

MINUTES OF INSTITUTIONAL IMPROVEMENT COMMITTEE MEETING
FEBRUARY 12, 2010

CALLED TO ORDER AT 12:00 pm

ATTENDEES: Dan Lindsey (Chair), Kim Lovelace, Dave Rush, Cheri McKee-McSwain, David Mitchell (new member), Gin Brown, James Spurlock.

Note: John Petersen now works as a Career Coach with the local high schools and is no longer on our committee. Chaney Coleman was moved to another committee after the restructuring of the committee organization.

After being called to order, Chair Dan Lindsey reviewed the purpose of our committee and some of the actions that have taken place as a result of the committee's recommendations.

FOLLOW-UP ITEMS:

1. Restroom storage cabinets: The committee had recommended to the President that storage cabinets be purchased and installed in all of Ozarka College's restrooms so that cleaning supplies and extra toilet paper could be stored in them rather than being left on the floor. After the recommendation, Dan Lindsey and Dr. Dawe did a walk-through of the various restrooms on campus. It was noted that most supplies could be stored in nearby closets and that new cabinetry was not necessarily essential at this time. However, because of a lack of storage space in the Bookstore/Career Pathways building, it could be approved to buy a storage cabinet for that building. Final approval will come from the Administrative Council. Status: OPEN
2. Display for student artisans' work on the Mountain View campus: Much discussion was given to the topic of how to display students' artwork at the Mountain View campus. Currently, tables are placed in the hallway for some displays and some pieces of art are hung on the strips in the hallway. Gin Brown will attend the next meeting on the new building to learn what options will be available for displaying art and will report back to the committee at our next meeting. Cheri will talk with her various resources about the possibility of building some type of display to suffice until the new building is completed along with an idea of the approximate costs. She will also report back to the committee a more specific idea of what her needs are for displays. Discussion tabled. Status: OPEN
3. Curb repair at Ash Flat site: Repairs have been done. Status: CLOSED
4. Lighting at the Mountain View campus: The issue of additional lighting at the Mountain View campus has been addressed at the meetings for the construction of the new building and will be included in the construction costs. Status: CLOSED
5. All cleaning supplies/chemicals need to be in locked storage to prevent public access: Discussion included that some supplies have already been moved to storage closets, but we need to insure that they are locked. Status: OPEN

MEETING ADJOURNED AT 1:05.