

Ozarka College Friendship Fund Standing Committee

Wednesday, November 14, 2007

- I. Review the committee description and committee members
- II. Define responsibilities or goals and/or group charge
- III. Elect a chairperson(s) and recorder
- IV. Discuss current policies and procedures
- V. Identify any concerns, issues, etc.
- VI. Review of account (expenditures & balance)
- VII. Other business
- VIII. Close Meeting