

Ozarka College

**Institutional Improvement Committee
Minutes**

February 7, 2006

- I. Call to Order
The meeting was called to order at 1:50 p.m. in M204. Members present were Dave Rush, Dan Lindsey, Tina Wheelis and Cindy Conley. Dr. Johnston also attended as a guest.
- II. Approval of Minutes
Minutes from the 01/05/06 meeting were presented for approval. The minutes were approved unanimously.
- III. New Business
None.
- IV. Old Business
Dave presented the quotes on laminate flooring with installation which were \$7,558.00 for the main dining room and \$6,200.00 for the small dining room. He obtained 3 bids with Home Depot being the lowest at approximately \$13,000.00. Discussion ensued regarding various aspects of this including:
-Have we discussed with housekeeping/custodial about the care of laminate? It is felt this will be low maintenance and easy to care for.
-Do we want to take down the railing? Yes.
-Can the project be done over a weekend? Yes. Dave had told the installers that it would be “ready to lay” when they get here.
-Color of Honey Oak okay? Yes.
Dr. Johnston recommended that we laminate the main dining room and then decide on the small dining room after we “live with it” to make sure we like the appearance. The committee agreed.
The committee also agreed that this project would be done over Spring Break, but painting the walls and facings could be done before then. Tina will recommend to Administrative Council the above proposal, then report to Dave to proceed.
- Dr. Johnston also recommended turning the dining room next to M204 into a formal conference room. The committee thought this sounded like a good idea, but will be addressed in the future.
Tina proposed a roll-up door for the return doors in the main dining room which will be discussed at a later date also.

With no further business, the meeting was adjourned at 2:25 p.m.

