

## College Planning and Effectiveness Committee

### Meeting Minutes

February 18, 2008

Present: Dr. Johnston, Ron Helm, Mike Delong, Joan Stirling, Wayne Wilson, Laura Lawrence, Dave Rush, Candace Blevins, Mary Ellen Hawkins, and Karla Rush.

Next meeting: TBA

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#### I. **Call to order**

Karla Rush provided each member with the CPEC agenda. The agenda was as follows:

- A. New Student Survey (CCSSE)
- B. Assessment Calendar
  - a. Updates
  - b. Committee Reports
- C. Assessment/CPEC Website
- D. Assessment Activities Workshop
- E. Other
- F. Next Meeting

#### II. **Discussion**

Dr. Johnston and Ron Helm gave an overview about the new student survey, Community College Survey of Student Engagement (CCSSE). The CCSSE present results of the survey which the college can use to improve student learning and persistence. Its results will give the college objective and relevant data about students' experiences at the college so we can better understand how effectively we are engaging our students. The data is also compared to other community colleges.

Student Services sent data about all the courses that are offer at Ozarka and the company chose certain classes for the survey to be administered. Over the next four weeks the survey will be given to those selected classes. We should receive fee back as soon as March 2008.

Karla stated that she is continuing making updates to the assessment calendar and that some of the dates have changed. At the end of each month she sends an email to the selective people to make sure that they stay on track.

Karla also reported that Mid-year Committee Reports have been sent to Dr. Johnston. These reports show that each committee is active and ongoing.

Dr. Johnston reported that the CPEC website has been elevated on the priority ladder. Information is being added to the CPEC website, but is not accessible to everyone.

Assessment Activities Workshops – There will be a group of individual from the college traveling to Kansas City for a self-study on assessment.

Karla will be sending out registration information about the Arkansas Assessment Conference that will be held in April at Arkansas Tech University. Anyone interested in going will need to contact Karla.

**III. Other**

Joan has been working on an Alumni Survey. She has decided to create one in-house due to the few that are returned. She looked at old and new information in order to create the document. It will be email to Ozarka for input.

Dr. Delong provided us with information on the Student Instructor Report II (SIR II). This report summarizes the instructional process and engagement of the students. This is conducted each semester for every faculty.

Discussion for next meet to take place the week after spring break.