President's Report to the Board of Trustees November 1, 2019

This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.

Upcoming Events of Interest

- November 1 Izard Single Parent Fall Fundraiser Melbourne Campus
- November 1 Annual Trustee Conference UA PTC
- November 4 Flanery Insurance Agency LLC Ash Flat Campus
- November 4 Arkansas Rehabilitation Services Melbourne Campus
- November 4 Phi Theta Kappa Induction Melbourne Campus
- November 6 Farm Safety Day Melbourne Campus
- November 7 AR Aviation Hall of Fame Event Little Rock
- November 8 Medicare Part D Meeting Ash Flat Campus
- November 9 Talent Show Chili Supper Melbourne Campus
- November 15 WRAAA Part D Fair Mountain View Campus
- November 19 Red Cross Blood Drive Melbourne Campus
- November 20 Junior High Quiz Bowl Melbourne Campus

Ozarka College Events – Last Month's Events

- October 1 Red Cross Blood Drive Ash Flat Campus
- October 5 Friends of the Library Book Sale Melbourne Campus
- October 14 Retired Teachers Meeting Melbourne Campus
- October 18 Culinary Career Day Melbourne Campus
- October 22 Flu Immunization Clinic Melbourne Campus
- October 22 College Planning Day Melbourne Campus
- October 29 4-H Banquet Melbourne Campus

College Governance

• Tina Wheelis, EVP of Finance and Administration, was selected CFO of the Year!

Student Services/Enrollment Information

Jason Lawrence, Vice President of Student Services:

- Letters were mailed out inviting all 2020 RN students that are eligible to join CPI
- Provided transportation assistance (\$50 prepaid gas card) for 48 students
- Childcare assistance has been awarded to 1 student for the fall semester
- Amanda has submitted a request for additional course related supplies funds to ADHE/CPI
- Lindsey and Tiffney have begun making appointments with students for Spring registration
- Preparing our Health Department Immunization Survey
- Reviewed Co-Curricular Assessment information
- Attended Melbourne High School Financial Aid night with the Financial Aid Department

- Sent the campus-wide notifications for Suicide Prevention and FERPA
- Conducted a few campus visits with prospective students
- Scheduling High School Visits for month of November
- Compiling data for military friendly survey

Finance

Tina Wheelis, Executive Vice President of Finance and Administration:

- The second disbursement for student loans was on October 24th and this completed all of the major financial aid disbursements for the semester
- The signage on the Ash Flat Technical Center Building has been installed
- The foundation has been poured and the brick work started on the signage at the Ash Flat Campus
- Ozarka employees have been updated about the January 2020 switch from a bi-weekly to a bi-monthly payroll

Planning and Institutional Research

Dr. Deltha Sharp, Vice President of Planning and Institutional Research:

- Reviewed HLC process and transferred all Academic Assessment to Chris
- Reviewed remaining PAC items and transferred all non-academic data to Candace
- Transferred budgets to Chris and Candace
- Transferred all SWOT and TRIO Grant data to Scott

Ash Flat

Angela Phipps, Campus Director:

- Arkansas Rehabilitative Services October 4
- SWOT analyses of Students October 10
- Cave City High School campus tour of Ash Flat October 22
- Role Model Parent Curriculum October 29
- Halloween Bash October 31

Mammoth Spring

James Spurlock, Campus Director:

- PAX Test Preparatory Workshop October 10
- GED Testing Session October 14, 21
- Student SWOT Meeting October 15

Mountain View

Megan Carpenter, Campus Director:

- Ozark Folk Center Craft Setup, Mountain View October 5
- Connecting with Craft Demonstrations, Mountain View October 7
- Connecting with Crafts on Display, Mountain View October 7 11
- Student SWOT Analysis October 8
- Flu Clinic, Mountain View October 15
- College Day, Mountain View October 22

- Foundation Representatives Lunch, Mountain View October 30
- Role Model Parent Curriculum Workshop, Mountain View October 30
- Faculty/ Staff Chili Cookoff October 31
- Halloween Costume Contest October 31

Advancement

Dr. Josh Wilson, Vice President of Advancement:

- Preparations for Quarterly Foundation Board meeting, November 5
- Planning for Holiday Events
 - Mountain View December 5
 - Melbourne December 6
 - Ash Flat/ Mammoth Spring December 7
- Preparing for end of year ask
- Assisted with planning Agriculture Day in November
- Preparation for Ozarka Campaign 2020
- Met with prospective Ash Flat Campaign committee members

