

College Planning and Effectiveness Committee

Meeting Minutes

May 5, 2008

Present: Ron Helm, Mike Delong, Joan Stirling, Rodney Williams, Laura Lawrence, Mary Ellen Hawkins, and Karla Rush.

Next meeting: TBA after fall registration.

I. **Call to order**

Karla Rush shared that the assessment calendar and the new website was coming along well. Information is being added to the website as it comes in. Karla received no comments on changing the assessment calendar so it will be set up the same way for the upcoming year.

II. **Discussion**

Dr. Delong informed the committee that the CAAP test was completed and the results were in. The faculty will be able to use the information in their planning phase and evaluation phase.

Update from the NCA conference: Ron stated that recruitment is everyone business. Karla feels that we have got to be transparent and a lot of the information covered at the conference is already happening at Ozarka College.

Some members of the committee attended the AAACL (Arkansas Association for the Assessment of Collegiate Learning) conference and everyone agreed that we were already doing a lot of the steps with assessment and that there is a lot more to be done.

Joan voiced her concern about the general education goals and objectives. They need to be clear to make sure that students are receiving the requirements to prepare them for diversity. Rodney plans on bring guest speakers to help with diversity. Mary Ellen plans on celebrating diversity next semester with different foods and dress.

For the upcoming year the committee will meet quarterly and will continue to hold all groups accountable for their part of the assessment. Joan will create a comment card for the community to complete for their input. It can be used when representatives are out in the community. Karla and Laura will research getting some type of professional development for the staff to attend during the summer months concerning their part in the assessment process.

Next meeting will be announced and will be after fall registration.