



Self Study Sub-Committee Meeting Minutes

Criterion 5: Engagement & Services

John E. Miller Building, Room C116

March 13, 2009

The meeting began at 1:00 p.m. Those in attendance were as follows:

- Sandra Miller, Co-Chair
- Tracy Cone, Co-Chair
- Ron Helm, Liaison
- Rick Dowdle
- Connie Esparza
- Joyce Goff
- Mimi Newsome
- Amy Pinkston
- Richard Williams

Esparza and Williams used a PowerPoint presentation to inform the committee on Component 5A: *The organization learns from the constituencies it serves and analyzes its capacity to serve their needs and expectations.* Handouts of the presentation were also distributed to all members present.

Pinkston used a PowerPoint presentation to inform the committee on Component 5B: *The organization has the capacity and the commitment to engage with its identified constituencies and communities.* Handouts of the presentation as well as the 2008/2009 Ozarka College Planning Manual containing information on criterion 5 were distributed to all members present.

Cone reminded members to complete the Critical Incident Questionnaires (CIQ) and return it to her. Cone also reminded the committee that presentations on Criterion 5 Components C and D would be conducted at the next meeting.

The next meeting was scheduled for April 10, 2009 at 1:00. The meeting was adjourned at 2:10 p.m.

Via email, the next meeting date was changed to May 8, 2009 at 1:00 p.m.

Minutes prepared by: Amy Pinkston