President's Report to the Board of Trustee October 1, 2019

This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.

Upcoming Events of Interest

•	October 1	Red Cross Blood Drive – Ash Flat Campus
•	October 5	Friends of the Library Book Sale – Melbourne Campus
•	October 14	Retired Teachers Meeting – Melbourne Campus
•	October 18	Culinary Career Day – Melbourne Campus
•	October 22	Flu Immunization Clinic – Melbourne Campus
•	October 22	College Planning Day – Melbourne Campus
•	October 29	4-H Banquet – Melbourne Campus

Ozarka College Events – Last Month's Events

•	September 4	Arkansas Rehab Meetings – Melbourne Campus
•	September 9	Retired Teachers Meeting – Melbourne Campus
•	September 9	Friends of the North Fork/White River – Mountain View Campus
•	September 10	Farmer/Grower Coop Meeting – Melbourne Campus
•	September 10	Scholarship Reception – Melbourne Campus
•	September 12	NAESC Fall Counselor Meeting – Melbourne Campus
•	September 19	Grazing Meeting – Melbourne Campus
•	September 20	Arkansas Teacher Retirement – Melbourne Campus
•	September 26	Tri County Cattlemen's Association – Melbourne Campus
•	September 27&28	NCADF Pageants – Melbourne Campus

College Governance

• We are completing turnover in several key positions within the College. Dr. Josh Wilson will become VP of Advancement, working with Suellen; Jason Lawrence will become VP of Student Services; Candace Killian will continue as Executive Assistant to the President and assume the additional duties of Legislative Liaison of the College; and Tina Wheelis will become Executive Vice President of Finance and Administration, assuming the additional responsibilities of grounds, maintenance, and security. The transition is progressing very well.

Student Services/Enrollment Information

Dr. Josh Wilson, Vice President of Student Services:

- Co-coordinated 2019 Scholarship Reception held September 10
- Coordinated disability services for returning and new students with documented disabilities
- Facilitating personnel screening/transition process, specifically for new Recruitment Specialist

- Convened with fellow Compliance Review Team members to review annual Cleary Act: Safety and Security Report; and Biennial Review of Drug and Alcohol Policy
- Facilitated hosting the annual North Central Co-Op Fall Counselor Workshop; an annual update of new/improved programs and services to area high school counselors; and as always showcase Culinary Arts with a student-prepared lunch

Zeda Wilkerson, Sr. Director of Enrollment Services:

- Counselor Update September 12
- Completed Biennial Drug and Alcohol Report
- Compliance Review team met and reviewed Annual Security Report and Biennial Drug and Alcohol Report
- Coordinated Student Government nominations
- Wanda is contacting students with missing checklist items
- Planning our College Planning Day event

Kay Adkins, Director of Financial Aid:

- Completed financial aid award posting of ADHE scholarships, institution scholarships, Pell, and student loans for the 2019-20 academic year
- Disbursed Pell (regular disbursement 9/12 and late disbursement 9/26)
- Disbursed Student Loans (regular disbursement 9/19 and late disbursement for 10/3)
- Researched private student loan process and worked with several Aviation students to certify and award private loans
- Processed remaining FAFSA verifications and special consideration applications
- Worked new student orientation and presented in First Year Orientation classes at Ash Flat and Melbourne
- Tess attended VA state training

Career Pathways

Amanda Engelhardt, Director of Career Development:

- Provided \$200 NCLEX Vouchers for 5 LPN students
- Amanda attended SPSF meeting
- Distributed 48 gas cards in the amount of \$50.00 to CPI students for travel expenses
- Career Pathways has 134 active students with a total of 153 thus far for the fiscal year
- All staff participated in SWOT analysis
- All staff presented to Freshman Seminar classes on each campus
- Kendra conducted career readiness workshops for ICC business students per invitation from Manda Jackson
- All staff conducted Freshman Seminar career planning workshops on each campus
- Kendra compiled 2019-20 targeted outreach spreadsheet for culinary, welding, allied health, commercial aviation, agriculture, and non-traditional students

