

Ozarka College
Board of Trustees Quarterly Meeting
Thursday December 16, 2021
4:30 p.m.
Ozarka College – Melbourne
Student Services Community Room

MINUTES OF MEETING

The Ozarka College Board of Trustees met at 4:30 p.m. on Thursday December 16, in the Student Services Community Room on the Melbourne campus.

Present: Chair – Ryan Howard, Vice Chair – Fred Holzhauer, Trustee Ben Cooper, Trustee Mike Watson, Trustee Robert Wright, (prospective) Trustee Gayle Cooper, Dr. Richard Dawe, Tina Wheelis, Dr. Chris Lorch, Dr. Josh Wilson, Zeda Wilkerson, Scott Pinkston, and Amy Esquivel.

Absent: Trustee Pam Setser

Chair Howard called the meeting to order at 4:30 p.m.

Trustee Fred Holzhauer led the Board in the Pledge of Allegiance.

A motion to approve the minutes from the September 21, 2021 Regular Meeting was made by Trustee Watson and seconded by Trustee Ben Cooper. The motion passed unanimously.

Chair Howard welcomed prospective trustee Gayle Cooper.

Area Reports

Academic Affairs

Dr. Chris Lorch, Provost

- Mountain View welding facility renovation
 - 15 welding students already enrolled for the Spring semester
- Office of Skills and Development update for Mountain View
- Strong relationships with local employer partners
- Student success rates are rising – in part due to our Academic Alert system – and withdrawal rates are declining

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration

- Recognized Marty and Penny for their hard work with the Mountain View renovations and Christmas decor
- ARP, CARES, and HEERF disbursement update

- Ash Flat Tech Center is now complete
- Tax prep and auditor visit in January

Student Services

Zeda Wilkerson, Vice President of Student Services

- Enrollment update
- Ozarka will be represented at numerous events scheduled at local schools and in the communities we serve
- COVID-19 cases on our campuses are staying low
- TRIO was able to enroll the students required by their grant

Advancement and Planning

Dr. Josh Wilson, Vice President of Advancement

- Advancement events have come back strong after COVID-19 with 164 activities
 - Record setting year for golf tournament
 - Large turnout for Christmas event in Melbourne
- Katie Norris recognized as Rising Star
- A lot of community support for the new Mountain View welding center
- Potential gala-like event for Sharp county this year

Information Systems and Institutional Research

Scott Pinkston, Vice President and Chief Information Officer

- Good feedback on new technology upgrades
- Ozarka protected against new technology hack

Staff Council

- Revamping program in January

Student Government Association

- Successful toy drive donated to DHS for foster children

President's Report – Discussion Item 5.A

Dr. Dawe presented the following President's Report Items:

- Chief Flight Instructor
 - Clinton Jackson has replaced John Catlett as the Division Chair for Aviation
 - Dr. Dawe will assist in Chief Flight Instructor role while Ozarka searches for the right candidate

Information Item – Personnel 6.A.1

Dr. Dawe informed the Board of the following new full-time personnel:

- i. Beau Broadus - Institutional Services Assistant, Mountain View
- ii. Cindy Williams - Administrative Specialist III, Ash Flat
- iii. Clinton Jackson - Division Chair for Aviation
- iv. Caroline Smith - Allied Health Faculty

Information Item – Personnel 6.A.2

Dr. Dawe informed the Board of the following new part-time personnel:

- i. Kerby Smith - Part-time Fitness Center Assistant
- ii. Peyton Van Hoy - Part-time Administrative Specialist, Ash Flat

Information Item – Personnel 6.A.3

Dr. Dawe informed the Board of the following resignations, retirements, etc.:

- i. John Catlett - Division Chair for Aviation

Information Item – Personnel 6.A.4

Dr. Dawe informed the Board of the following active searches:

- i. Chief Flight Instructor
- ii. Welding Faculty
- iii. Adjunct Precision Machining Technology Faculty

Action Item 7.A.1

End of Month and Year-to-Date Financial Reports

- Tina Wheelis presented the End-of-Month and Year-to-Date Financial Reports to the Board for approval
- Trustee Holzhauser made a motion to approve the report. Trustee Wright seconded the motion. The motion passed unanimously

Action Item 7.B.1

Academics – Stand-alone RN Program

- Dr. Lorch presented the Stand-alone RN Program proposal to the Board for approval
- The Academic Committee of the Board had previously met to discuss program details
- Trustee Wright made a motion to approve the program. Trustee Ben Cooper seconded the motion. The motion passed unanimously

Action Item 7.B.2

Academics – TC/CP in Welding Technology

- Dr. Lorch presented the TC/CP in Welding Technology proposal to the Board for approval
- Trustee Watson made a motion to approve the proposal. Trustee Holzauer seconded the motion. The motion passed unanimously

With no further business, Chair Howard asked that a motion be made to adjourn the meeting. A motion to adjourn the meeting was made by Trustee Watson and seconded by Trustee Holzauer. The motion passed unanimously and the meeting was adjourned at 5:55 p.m.