Public Relations and Marketing

Kendra Collier, Director of Public Relations and Marketing:

- Submitted 8 press releases regarding continuing education classes, new programs, new board members, new positions, Golf Tournament, etc.
- Created social media posts regarding above listed press releases, new classes, registration, community involvement, ACC Conference, Golf Tournament, etc.
- Took photos for ACC conference
- Updated program brochures and printed for departments
- Took new employee photos and uploaded
- Created Scholarship Certificates
- Attended Golf Tournament and took photos
- Created social media posts for Golf Tournament
- Edited all team photos, and sent them to team leaders
- Created all rule pages, prizes, sign-up sheet, etc. for golf tournament
- Attended Culinary Career Day and took photos
- Created social media posts for Culinary Career Day
- Attended Cheryl Toon's class and took class photos
- Printed flyers for Single Parent Scholarship event
- Attended Single Parent Scholarship event and took photos
- Created social media posts for Single Parent Scholarship event
- Created and printed Nursing graduation invitations
- Took simulator and student photos for PR
- Worked on AAHS program
- Worked on AAHS poster board layouts
- Met with new vendors from KKountry
- Took pictures of "cattle sell" for Dr. Orr
- Attended Ash Flat campus Halloween event

• Created social media posts for Ash Flat campus Halloween event

Adult Education

Trish Miller, Director of Adult Education:

• The Adult Education Advisory Committee had their quarterly meeting in the Small Conference Room – October 31

Travel/College Representation

Dr. Richard Dawe, President:

- Arkansas Community Colleges Conference, Little Rock October 13 15
- Arkansas Department of Aeronautics Commission meeting Walnut Ridge airport October 16
- Attorney General roundtable discussion, Izard County courthouse October 21
- Senator Boozman's team visit, Melbourne airport October 23

Dr. Chris Lorch, Vice President of Academic Affairs:

• Arkansas Community Colleges Conference, Little Rock – October 13 - 15

Jason Lawrence, Vice President of Student Services:

- Arkansas Community Colleges Conference, Little Rock October 13 15
- ArkAcrao Fall Conference October 2-5 Hot Springs, AR
- College Fairs: Searcy HS, ASU-Beebe, Heber Springs HS, Mtn. Home HS, Green County Tech HS, Paragould HS, ASU-Jonesboro, ASU-Newport, Southside HS, Batesville HS, Highland HS, Williams Baptist Univ.,
- High School Visits: Mammoth Spring HS, Melbourne HS, Cave City High School.

Dr. Josh Wilson, Vice President for Advancement:

• Arkansas Community Colleges Conference, Little Rock – October 14

Kendra Collier, Director of Public Relations and Marketing:

- Melbourne for Golf Tournament October 5
- Little Rock for ACC conference October 13
- Mountain View for Casey Orr class October 28
- Ash Flat for Halloween event October 31

Angela Phipps, Ash Flat Campus Director:

- Highland HS vs. Cave City HS football game, Highland October 4
- Spring River Innovation Hub Board meeting, Cherokee Village October 8
- Ready, Set, Graduate meeting at Highland HS, Highland October 9
- ACC Conference, Little Rock October 13-15
- Highland High School Accuplacer testing, Highland October 16
- Chamber Blue Ribbon Welcome at But First, Coffee, Ash Flat October 17
- Meeting with Graycen Bigger, Ash Flat October 17
- Chamber Business Expo, Highland October 19
- Spring River Innovation Hub board meeting, Cherokee Village October 21

- Highland High School Career Night, Highland October 22
- Meeting with Graycen Bigger, Jonathan Rhodes, Suellen, and Josh, Cherokee Village October 23
- WRHS community meeting, Hardy October 24
- Chamber Blue Ribbon Welcome WRMC helipad Highland October 29

James Spurlock, Mammoth Spring Campus Director:

- THS Football Concession Stand, Thayer, MO October 2
- Thayer/Mammoth Spring Rotary Club Meeting, Mammoth Spring October 2,9,16,23,30
- Thayer Chamber of Commerce, Thayer, MO October 8
- MSHS Recruiting Visit, Mammoth Spring October 10
- Thayer Chamber Fall Fest Ozarka College Booth, Thayer, MO October 12
- 4H Banquet Ozarka Recognition Award, Salem October 15
- Mammoth Spring Chamber of Commerce Meeting, Mammoth Spring October 17
- Mammoth Spring Chamber of Commerce Ribbon Cutting Ceremony, Mammoth Spring October 17
- Salem Chamber of Commerce Banquet, Salem October 17
- MSHS Financial Aid Night, Mammoth Spring October 22
- West Plains College Fair, West Plains, MO October 24
- Alton College Fair, Alton, MO October 24
- Spooktacular Event Ozarka College Booth, Mammoth Spring October 26
- Thayer Chamber of Commerce Ribbon Cutting Ceremony, Thayer, MO October 29
- MSHS Dual Credit Registration Session, Mammoth Spring October 30

