

## Catastrophic Leave Committee Meeting Minutes

September 20, 2010

1:00 PM

Committee members in attendance: Earlene Martz, Chair, Ronny Rush, Holly Ayers, and Kim Whitten. Bettie Estes was absent.

Earlene presented an Application for Catastrophic Leave from classified staff to the committee for approval of catastrophic leave.

- Employee exhausted all leave on September 13, 2010
- All required medical documentation has been presented

Committee reviewed and discussed guidelines and employee's eligibility requirements to receive catastrophic leave. Unanimous agreement by committee members to grant leave for six month time period, to be reviewed by committee once per month for continued eligibility.

Earlene will review meeting and decision with Bettie Estes.

Meeting adjourned at 1:15 p.m.

Submitted by Kim Whitten