

## Institutional Improvement Committee Meeting

October 21, 2011

### Agenda

1. Follow-up on reserved parking idea for off-campus sites.
2. Follow-up on unauthorized visitor situation.
3. Review committee purpose and responsibilities, which are as follows:

#### **Purpose:**

The Institutional Improvement Committee will actively promote improvements in and the appropriate uses of facilities and equipment.

#### **Committee Membership:**

- Three faculty members
- Three professional staff members
- Three classified staff members

#### **Responsibilities:**

1. Annually review condition of facilities and equipment for Ozarka College campuses.
2. Receive input from faculty and staff in regard to needs to upgrade facilities and equipment.
3. Recommend uses and hours of facilities including the library and learning resource centers.
4. Recommend improvements for current and future campus facilities and grounds.