

## Ozarka College

### Faculty Council Committee Minutes

October 7, 2008

- I. The meeting was called order by Jeremy at 11:15 am in MV101. Members present were Brad, Cindy, Tracie, Jeremy, and Stephen.
- II. Minutes from the previous meeting were presented for approval. They were unanimously approved.
- III. No Old Business.
- IV. Committee Reports
  - a. Curriculum: There were several curriculum proposals presented during the past month. Included in these were four name changes, a mythology class, film studies class and healthy eating class. These were all approved.
  - b. Student Affairs: No chairman appointed as yet. Jeremy will email the members and encourage them to meet and appoint a chairman in the next month.
  - c. Professional Development: Tracie, who serves on this committee, stated they have met and Allison DeLong is the new chairperson. Allison is to talk with Dr. DeLong regarding professional development activities for the staff and if we need this. Jeremy had also asked Dr. Johnston about a staff council; he will talk with him again regarding this issue.
  - d. Dr. DeLong was present to talk with the Council about the 4-day student week next semester. He requested that we ask faculty their opinion of this and any questions they might have.
  - e. Dr. DeLong also announced that the Curriculum committee is looking at some new computer courses that would provide continuing education hours, basic knowledge and/or geared toward the 60+ age group. Two courses they are looking at so far are "Internet Surfing" and "Basic Computer Skills". Each would be 1 credit hour and would be 8 weeks in length. These courses would provide educational opportunities for the community as well as students and fill more classrooms.
  - f. Plagiarism: Jeremy noted that we still need a universal definition of "plagiarism" that all faculty can go by, especially for internet and world wide web information obtained by students. He wonders if we need a policy that

all faculty must go by or can deal with on individual basis. He recommended that Chris Lorch be in charge of finding this definition and provide feedback to the Council. Tracie also recommended that a plagiarism paragraph be placed in all syllabi which the Council felt was a good idea.

g. Faculty Handbook: A new handbook for faculty is being compiled. The Council wondered if it might be better to wait until the new Employee Handbook is published. After discussion, this was felt to be a good idea. Tracie will send copies of the Employee Handbook to all Council members for review.

- V. With no further discussion, the Council adjourned at 11:45. The next Council meeting will be November 4 at 11:00 in the CV rooms of each campus.

Respectively Submitted,  
Cindy Conley, Secretary