TRIO Student Support Services

Tracy Cone, Director of TRIO:

- Processing New TRIO participant applications
- Interviewing new students for Program enrollment

- Stress Management Workshop held September 5, 2019
- Cultural Event to Eureka Springs, September 13, 2019
- TRIO Transfer students met UCA Representative on campus
 - Mountain View, September 23
 - Melbourne, September 24
 - Ash Flat, September 25
- Cultural Event to Memphis, September 27, 2019
- Class presentations regarding program information

Finance

Tina Wheelis, Vice President of Finance:

- Several ADHE and DF&A reports were completed and submitted during the month
- The field work for the FY2019 Ozarka College Foundation Annual was completed on September 19
- Compensation and benefit summaries have been prepared and provided to all full-time employees
- Closing for the Ash Flat Technical Center was September 30

Planning and Institutional Research

Dr. Deltha Sharp, Vice President of Planning and Institutional Research:

- Assisted with ACF Accreditation Review
- Completed strategic planning SWOT anlysis for Faculty
- Completed strategic planning SWOT analysis for Staff
- Completed Review of Quality Initiative Report Responses

Ash Flat

Angela Phipps, Campus Director:

- Nursing Scholarship meeting September 3
- Arkansas Rehabilitative Services September 19
- SGA meeting September 19
- UCA representative September 25

Mammoth Spring

James Spurlock, Campus Director:

- Salem Chamber Board Meeting, Salem September 4
- KSAR Radio Interview, Mammoth Spring September 6
- THS Football Concession Stand, Thayer, MO September 9
- Thayer Chamber of Commerce, Thayer, MO September 10
- Thayer/Mammoth Spring Rotary Club Meeting, Mammoth Spring September 11,18,25
- Mammoth Spring Chamber of Commerce, Mammoth Spring September 12
- Sprint at the Spring 5k, Mammoth Spring September 21

Mountain View

Megan Carpenter, Campus Director:

- Sutton Scholarship Review, Mountain View September 3
- Ozark Folk Center Connecting with Crafts Meeting, Mountain View September 5
- Nursing Open House, Mountain View September 6
- Friends of North Fork/White River Forum, Mountain View September 9
- Stone County Community Resource Council Meeting, Mountain View September 9
- Scholarship Reception, Melbourne September 10
- Community Outreach Lunch, Mountain View September 18
- Clinton High School College Fair, Clinton September 20
- UCA Representative, Mountain View September 23

Advancement

Candace Killian, Director of Advancement:

- Fall Concert in Mountain View September 7
- Scholarship Reception September 10
- Mammoth Spring 5K September 21
- Golf Tournament October 5

Public Relations and Marketing

Kendra Collier, Director of Public Relations and Marketing:

- Submitted 8 press releases regarding continuing education classes, new programs, Fall concert, new board members, 5k in Mammoth, etc.
- Created social media posts regarding above listed press releases, new classes, registration, community involvement, 5k, Fall concert, etc.
- Took photos for candidates for ACC
- Created social media post for Aviation Video
- Uploaded and edited all pictures for each event this month
- Updated program brochures
- Edited concurrent marketing materials
- Created ad for Next Door Magazine and Eye On Magazine
- Took new employee photos and uploaded
- Attended Fall Concert and created social media buzz
- Created social media posts for 5k in Mammoth Spring
- Took photos and created social media posts for Scholarship Reception
- Attended Culinary showcase and provided pictures and social media buzz

Adult Education

Trish Miller, Director of Adult Education:

- Trish Miller and Debbie Yancey participated in a webinar on LACES Data Entry September 11
- Trish Miller and Debbie Yancey participated in a webinar on LACES 101 September 12
- The Adult Education Annual Site Visit was conducted September 17

• The Adult Education Department hosted an Open House – September 19

Travel/College Representation

Dr. Richard Dawe, President:

