

Instructional Council Meeting

Minutes of April 12, 2007

The Instructional Council met on Thursday, April 12, 2007 on the Ozarka College campus in Melbourne. Members present were Mike DeLong, Ruby Johnson, Rex Whitfield, Judy Cannady, Gin Brown, Kathryn Langston, Mary Ellen Hawkins, Sandra Miller sitting in for Wayne Wilson and Karen Overturf. Those absent were Michael Orf and James Spurlock.

Mike DeLong called the meeting to order at 8:30 a.m. Minutes of the last meeting were read. Motion was made by Ruby Johnson to approve minutes as written with a second by Judy Cannady. Minutes were approved.

Karen Overturf told those that are attending the North Central Association annual meeting in Chicago that their airline tickets are here and can be picked up whenever they're ready.

Mike DeLong reported that the fall schedule was up and ready for the students to start registering. Printed copies of the schedule are in process and should soon be available. Also, the 2007-2008 catalog is currently in the bidding process and hope to be sending it to the printer soon.

DeLong also reported that all budgets had been approved as submitted. Also, that the college was looking at the possibility of raises for faculty and classified staff.

Some information reported that was discussed at the recent Assessment Conference in Jonesboro was (1) better use of timelines, (2) revamping assessment committee, (3) not having to take the CAAP test, (4) classroom assessment techniques, (5) task force on committee functions.

Report from the Administrative Council was (1) an RN has been hired for teaching the LPN classes at Ash Flat, (2) Dr. J wants to have a task force on committee structure, employee handbook and board handbook, any one that is interested contact Dr. J, (3) April 25 in Administrative Professionals day with a luncheon with the president, (4) the gala raised \$7,000 for the Foundation, (5) the Wally Pittman scholarship is ready for funding, (6) there was a good turnout at the art mobile that was on campus last week and (7) there will be dental insurance available in July for employees.

It was asked if there was some way that the transfer electives on students' transcripts could be more specific. DeLong said he would talk to Scott Pinkston and see what could be done.

Ruby Johnson also asked what needs to be done to change the RN degree from an AAS to the ADN that it should be. She and DeLong will be checking into it.

Roundtable discussion: (1) Karen reported that the CAAP testing had been completed, and the NATEF was to be done soon and that all classes were currently doing classroom evaluations. (2) Ruby reported that the Ash Flat and Mountain View site visits for the LPN program are scheduled to be in May. (3) Kathryn reported that during the summer Office 2007 would be installed on all computers, (4) Sandra reported that the 2006 highest score on GED in Arkansas

was from Ozarka. The Adult Department has decided to discontinue Springfest and possibly do a reception after graduation for GED students instead; (5) Rex has suggested that the fall schedule be released two week before students can start registering for classes so everyone can have a chance to see the schedule and make any changes that need to be made. There are currently no required science classes offered in Ash Flat for summer he's still looking for an instructor; (6) Mary Ellen reports that the library has been updating their online databases; (7) Gin reports that there is more need for College Success classes if possible, asked about the possibility of changing a couple of English classes around to better serve the students in Mountain View, reminded us of the upcoming Folk Festival in Mountain View and also the Bill Younger Community Service Award; and (8) Judy reported that the College Success class committee was going well and requested time for a tutorial on online classes during the faculty in-service week.

The meeting was then adjourned at 10:00 a.m.

Minutes respectfully submitted by,
Karen Overturf