I. Welcome and Charter
   Purpose:
   The Professional Development Committee shall formulate and maintain an active professional development program.
   Committee Membership:
   The five (5) member Professional Development Committee shall be composed of five faculty members appointed by the Faculty Council. The committee shall elect a chairperson. The Vice President of Instruction shall serve as liaison to this committee.
   Responsibilities:
   All recommendations for initiation of new policies and changes of existing policies shall be made the Faculty Council, then to the President’s Administrative Council. Recommendations regarding budgetary needs shall be made to the President’s Administrative Council. Reporting procedures pertaining to evaluation of faculty and administration shall be specified within the policy established for such evaluation.
   The functions of the Professional Development Committee shall be as follows:
   II. Identify the professional development needs each year.
   III. Recommend and evaluate a professional development program in keeping with the identified needs.
   IV. Recommend to the President’s Administrative Council budgetary needs for the implementation of the professional development program.

V. Attendance: Tracie Morris; Katie Wilson, Alison DeLong, David Mitchell, Joanna Fulbright

VI. Old Business
   a. Ask Dr. Cox to come and discuss Outcomes Based Assessment?
   b. Ask Dr. Cox to come and discuss Master Teacher?
   c. 

VII. New Business
   a. Elect Chair
   b. Elect Secretary
   c. Determine this year’s budget
   d. Faculty Development Surveys for 08-09?
   e. Books needed?

VIII. Any Other Business
IX. Set next meeting
X. Dismiss
Possible books to order

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