

## Curriculum Committee

November 20, 2008

Present: Kathryn Langston, Kena Tyler, Cheri Mckee-McSwain, Bettie Estes, Michael Orf, Holly Ayers

Kathryn called the meeting to order at 11 a.m.

The first proposal presented was one for a Health Care Management class. There was some immediate discussion. It was noted that the class was already on the schedule and the proposal was just now coming through Curriculum Committee. One member made the comment that there needs to be a concentrated effort to make sure that nothing appears on the schedule until it has gone through the proper channels (Curriculum Committee and Administrative Council). This class is an elective and is attached to no program.

One of the issues noted from the prior NCA visit was a lack of sending things through proper channels. This issue was addressed and now seems to be an issue again.

After further discussion it was decided to pass this proposal on to Faculty Council with a cautionary note for them to review it since we did not have much background information.

Michael Orf presented a couple of proposals: Cultural Geography and World Civ. In both cases the proposals were simply updating of objectives to be in harmony with the way the classes are taught. They were AETN classes and the objectives were based on the videos the students were required to watch. The classes are now taught from textbooks and the objectives were rewritten to reflect that change. Bettie moved to accept the changes in the objectives and pass the proposals on to Faculty Council. Holly seconded the motion. Upon vote the motion passed and the proposals were sent on to Faculty Council.

There was further discussion regarding the proper development of classes and the proper channels for approval of the proposals concerning those classes. There was also discussion about how divisions analyze their programs and how those programs meet mission objectives.

Mike made the motion to adjourn and Cheri seconded. The motion passed and the meeting was adjourned at 11:30 a.m.

Respectfully submitted,

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Kena Tyler, Secretary