Trish Miller, Director of Adult Education:

- Trish Miller attended an Administrators Meeting, Little Rock October 1 & 2
- Trish Miller and Julia Chance attended a SNAP Meeting, Little Rock October 10 & 11
- Trish Miller attended a "Success with Re-entry" workshop, Little Rock October 29

Tentative Discussion Items for Next Board of Trustees Meeting:

- Technical Center planning and construction update
- Aviation program update

Tentative Action Items for Next Board of Trustees Meeting:

• Monthly and Year-to-date financials

Kudos:

- Big congratulations to Tina on her selection as Arkansas CFO of the year in the Education Division. Highly competitive and well-deserved!
- Zeda has taken on additional responsibility during the admissions department transition.
- Dr. Orr conducted an outstanding Farm Safety day on the Melbourne campus. Well planned and executed.

Dr. Dawe's Comments:

• I am pleased to report that the administrative team reorganization is complete and all involved are doing exceptionally well.

August 1, 2019 through October 31, 2019						
			Actual	Actual	Budaeted	Percentade
	Approved	Revised	Month to Date	Year to Date	Balance to Collect or	Realized
	2019 - 2020 Budget	2019 - 2020 Budget	Revenue/Expense	Revenue/Expense	Balance to Expense	To Date
Revenues:						
10 Tuition & Related Fees	2,738,325	2,738,325	69,252	1,265,356	1,472,969	46.21%
11 Program & Course Related Fees	624,395	624,395	40,810	351,550	272,845	56.30%
12 Testing Services	84,830	84,830	347	28,898	55,932	34.07%
13 Sales Tax Proceeds	473,100	473,100	54,636	123,521	349,579	26.11%
14 Interest Income	19,505	19,505	590	2,061	17,444	10.57%
15 Other Income	83,410	83,410	1,351	23,271	60,139	27.90%
16 General Revenue	3,095,210	3,095,210	259,347	1,094,260	2,000,950	35.35%
I7 Workforce 2000 Funding	1,255,850	1,255,850	105,987	423,947	831,903	33.76%
19 Auxiliary Income - Culinary Café	3,760	3,760	878	1,265	2,495	0.00%
20 Auxiliary Income - Student Housing	47,200	47,200	3,675	21,992	25,208	0.00%
23 Total Unrestricted Revenues	8,425,585	8,425,585	536,872	3,336,121	5,089,464	39.60%
25 Expenses:						
26 Regular Salaries	4,491,430	4,491,430	337,280	1,310,531	3,180,899	29.18%
27 Extra Help Salaries	113,575	113,575	9,823	33,065	80,510	29.11%
28 Fringe Benefits	1,714,370	1,714,370	130,081	475,394	1,238,976	27.73%
29 Supplies & Services	1,156,065	1,156,065	101,845	404,827	751,238	35.02%
30 Travel	91,645	91,645	6,658	23,310	68,335	25.44%
31 Utilities	448,600	448,600	44,518	222,684	225,916	49.64%
32 Capital Outlay	34,000	34,000	2,243	2,243	31,757	6.60%
33 Bond Payments	375,900	375,900			375,900	0.00%
35 Contingency		•			•	0
36 Total Unrestricted Expenditures	8,425,585	8,425,585	632,448	2,472,054	5,953,531	29.34%
			Net Income or (Loss)	864,067		

Monthly Financial Reports:

