

**President's Consultation Council  
Meeting  
December 1, 2011  
3:00 pm**

**Attendees:** Dr. Richard Dawe, Dr. Mike DeLong, Tina Wheelis, Joan Stirling, Scott Pinkston, Suellen Davidson, Nancy Dust, Michael Orf, Ruby Johnson, Holly Ayers, Chris Lorch

**Absent:** Kathryn Langston

Dr. Dawe led a discussion of the items that will be addressed at the next Board of Trustees meeting on December 15, 2011.

Minutes – no changes requested

Area reports have been moved to the beginning of the meeting.

**Action Items**

**Personnel**

- New hires were discussed
- Termination of an employee

**Finance**

Year-to-date financial report

Tina provided a brief review of the financial statements. The reports are still in the process of being prepared due to the early date of this meeting.

Dr. Dawe took a moment to note that Richard Weiss from DFA has sent a memo warning of the potential for federal funds to be cut. At this time, we do not expect any particular cut but must be prepared for this possibility. Additional state funds are not available to offset any cuts.

**Facilities Master Plan**

Dr. Dawe provided a brief overview of the facilities master plan. We will have presentation materials for the meeting.

**Act 1494 of 2009 – Energy Efficiency in construction and renovation**

Dr. Dawe explained that we are required to adopt and follow the guidelines of Chapter 4 of this Act.

**Childcare fees**

Dr. Dawe noted that he did not feel this should be an action item but since it has been handled this way in the past, we will continue this process. The fee has not been increased since July of 2007 and the OKA has been operating at a loss for several years. Due to mandated changes in childcare laws, additional caregivers will need to be hired.

**Policy 4.11 Assessment Standards**

The changes are an update of the existing policy to more accurately reflect the needs of the College. No changes requested.

#### **Policy 4.28 Conflict of Interest for Sponsored Scholarly Activities**

Joan provided information about the need for this policy. This is basically for grants and specifically the National Science Foundation. We do currently have a grant submission with the National Science Foundation. No changes requested.

#### **Naming/Dedication of the Ozarka College – Mammoth Spring site**

Dr. Dawe commented that this is being considered because JoKay Smith was not only an icon in the region but played an instrumental role in getting the Mammoth Spring site up and going. He feels that this is an appropriate monument to her memory.

- Michael Orf asked if there is precedent for this process.
- Dr. Dawe noted that at this time there is no precedent but a policy should be developed.
- Ruby Johnson commented that JoKay's family would be appreciative of this memorial.

Discussion resulted in the agreement that precedence needs to be established for naming opportunities in the future.

#### **Items for discussion**

Trustee development and travel

Discussion information was provided in the Board book for review. Dr. Dawe provided additional information about this topic as it would be addressed with the Board. He noted that professional development is worth the investment when possible and that it is considered normal and expected practice to sustain a healthy Board of Trustees.

Amphitheatre progress report

The Architects are working with the low bidder to get within the budget. We will need to file an extension with ANCRC for the grant timelines.

Ozarka Kids Academy construction report

- December 20 – Scheduled completion of new building.
- Renovation of existing building is scheduled to be completed by February 15.
- Ribbon cutting ceremony in coordination with the city will be scheduled.

City/Ozarka tax proposal status

We are planning for a February or March vote on the tax once the City Council has approved the ordinance.

Possible Aviation, Agriculture, and Fine Arts program

Dr. Dawe discussed program ideas. He noted that in survey information from Scott and Joan provide results from current Ozarka students about programs in which they have interest.

#### **Area Reports**

Scott Pinkston reported on the BTOP construction schedule.

- Dirt work finished January.
- Building completed in March.
- Connected summer/fall.

Holly Ayers – Hawkes training will be held tomorrow. We will review curriculum, review results from this year, and discuss diagnostics. Holly also noted that the Pre/Post test goes away in the summer.

Suellen Davidson

- Holiday event is Friday from 4:30-6:30.
- Foundation Board Meeting will be Monday, December 5.

Ruby Johnson

Ruby is serving on a Task Force appointed by the Arkansas State Board of Nursing in reviewing and rewriting rules and regulations for all Nursing Education programs currently in Arkansas and those who are wishing to establish programs in Arkansas.

- Effective 2015 there will be a ratio of 1-8 for clinical.
- Nursing banquet will be on Monday, December 5.
- Capping and Pinning for 25 RNs and 14-16 LPNs will be on Tuesday, December 6.

Joan Stirling

Dates for HLC visits

- Mammoth Spring Site – January 30
- Distance Education – February 20-21

Joan has been working with the Poverty Consortium funded by the Winthrop Rockefeller Foundation. She asked for names of anyone in the four county service area that would be interested in working with this project.

Partners for Care Grant is being audited by the Office of Inspector General – December 19.

Nancy Dust

For updated copies of the Board Book please return your original to Nancy. Scott asked for a PDF copy of the book.

Tina Wheelis

- Human Resources office is working with the search committees.
- Reporting for Legislative session.

Ron Helm

- Working on Financial Aid wording for the catalog.
- Joyce Baker retiring January 12.
- Hiring a Financial Aid person at Mountain View.
- John Petersen resigning in December.
- Completed Operation Gift Boxes for the Soldiers.

Mike DeLong

- Wrapping up the catalog process.
- ARNEC is one of 10 finalists for a Bellwether award.

Chris Lorch

Professional Development committee met with all faculty meeting on online teaching tools. This will continue with another meeting.

Faculty Council will be discussing the attendance policy.

Michael Orf

- Fine Arts program – work in progress.
- Paralegal program (TC) – working with Amy Plaster.
- Agriculture programs – working with Carroll Prewett Ag-Extension Agent.

Meeting adjourned at 4:16.

Submitted by Nancy Dust.