

President's Consultation Council Meeting
April 27, 2010
8:00 a.m.

Attendees: Dr. Richard Dawe, Joan Stirling, Dr. Mike DeLong, Ron Helm, Karla Rush, Scott Pinkston, Michael Orf, Holly Ayers, Jenny Miller, Ruby Johnson, Kathryn Langston, Stephen Baltz, Nancy Dust

Joan gave an overview of the progress that has been made toward developing the strategic priorities for the College. She added that now the strategic priorities will be defined and supporting strategies will be established to achieve the priorities.

Dr. Dawe explained that the particular strategic priorities that we are working with today are ideas that have evolved from the Administrative Council and the Planning and Assessment Council (PAC). They have not been finalized therefore any other suggestions are welcome. The Board of Trustees will help develop and approve the strategic priorities for Ozarka College.

Joan provided a starting point for the brainstorming process with a proposed sentence to define each Strategic Priority. The committee worked through the process and agreed upon the wording for the definition of the seven priorities.

Community Engagement and Service

Proposed: There will be mutual engagement between the College and the Communities, leading to successful service and resource identification for the Communities by the College and the College by the Communities.

Final: Ozarka College will promote mutual engagement and dialogue within the four county region to achieve effective service and resource development.

Continuous Improvement

Proposed: Ozarka College will regularly assess itself, use this assessment to improve and to plan and budget for the future, resulting in continuous improvement of its policies, procedures, programs, services, resources, and employee and student performance.

Final: Ozarka College will utilize assessment as a catalyst for continuous improvement.

Efficient and Effective Management of Resources

(Change Efficient and Effective Management of Resources to Management of Resources.)

Proposed: Ozarka College will manage its human, physical, financial, and technological resources in a way that best conserves funds and utilizes employees time and effort.

Final: Ozarka College will ensure effective and efficient management of its resources in support of the College mission.

Student Success

Proposed: Ozarka College will be a learning-focused institution with students who are well-resourced; engaged; and readied for transfer, life-enhancement, and /or the workforce.

Final: Ozarka College will be a learning-centered college preparing students for transfer, workforce and life enhancement.

Access to Education

Proposed: Ozarka College will provide easy access to adult education, continuing education, and certificates and degrees of the two-year institution. The college will seek ways to connect high schools to the College and the service area to four-year degrees.

Final: Ozarka College will ensure access to life-changing educational opportunities.

Collaborative Partnerships

Proposed: Ozarka College will explore relationships with other colleges and universities, high schools, agencies, business, and foundations to provide the best possible opportunities for the members of its service area.

Final: Ozarka College will develop and maintain supporting partnerships to provide opportunities for the four county region.

Workforce Training and Economic Development

Change Strategic Priority to Workforce and Economic Development.

Proposed: Ozarka College will explore ways to enhance economic development, reduce poverty, and provide for workforce training in order to enhance the economic viability of the region.

Final: Ozarka College will provide leadership and services to enhance the economic viability of the four county region.

This concluded the planning portion of the meeting.

Dr. Dawe provided the draft agenda of the next Board of Trustee meeting which will be a combined planning session and meeting. Division chairs are invited to attend if available.

The Board meeting will consist of an Open Study session which is a formal process that the board enters into to allow discussion. The Board will discuss the strategic priorities and strategic planning during this time.

After recessing for a lunch break the Board will reconvene for a regular meeting and will cover:

- New hires for open positions
- Finance Committee meeting update – Tina will have this meeting on May 6. The committee members will discuss the items that will be financial action items that concern the designated reserve balance, year-end cash allocation, tuition and fee structure, adjunct faculty salary and travel reimbursement rates, cost of living adjustment, approval of end of month and year end financial report and the 2010-2011 Budget.
- Designated reserve – The College is planning to ask the Board to approve an eight percent designated reserve. If the funding is cut or there are unfunded requirements, the Board will be asked to approve the transfer of funds or expenditures.
- Year-end cash allocation – If funds are available (unused) at the end of the year, a percentage will be added to the physical plant and the rest will be applied toward next year's budget.
- Tuition and fee structure – The legislature is considering passing legislation that governs the increase of tuition by colleges and universities. The colleges and universities are all considering tuition increases for the 2010-2011 year. Ozarka is considering a three percent increase in tuition to ensure necessary funding required to support our students. Ozarka receives approximately 71 percent of adequate funding by the state with no tax base support other than in Ash Flat. The previous budget cut in 2009-2010 has resulted in reduced levels of funding from the state for 2010-2011.
- Fee structure – We will not recommend raising our fees (other than passing on the increase in the nursing program testing fees)
- Adjunct faculty salary and travel reimbursement rate – We have been discussing the possibility of raising the adjunct pay rate to \$500 per credit hour for adjuncts. The travel reimbursement option for adjunct faculty will be reconsidered and we plan to discontinue the travel reimbursement for adjuncts with the exception of clinical instructors. This would help offset the cost of raising adjunct pay to a level that would be more competitive throughout our region and the state.

Discussion: Holly Ayers asked if we would be considering the higher class make number of ten instead of eight. Dr. DeLong said that yes, the number would be increased to ten which is more consistent with other institutions and will be more effective.

Michael Orf mentioned that with adjunct faculty making \$500 per credit hour is would cause them to make \$500 for a College Success class while a full time faculty member would make \$300 for that class. Dr. Dawe and Dr. DeLong agreed that the overload policy and the number of full time faculty need to be addressed.

- Cost of living adjustment – Recommending a two percent COLA for the employees.
- Year to date and end of month financial reports
- 2010-2011 Budget approval
- President's Evaluation and Contract

Joan Stirling asked that the Self-Study report be added to the Agenda.

The meeting adjourned at 9:40 a.m.