

Ozarka College

**Institutional Improvement Committee
Minutes**

January 5, 2006

- I. Call to Order
The meeting was called to order at 2:10 p.m. in M204. Members present were Dave Rush, Dan Lindsey, Tina Wheelis and Cindy Conley.
- II. Approval of Minutes
Minutes from the 12/14/05 meeting were presented for approval. The minutes were approved unanimously.
- III. New Business
None.
- IV. Old Business
Discussion of project priorities ensued with the top priority being the floor of the main building. The committee recommends leaving the white tile in place and replacing the carpet with laminate floor covering. Dave reported a cost of \$2,565.00 for laminate material only to do the small dining room and \$3,418.00 for the large dining. The material he priced has a 25 year warranty against fading, stains, and is scratch free.
Dave also priced light fixtures which run in the range of \$1,000.00-2,700.00 which included pricing of tract lighting.
Another project the committee felt needed attention is the dish return in the main dining room. This will be discussed in the future.
*It was decided that Tina would talk with Dr. Johnston and then the Administrative Council about doing the flooring project.
*Dave will get pricing on the flooring to include installation.

Of note, there are new ceiling tiles in both dining rooms with cleaning of the light fixtures, which has made a great improvement in the cosmetics of the rooms. Curtains were taken down and cleaned, but may not be replaced due to consideration of other means of window treatments are being discussed.
- V. Adjournment
With no further business, the meeting was adjourned. The next meeting will be in February following Administrative Council.