



Self Study Sub-Committee Meeting Minutes

Criterion 5: Engagement & Services

John E. Miller Building, Room C116

May 8, 2009

The meeting began at 1:00 p.m. Those in attendance were as follows:

- Tracy Cone, Co-Chair
- Gin Brown
- Stacy Dale
- Rick Dowdle
- Joyce Goff
- Richard Williams

Brown presented information to the committee on Component 5C: *The organization demonstrates its responsiveness to those constituencies that depend on it for service.* Handouts were distributed to all members present.

Goff presented information to the committee on Component 5D: *Internal and external constituencies value the services the organization provides.* Handouts were distributed to all members present.

Cone provided a brief overview of the evaluative writing portion of the process. It was recommended by the group that the co-chairs provide some information via email from the previous self studies as well as the suggestions for improvements that were made by the last visiting team.

The next meeting will be scheduled at a later date during the fall semester. The meeting was adjourned at 2:05 p.m.

Minutes prepared by: Amy Pinkston