

MINUTES FOR THE INSTITUTIONAL IMPROVEMENT COMMITTEE
MEETING HELD ON THURSDAY, 7 FEBRUARY 2008

CALLED TO ORDER AT 10:47a.m.

ATTENDEES: Dan Lindsey (Chair), Gin Brown (MV), Kim Lovelace, Dave Rush, John Petersen.

FOLLOWUP ITEMS:

1. Melbourne campus Miller building door mats. Committee concludes that the Miller Building door mats need replacement. Committee recommends work order/purchase order.
Status: OPEN.
2. Ash Flat parking space increase: Committee concludes that additional parking capacity is required. Committee will look into whether additional parking capacity is already incorporated in new construction plans.
Status: OPEN.
3. Mountain View additional outdoor lighting: Committee concludes that additional lighting will improve safety and is required. Committee recommends action to add additional outdoor, parking lot lighting.
Status: OPEN.
4. All campuses smoking policy: Committee recommends that Ozarka College becomes a smoke free institution. Committee recommends that this policy change be aggressively pursued through appropriate protocols.
Status: OPEN.

NEW ITEM

5. All campuses restroom storage cabinets: Background; currently supplies such as toilet paper and paper towels are often stacked in the open or left on the floor. This storage method is both unsightly and unsanitary. Committee recommends purchase and installation of locking storage cabinets in those restrooms that have enough space.
Status: OPEN.

MEETING ADJOURNED AT 11:23a.m.