3 August 1, 2019 through October 31, 2019						
5				Actual	Actual	Budgeted
9	Approved	Adjustments to	Revised	Month to Date	Year to Date	Balance to Collect or
	2019 - 2020 Budget	2019 - 2020 Budget	2019 - 2020 Budget	Revenue/Expense	Revenue/Expense	Balance to Expense
9 Revenues:						
10 Student Aid Revenues						
11 AR Challenge Awards	178,500		178,500		97,250	81,250
12 AR Future Grant	35,000		35,000		23,809	11,191
13 AR Workforce Challenge	6,000		6,000	8.800	8,800	(2,800)
14 Federal Work Study	50,000		50,000	4,142	4,142	45,858
15 Federal Tuition Assistance		A 2,000	2,000	810	1,440	560
16 Go Grant	5,000		5,000		750	4,250
17 National Guard Grant		A 5,000	5,000		2,610	2,390
18 PELL Grant	3,000,000		3,000,000	5,971	1,673,446	1,326,554
19 SEOG Awards	30,000		30,000	15,000	15,000	15,000
20 Student Loans - Federal	1,100,000		1,100,000	368,603	647,346	452,654
21 Student Loans - Private		A 100,000	100,000	2,000	84,397	15,603
22 Miscellaneous Scholarships		A 50,000	50,000	1,600	26,300	23,700
23 Student Aid Revenues	4,404,500	157,000	4,561,500	406,926	2,585,290	1,976,210
Federal Grant Revenues						
26 Career Pathways Initiative	178,170		178,170		35,517	142,653
27 Carl Perkins	117,420		117,420		5,233	112,187
28 Direct & Equitable Grant	28,700		28,700	5,282	5,282	23,418
29 Detta Upsoar Grant	199,335		199,335			199,335
30 TRIO Grant	306,440		306,440	21,369	80,864	225,576
31 Federal Grant Revenues	830,065	•	830,065	26,651	126,895	703,170
State Grant Revenues						
34 Adult Basic Education Grant	129,660		129,660	9,899	33,405	96,255
37 Education & Training Grant	24,810		24,810	2,144	6,489	18,321
38 General Adult Education Grant	64,380		64,380	4,726	11,491	52,889
39 Special Projects Grant	27,930		27,930	3,239	3,926	24,004
40 Welding Grant		A 221,410	221,410			221,410
41 Aeronautics Grant		A 115,785	115,785			115,785
42 State Grant Expenditures	246,780	337,195	583,975	20,008	55,311	528,664
43						
44 Total Restricted Revenues	5,481,345	494,195	5,975,540	453,585	2,767,496	3,208,044
45						

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ated Fees 2,7 3,0 1,2,7 1,2,7 1,2,7 1,2,7 1,12,7 1,	2019 - 2020 Year to Revenue/E	Percentage of Budget Realized as of 09/30/19 46.21% 56.30% 34.07% 26.11% 10.57%	Revised 2018 - 2019 Budget 2,738,490 584,935	2018 - 2019 Actual Year to Date	Percentage of
ated Fees 2010 - 2020 1 2019 - 2020 1 2,7 ated Fees 3,0 3,0 1,2	2019 - 2020 Year to Revenue/E	Percentage of Budget Realized as of 09/30/19 46.21% 56.30% 34.07% 26.11% 10.57%	Revised 2018 - 2019 Budget 2,738,490 584,935	2018 - 2019 Actual Year to Date	Percentage of
Revise Revise 2019 - 2020 I 2,7 sted Fees 6 3,0 3,0 ng 1,2	Year to Revenue/E	Budget Realized as of 09/30/19 46.21% 56.30% 34.07% 26.11% 10.57%	2018 - 2019 Budget 2018 - 2019 Budget 2,738,490 584,935	Year to Date	Designation from the second
2019 - 2020 1 ated Fees 6 3,0	Kevenue/E	as of 09/30/19 46.21% 56.30% 34.07% 26.11% 10.57%	2018 - 2019 Budget 2,738,490 584,935	Concerce Concerce	Budget kealized
2,7 ated Fees 6 3,0 1,2,7		46.21% 56.30% 34.07% 26.11% 10.57%	2,738,490 584,935	Kevenue/Expense	as of 09/30/18
2,7 ated Fees 6 4 4 3,0 1,2		46.21% 56.30% 34.07% 26.11% 10.57%	2,738,490 584,935		
2,7 ated Fees 6 4 4 3,0 1,2	~	46.21% 56.30% 34.07% 26.11% 10.57%	2,738,490 584,935		
Program & Course Related Fees 6 Testing Services 8 Sales Tax Proceeds 4 Interest Income 4 Other Income 3,0 General Revenue 3,0 Workforce 2000 Funding 1,2		56.30% 34.07% 26.11% 10.57%	584,935	1,150,448	42.01%
Testing Services Testing Services Sales Tax Proceeds Cather Income Other Income Oth		34.07% 26.11% 10.57%	UOV VO	194,363	33.23%
Sales Tax Proceeds 4 Interest Income Conternation Contern		26.11% 10.57% 27.00%	00+'+0	37,462	44.34%
Interest Income Other Income General Revenue 3,0 Workforce 2000 Funding 1,2		10.57%	460,800	121,865	26.45%
Other Income 3,0 General Revenue 3,0 Workforce 2000 Funding 1,2		2000 20	5,775	5,611	97.16%
General Revenue Workforce 2000 Funding		0/ NS. 12	65,475	22,787	34.80%
Workforce 2000 Funding		35.35%	3,126,475	1,082,822	34.63%
	50 423,947	33.76%	1,255,855	412,046	32.81%
19 Auxiliary Income - Culinary Café 3,760	50 1,265	0.00%		1,121	0.00%
20 Auxiliary Income - Student Housing 47,200	21,992	0.00%		9,372	0.00%
25 Total Unrestricted Revenues 8,425,585	3,336,121	39.60%	8,322,285	3,037,897	36.50%
26					
27 Expenses:					
28 Regular Salaries 4,491,430	30 1,310,531	29.18%	4,427,595	1,330,752	30.06%
29 Extra Help Salaries 113,575	75 33,065	29.11%	120,700	22,960	19.02%
30 Fringe Benefits 1,714,370	70 475,394	27.73%	1,676,940	473,642	28.24%
31 Supplies & Services 1,156,065	65 404,827	35.02%	1,120,305	397,619	35.49%
32 Travel 91,645	45 23,310	25.44%	101,750	44,208	43.45%
33 Utilities 448,600	222,684	49.64%	455,100	155,740	34.22%
34 Capital Outlay 34,000	2,243	6.60%	8,750	2,959	33.82%
35 Bond Payments 375,900	0	0.00%	374,830		%00.0
37 Contingency	0	0.00%	36,315		0.00%
38 Total Unrestricted Expenditures 8,425,585	2,472,054	29.34%	8,322,285	2,427,880	29.17%
39					
40 Net Income or (Loss)	864,067			610,017	
41					
94					

