**Board of Trustees**

**Academic Affairs Committee**

**Thursday, March 3, 2011**

The Academic Affairs Committee met on Thursday, March 3, 2011 on the Ozarka College campus in Melbourne. Those present were Trustees Larry Sullivan and Paul Weaver also in attendance: Dr. Richard Dawe, Dr. Mike DeLong, and Karen Overturf. Trustee Barbara Perryman was unable to attend.

The meeting was called to order at 2:00 p.m.

Review of programs in progress followed:

* There was discussion as to when these programs would begin to be offered and it had been decided that we are still going forward –just cautiously with both programs as we wait to see how the legislative session commences and assess the level of college funding. Discussion was to go forward with the AAS in Corrections and Criminal Justice in the fall and wait until possibly the spring semester to start the TC in Diesel Services Technology.
* AAS in Corrections and Criminal Justice is designed to provide students who are seeking a career in law enforcement or corrections or for individuals already employed in the field of criminal justice to further their career by receiving additional education hours in their field. There is already a foundation for the AAS degree with the current Criminal Justice Program. Dr. DeLong and Ron Helm will be meeting with the North Central Unit soon to identify needs in the future.
* Technical Certificate in Diesel Technology is designed to prepare students to work as diesel engine mechanics. The program is needed to provided additional career opportunities and to offer better maintenance coverage of all vehicles in our service area. Additional research needs to be done on this program to insure its sustainability. Some issues to consider are the additional tools required, and the need for it to be an evening program due to space in the automotive area. Discussed the need to hire a faculty consultant for this program. There is also the need to insure that there is a pool of possible faculty available for the general education courses that would be needed in the evenings.
* Hospitality and Tourism is being considered to start in Mountain View initially. The administration will be meeting with community leaders and doing surveys to confirm there is a substantial need and strong interest.

Full-time faculty overload formula:

* There is a need to bring the full-time faculty overload pay more in-line with other state colleges. The current formula is only used by two colleges and makes overload pay to full-time faculty less equitable than what is being paid to adjunct faculty. After discussion of the new formula for overload it was recommended to take the proposal to the general board meeting.

Additions to the agenda:

* Memorandum of Understanding- Dr. DeLong shared copies of a draft for an agreement with ASU- Jonesboro to partner with Ozarka to offer four-year degrees through Ozarka's University Center. This agreement is still being developed. Prior to submission of degree proposals an educational needs assessment will be conducted and the results of this study will be the basis for the proposal submissions.

Next meeting date:

* The next Board meeting is March 17, 2011.

The meeting was adjourned at 2:45 p.m.

Minutes respectfully submitted by:

Karen Overturf