- Attended ADA Commission meeting, Hot Springs Semptember 17
- Attended hangar pre-construction meeting, Melbourne airport September 26

Dr. Joshua Wilson, Vice President of Student Services:

- Zeda traveled to ArkAcrao Articulation Workshops, Batesville, Bentonville, Beebe September 3-6
- Zeda attended College Fairs: NorthArk, Harrison High School, Arkansas Tech University, Jacksonville High School, Faulkner County.
- Zeda attended VA Certifying Official Workshop with Tess Weatherford, Conway -September 26-27
- Perkins Staff and new VPSS traveled for PIPE Conference, Little Rock September 31
- Dr. Wilson attended Cabot HS Fair and CAO/CSAO meeting at ADHE, Little Rock September 26

Tina Wheelis, Vice President of Finance:

• Arkansas Legislative Committee Review, Little Rock – September 17

Kendra Collier, Director of Public Relations and Marketing:

- Calico Rock for Ag class photos September 5
- Mountain View for Fall Concert September 7
- Ash Flat for bank photo September 13
- Freedom Ford for golf tournament photo September 17
- Ash Flat for bank photo September 19
- Mountain View for new campus photo September 30

Angela Phipps, Ash Flat Campus Director:

- Sharp County Extension Office meeting, Highland September 5
- Eagle Fest, Ash Flat September 7
- Spring River Innovation Hub Board meeting, Cherokee Village September 9
- Spring River Area Chamber of Commerce board meeting, Highland September 10
- Scholarship Reception, Melbourne September 10
- Spring River Area Chamber of Commerce meeting, Hardy September 17
- Fantastic Festivals and Events workshop, Batesville September 19
- SWOT meeting, Melbourne September 20
- Spring River Innovation Hub Oktoberfest fund raiser, Cherokee Village September 26

Tentative Discussion Items for Next Board of Trustees Meeting:

- Technical Center planning and construction update
- Aviation program update

Tentative Action Items for Next Board of Trustees Meeting:

• Monthly and Year-to-date financials

Kudos:

- Suellen Davidson and our many Ozarka volunteers did a wonderful job with the golf tournament
- Special thanks to all personnel in making the 2019 Scholarship Reception a huge success with record attendance
- Well done to our VPAA, Dr. Chris Lorch for submitting a well-prepared application for Technical Center approval. Thank you to Dr. Deltha Sharp as well, for her vital support.

Dr. Dawe's Comments:

- As we welcome fall weather we remain very busy with planning for the technical center; this will be an all-hands effort to ensure success.
- Our leadership transition appears to be well-accepted by all and will present new and exciting challenges for those involved.

Monthly Financial Reports:

Unrestricted Current Funds August 1, 2019 through September 30, 2019						
August 1, 2019 through September 30, 2019						
	,	Position	Actual	Actual	palagong	Percentage
	2019 - 2020 Budget	2019 - 2020 Budget	Revenue/Expense	Revenue/Expense	Balance to Expense	To Date
					•	
Revenues:						
10 Tuition & Related Fees	2,738,325	2,738,325	983,937	1,192,421	1,545,904	43.55%
11 Program & Course Related Fees	624,395	624,395	247,066	310,666	313,729	49.75%
12 Testing Services	84,830	84,830	27,413	28,361	56,469	33.43%
13 Sales Tax Proceeds	473,100	473,100		40,573	432,527	8.58%
14 Interest Income	19,505	19,505		1,150	18,355	2.89%
15 Other Income	83,410	83,410	195	21,920	61,490	26.28%
16 General Revenue	3,095,210	3,095,210	332,718	834,914	2,260,296	26.97%
17 Workforce 2000 Funding	1,255,850	1,255,850	105,987	317,960	937,890	25.32%
19 Auxiliary Income - Culinary Café	3,760	3,760	341	388	3,373	%00'0
20 Auxiliary Income - Student Housing	47,200	47,200	14,638	18,317	28,883	%00.0
23 Total Unrestricted Revenues	8,425,585	8,425,585	1,712,295	2,766,667	5,658,918	32.84%
25 Expenses:						
26 Regular Salaries	4,491,430	4,491,430	318,602	973,251	3,518,179	21.67%
Extra Help Salaries	113,575	113,575	8,881	23,242	90,333	20.46%
28 Fringe Benefits	1,714,370	1,714,370	117,413	344,945	1,369,425	20.12%
29 Supplies & Services	1,156,065	1,156,065	77,903	302,997	853,068	26.21%
Travel	91,645	91,645	5,013	16,653	74,992	18.17%
Utilities	448,600	448,600	9,020	178,166	270,434	39.72%
Capital Outlay	34,000	34,000			34,000	0.00%
33 Bond Payments	375,900	375,900			375,900	%00.0
35 Contingency		0			0	0
36 Total Unrestricted Expenditures	8,425,585	8,425,585	536,833	1,839,253	6,586,332	21.83%
			Net Income or (Loss)	927,415		

