

# Ozarka College Friendship Fund Standing Committee

Friday, September 19, 2008

- I. Identify Objectives for the Meeting
  - Review of Accounts (Expenditures & Balance)
  - Upcoming Annual Request for Donations
  - Ways to Improve the Effectiveness and Perception of the Friendship Fund
  - Revision of Current Policy
  
- II. Discuss Current Issues/Topics
  - Employee Concerns, Issues, and Comments
  - Proposal of Monthly Newsletter to Replace Cards
  - Employee Questionnaire
  - Birthday and Anniversary Emails
  - New Hire Certificates or Cards
  - Eliminating Fund Stewards
  - Proposal of New Officers
  - Add Retirement Gift to Policy
  - Other Issues
  
- III. Identify Any New Issues/Topics
  - Suggestions and/or Comments From Members
  
- IV. Close Meeting