		0	Calendar: Scheduler	er		
Month View Day View Room Finder New Event	ider New Event					
« Previous Month			November 2019			Next Month »
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 (p) 8:00 AM PAX Testing (p) 5:00 PM Izard County Single Parent Fall Fundraiser	2
লা	4 (p) 8:00 AM Flanery Insurance Agency LLC (p) 10:00 AM Arkansas Rehabilitation Services (p) 6:00 PM Phi Theta Kappa (p) 6:00 PM Phi Theta Kappa	ন	(p) 9:00 AM Farm Safety Day	/ (p) 8:00 AM PAX Testing	(a) 8:00 AM PAX Testing (b) 8:00 AM PAX Testing (b) 12:01 (m) 8:30 AM Curriculum (m) 8:30 AM Curriculum (c) 13:30 AM Medicare Meeting Missions (m) 9:45 AM Faculty Council (m) 9:45 AM Faculty Council (m) 12:45 PM Search Committee Interviews	9 (p) 12:00 PM Talent Show, chil Supper, Pie Auction for Missions
n	11 Veteran's Day (Offices Closed)	12) (p) 9:00 AM Benefits Fair AF (b) 2:00 PM Benefits Fair MV (p) 2:00 PM Benefits Fair MV	13 (p) 9:00 AM Benefits Fair	<u>च</u>	15 (p) 8:00 AM CNA State Testing (p) 8:00 AM CNA State Testing (p) 9:00 AM WRAAL Part D Fair (p) 9:00 AM WRAAA Part D Fair (p) 9:00 AM WRAAA Part D	16 (p) 8:00 AM RN ATT Review
17 (p) 8:00 AM RN ATT Review	18 (p) 8:00 AM RN ATT Review	19) (p) 10:00 AM Red Cross Blood Drive	20) (D) 8:00 AM Math for Health Professions Final Exam (p) 8:00 AM Junior High Quiz Bowi	21) (p) 8:00 AM Math for Health Professions Final Exam	221 (p) 8:00 AM Math for Health Professions final Exam (m) 5:00 AM teaching (m) 2:00 AM teaching (m) 1:100 AM 0.1 HLC Steering (m) 1:100 AM 0.1 HLC Steering Last Day to Withdraw from 2:0 8 Week East Day to Withdraw from 2:0 8 Week Last Day to Withdraw from 2:0 8 Week Last Day to Withdraw from 2:0 8 Week Last Day to Withdraw from 2:0 8 Week	33
24	25	26	27	28		30
Event Codes: (k) - Catering						

College Monthly Calendar

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