

MINUTES OF INSTITUTIONAL IMPROVEMENT COMMITTEE MEETING 10/2/2009

CALLED TO ORDER AT 12:35p.m.

ATTENDEES: Dan Lindsey (Chair), Gin Brown (MV), James Spurlock (AF), Kim Lovelace, Dave Rush, Chaney Coleman, Cheri McKee-McSwain, Dr. Mike DeLong, John Petersen.

FOLLOWUP ITEMS:

1. How to handle the upcoming flu season: Dan specifically asked what can be done and how can we do it as far as educating students, faculty, and staff about the dangers of the influenza season and what precautions or actions are appropriate. Dr. DeLong commented that while good advice such as not coming to work/school if you're feeling ill is appropriate, everyone should avoid provoking panic. There's been a lot of disinformation based on internet rumors about the H1N1 (swine flu) and the vaccine that will be offered at some health facilities later this month. Some of these can cause irrational or disproportionate response if passed on. Liquid and baby wipe type sanitizers have been passed out and wipes are also available in the Ozarka vehicles. People are and will continue to be encouraged to wash their hands often. Posters that remind us to follow good hygiene practices are another possibility. There are actions outlined in the crisis manual that may be used should the situation warrant. However, while we consider this issue open, the situation is in a closely monitor and encourage good habits mode.
OPEN.
2. Mountain View additional outdoor lighting: Fix will happen upon completion of additional facilities at Mt. View. Will follow up periodically.
OPEN
3. Restroom storage cabinets: Requested at Melbourne campus for storage in ten restrooms. Hygiene is the primary issue (see previous minutes). Committee confirms requirement with a cost of approximately \$1600 and recommends institutional budgeting for their purchase and deployment.
OPEN
4. Ash Flat campus parking lot curb has 10 to 15 feet of damage. Fixed.
CLOSED

NEW ITEMS:

1. Suggestion was made to standardize toilet dispensers to the large industrial type. These reduce servicing requirements and improve sanitation. Committee will further assess and quantify the requirement.

MEETING ADJOURNED AT 1:05p.m.