

OZARKA COLLEGE CURRICULUM PROPOSAL

Course Title	Technical Certificate in Health Professions																										
CIP Code																											
Contact Person(s)	Ruby D. Johnson																										
Effective date of proposal	Fall 2011																										
Proposal Summary	<p><i>(Provide a general description of the proposed curriculum change or development)</i></p> <p>Technical Certificate in Health Professions</p> <table border="0" style="width: 100%;"> <tr> <td style="padding-left: 40px;">HLTH1003 Intro to Health Professions</td> <td align="right">3</td> </tr> <tr> <td style="padding-left: 40px;">HIM1203 Medical Terminology I</td> <td align="right">3</td> </tr> <tr> <td style="padding-left: 40px;">LPN1204 Body Structure and Function</td> <td align="right">4</td> </tr> <tr> <td style="padding-left: 40px;">BUS1133 Keyboarding</td> <td align="right">3</td> </tr> <tr> <td style="padding-left: 40px;">ENGL0013 Practical Writing or higher</td> <td align="right">3</td> </tr> <tr> <td style="padding-left: 40px;">MATH1103 Math with Business Applications</td> <td></td> </tr> <tr> <td style="padding-left: 80px;">or NRSG1213 Math for Nurses</td> <td align="right">3</td> </tr> <tr> <td style="padding-left: 40px;">CIS1333 Microcomputer Applications</td> <td align="right">3</td> </tr> <tr> <td style="padding-left: 40px;">HIM1213 Medical Terminology II</td> <td align="right">3</td> </tr> <tr> <td style="padding-left: 40px;">Core</td> <td align="right"><hr/>25 hours</td> </tr> </table> <p>Options:</p> <table border="0" style="width: 100%;"> <tr> <td style="padding-left: 40px;">HLTH 1023 Health Skill I <u>and</u></td> <td align="right">3</td> </tr> <tr> <td style="padding-left: 40px;">HLTH1033 Health Skills II</td> <td align="right">3</td> </tr> </table> <p>OR</p> <table border="0" style="width: 100%;"> <tr> <td style="padding-left: 40px;">EMT1107 Basic Emergency Medical Tech</td> <td align="right">7</td> </tr> </table> <p align="right">Total Technical Certificate hours 31-32</p> <p>31 hours if using Health skills I and II; 32 hours is using EMT</p>	HLTH1003 Intro to Health Professions	3	HIM1203 Medical Terminology I	3	LPN1204 Body Structure and Function	4	BUS1133 Keyboarding	3	ENGL0013 Practical Writing or higher	3	MATH1103 Math with Business Applications		or NRSG1213 Math for Nurses	3	CIS1333 Microcomputer Applications	3	HIM1213 Medical Terminology II	3	Core	<hr/> 25 hours	HLTH 1023 Health Skill I <u>and</u>	3	HLTH1033 Health Skills II	3	EMT1107 Basic Emergency Medical Tech	7
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Need for the proposal	<p><i>(Provide data on student interest, job availability, corporate demands, and employment projections. Focus on need in North Central Arkansas: is there sufficient demand, etc.)</i></p> <p>Currently there is a TC in Health Professions with two separate options, HIM and Allied Health. The proposal is to make one TC in Health Professions, to streamline and be less confusing to advisors, students and the general public.</p>																										
Curriculum outline	<p><i>(Include prerequisites, course description, syllabus, suggested textbook, etc.)</i></p> <p>See above</p>																										

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Faculty needed for proposal	None
Description of resources	<i>(Present library resources including relevant holdings; current instructional facilities including classrooms, instructional equipment and technology, and laboratories, etc.)</i>
Costs associated with the activity	<i>(New administrative costs; cost, if any, of additional faculty; new library resources and cost; new facilities and costs; distance delivery costs, if applicable; and any other costs associated with the proposal. If no new costs, explain.)</i>
Source of funding (if needed)	
Similar activities in colleges within a 50 mile range	
APPROVAL	
Initial Committee	Date: _____ Chairperson Signature: _____
Faculty Council	Date: _____ Chairperson Signature: _____
Administrative Council	Date: _____ Chairperson Signature: _____
Board of Trustees (If required)	Date: _____
SIGNED COPY SHOWING ALL REQUIRED APPROVALS MUST BE SENT BACK TO CURRICULUM COMMITTEE FOR FILING.	
ADHE Submission	Date: _____
ADHE Letter of Notification	Date: _____
AFTER ALL REQUIRED APPROVALS HAVE BEEN COMPLETED, PROPOSED ITEM MAY BE ADDED TO CATALOG.	
Assessment Methods	

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Implementation Date	Date: <i>(Add to Curriculum Committee Calendar)</i>
Report back to Curriculum Committee	Date: <i>(Based on assessment measurements including course evaluation of instructions following the first offering of the curriculum.) (Add to Curriculum Committee Calendar)</i>
Recommended Revisions	Date:
<p><u>Curriculum Proposal Approval Process</u></p> <ol style="list-style-type: none"> 1. Proposal is initiated in the Curriculum Committee for approval. 2. Faculty Council 3. Administrative Council 4. Board of Trustees, if necessary 5. Internal Process Completed—signed form back to Curriculum Committee 6. **ADHE notification or Approval—Curriculum Committee sent copy. 7. **Program may be legitimately entered in Ozarka College Catalog 8. Follow up review prepared 1 semester after courses offered and reported back to Curriculum Committee to complete Assessment Loop on Courses Offered. 	

Form Revised: Wednesday, April 28, 2010