Ozarka College
Student Affairs Committee Minutes
April 10, 2008

Call To Order:

The Student Affairs Committee met on Thursday, April 10, 2008, at 11:00 a.m. in the Conference Room of the Main Building. The meeting was called to order by the Chairperson, Zeda Wilkerson.

Members Present:

Zeda Wilkerson          Michelle Cooper          Samantha Thornsberry
Joyce Baker            Karin Brown              Valerie West

Old Business:

1. Revision of the Student Activity/Project Form: Zeda reported to the committee that the only revision to the previous version of the form was the addition of a “Public Relations” question, to ensure that all information that is made public goes through Kim Whitten. The new form has been sent to all the advisors of the various student groups on campus.

2. Student Events Calendar: After discussing the development of a campus activity calendar with members of the Foundation and Student Success Center coordinators, it was decided that this would be overkill since the Foundation, Student Success Center, and TRiO have calendars and advertise student events thoroughly. The committee felt that too much duplication would cause confusion and overlap.

3. Budget: Joyce Baker reported that she had spoke with Ron Helm, and the Student Affairs Committee does not have its own budget per se, but we could draw from funds via Student Services. Ron Helm could help us with funding if needed in the future.

4. Student Surveys: Karin Brown reported that she had visited with Dr. DeLong regarding whether or not student surveys fell under this committee’s charges. Dr. DeLong specified that this does not fall under the Student Affairs Committee, and surveys are part of the evaluation process which moves from the VPAA to the Division Chair to each faculty member.

New Business

1. Activities for Final Exam Week: Zeda asked the committee to brainstorm ideas for activities to have for the students during final exam week. Several cost-effective ideas were discussed: setting out candy (small candy bars and/or peppermints), pencils, and small placards with study tips, etc. Zeda will visit with Dr. Johnston and report back to the committee via e-mail.

2. Smoking Policy: It was decided since this issue will be going to the Board for further action that our committee’s discussion and consideration regarding the policy would be a mute point.

3. The next meeting will be via e-mail and tasks for the Final’s Week activity will be assigned to committee members.

Adjournment:

With no further business, the meeting was adjourned at 11:15.
Samantha Thornsberry, Secretary

Zeda Wilkerson, Chair