Sharing cost? Dr. Dawe noted that the College should be willing to pay for the speakers and provide the service to the Co-op and schools.
Could partner with other community colleges
 - 5.2.2 Speakers with communities and businesses
Offer organizations the opportunity attend when seating is available
Advertise or Invite as appropriate
Offer as a benefit
Number = 2
 - 5.2.3 complete
- 5.3 Promote service learning and volunteerism in the classroom
 - 5.3.1 Ron – measure service day – number 4
 - 5.3.1.1 complete
 - 5.3.2 Provide professional development and resources for instructors for service learning
Michael Orf – provide speaker, number 1
- 5.4 Encourage employee engagement and impact
 - 5.4.1 Conduct an Economic Impact Study – Complete
 - 5.4.1.1 Complete
 - 5.4.2 Promote volunteerism at the employee level Joan Stirling – give service award – that person could be submitted annually for the Governor's award for volunteer of the year –
Measure –employee selected – number 1
 - 5.4.3 Increase employee interaction with students outside a of class at sponsored events
Discussion – adding language to contracts to faculty and other employee contracts for college-community support – expectation of faculty and staff to participate in at least 1 event per year
Identify one opportunity on each campus per year – Mike DeLong
- 5.5 Provide leadership in poverty reduction
 - 5.5.1 identified
 - 5.5.1.1 identified
 - 5.5.1.2 identified
 - 5.5.1.3 identified
- 6.1 Enhance service are partnerships
 - 6.1.1 enhance high school partnerships One additional school (Cave City)

- Highland is interested in the Criminal Justice program or CNA
- KPI – How many courses at each high school are we teaching?
- Articulation agreements with the high schools
- Compass test installed on computers and Highland – Career Coach – ACT class
- Hybrid program with high schools (AP/Concurrent)
- 6.1.2 Develop additional internships (clinical, HIM practicum) –
Hosting interns
- 6.1.3 Work with the local WIB to grow programs
Dr. Dawe – member of board – maintain an awareness – nothing at this time
Include our curriculum in their database – in kind letters when needed
- 6.1.4 Provide for cooperative professional development
1 event with Co-op - Joan
- 6.2 Enhance regional and state partnerships
- 6.2.1 Continue with active role in AATYC and NATYCC
Active role – 2
- 6.2.2 4 active relationships
- 6.2.3 Partner with area colleges – submit EEOC Grant (Deltha)
- 6.2.4 ASU Bachelors Program – start in the fall – 1 additional program – Mike DeLong
- 6.2.5 Develop additional grant consortia proposals– number of proposals developed – 1 - monitor
- 6.2.5.1 NATYCC to develop additional proposals – Joan Stirling – 2
- 6.2.6 Identify sites for internships – Ruby – 5
- 6.2.7 Research Clinton School partnerships – Joan – 1 report
- 6.2.8 TRiO
- 6.2.9 Academics – Per year – 2
- 7.1.1 REDI – was NCARED – Dr. Dawe is involved – hosting the summit – 1 activity
- 7.1.2 CPI Career Readiness Certificate – workforce services refers people to the college for Work
Keys/KeyTrain and Career Readiness Certificate – small businesses are not usually interested
Assessment for technical program? Register through workforce service and the state will pay
for the test
Every student that completes a certificate or degree should have a resume
Incentivize students to take it
Measure – increase Kim's number
- 7.1.3 Career day events - complete
- 7.2 Generate new ideas to promote economic development
- 7.2.1 **Delete** - Identify ways to promote the area
Target –
Identify one or two ways over the year that we have done
- 7.2.2 Establish a career education and counseling center
When we have a new student services center (in the future) – dedicated, staffed career center
Explore and look at model institutions – Visit 3 model institutions – Ron/Zeda
- 7.2.2.1.1 Contact colleges that have established.....

Move 7.3 and 7.4 under 7.2

Move 7.2.3 under the 7.3 heading

Small business improvement center

7.2.2.3 (7.3) – Enhance relationships with employers

7.2.2.4 (7.4)

7.4.1 Establish a general entrepreneurship class – maybe being captured in the Small Business Management class – maybe a continuing ed course
Poll students to see what they didn't get in the SBM classes – research the Ent. Courses of other colleges and compare to our SBM - Review existing courses and programs – do gap Analysis