

President's Consultation Council Meeting Minutes
December 2, 2009
Conference Room, Administration Building
8:30 a.m.

Attendees:

Dr. Richard Dawe, Dr. Mike DeLong, Ron Helm, Tina Wheelis, Joan Stirling, Karla Rush, Scott Pinkston, Kathryn Langston, Holly Ayers, Ruby Johnson, Jenny Miller, Wesley Campbell and Nancy Dust

Absent:

Stephen Baltz, Michael Orf

Dr. Richard Dawe welcomed everyone to the first meeting of the President's Consultation Council and gave an overview of the purpose of the council. He explained that the PCC would function to raise awareness and increase communication within the College and would also be involved in development of a college master plan, long range strategic plan and all other major matters of the College. He also explained that these meetings would provide a forum for candid, respectful and open dialogue.

Dr. Dawe discussed the process of compiling the Board meeting agenda and reviewed the agenda for the December 17, 2009 Board of Trustees meeting. He discussed all of the information that would be presented to the Board and encouraged discussion among the group.

There was discussion about the process for deleting a program and the implications to the students involved in the program.

Dr. Dawe explained the organizational changes that will begin in January with the realignment of the organizational chart. Changes include:

- Continuing Education will move under the Vice President for Academic Affairs
- All student services groups move under the Vice President for Student Services
 - Career Pathways
 - Student Success Center
 - Career Coaches (new positions)
 - The Registrar position will be filled at some point
- The Director of Planning and Special Projects title will change to Director of Planning and Institutional Research
 - Joan Stirling will no longer be managing grants
- Grant fiscal management will move under the Vice President of Finance
- Human Resources will move under the Vice President of Finance

Dr. Dawe briefed the group about the North Arkansas Consortium of colleges that will be partnering to be more competitive in grant and state funding.

He noted that the Foundation would be identifying capital campaigns and building the general fund as well as continuing with fund raising for scholarships.

Mention was made of the gas leak (carbon monoxide ventilation issue) from December 1, 2009 and the experience would be used to improve response to other issues.

Administrative Council members briefed the council on the topics they would cover in their area reports to the Board.

- Ron Helm – Career Coaches
- Joan Stirling – Strategic Plan, December 11 Planning, Self-Study
- Mike DeLong – ARNEC exit test pass rates
- Karla Rush – Employee fund drive and new year activities
- Tina Wheelis – Human Resources information, open positions, recruiting and hiring
- Scott Pinkston – The five questions added at registration

Dr. Dawe opened the meeting for any additional comments from the council members.

Jenny Miller reported that the Staff Organization would meet monthly on the second Friday beginning in January. She is contacting the College of the Ozarks for information about their staff organization.

Wesley Campbell, President of the Student Government Association, asked for assistance with contacting the students with SGA information. Scott Pinkston volunteered to have Information Systems help with this.

Submitted by Nancy Dust