2 Restricted Funds						
3 August 1, 2019 through September 30, 2019	2019					
4						
5				Actual	Actual	Budgeted
9	Approved	Adjustments to	Revised	Month to Date	Year to Date	Balance to Collect or
2	2019 - 2020 Budget	2019 - 2020 Budget	2019 - 2020 Budget	Revenue/Expense	Revenue/Expense	Balance to Expense
0						
9 Revenues:						
10 Student Aid Revenues						
11 AR Challenge Awards	178,500		178,500	97,250	97,250	81,250
12 AR Future Grant	35,000		35,000	23,809	23,809	11,191
13 AR Workforce Challenge	000'9		0000'9			000'9
14 Federal Work Study	90,000		20,000			20,000
15 Federal Tuition Assistance		A 2,000	2,000		630	1,370
16 Go Grant	5,000		2,000	750	750	4,250
17 National Guard Grant		A 5,000	2,000	2,610	2,610	2,390
18 PELL Grant	3,000,000		3,000,000	1,556,034	1,667,475	1,332,525
19 SEOG Awards	30,000		30,000			30,000
20 Student Loans - Federal	1,100,000		1,100,000	258,003	278,743	821,257
21 Student Loans - Private		100,000 A	100,000	82,397	82,397	17,603
22 Miscellaneous Scholarships		A 50,000	20,000	24,700	24,700	25,300
23 Student Aid Revenues	4,404,500	157,000	4,561,500	2,045,553	2,178,364	2,383,136
24						
25 Federal Grant Revenues						
26 Career Pathways Initiative	178,170		178,170	14,338	35,517	142,653
27 Carl Perkins	117,420		117,420		5,233	112,187
28 Direct & Equitable Grant	28,700		28,700			28,700
29 Opiod Grant	199,335		199,335			199,335
30 TRIO Grant	306,440		306,440	20,590	59,495	246,945
31 Federal Grant Revenues	830,065	•	830,065	64,928	100,244	729,821
32						
33 State Grant Revenues						
34 Adult Basic Education Grant	129,660		129,660	13,848	23,506	106,154
37 Education & Training Grant	24,810		24,810	3,330	4,345	20,465
38 General Adult Education Grant	64,380		64,380	6,002	6,765	57,615
39 Special Projects Grant	27,930		27,930	687	687	27,243
40 Welding Grant			•			•
41 State Grant Revenues	246,780	•	246,780	23,867	35,303	211,477
42 Total Restricted Revenues	5,481,345	157,000	5,638,345	2,134,349	2,313,911	3,324,434
43						

5 6 6 7 7 2019 55 Expenditures: Student Aid Expenditures 57 AR Challenge Awards						
Aid Expenditures						
Aid Expenditures				Actual	Actual	Budgeted
Aid Expenditures	Approved	Adjustments to	Revised		Year to Date	_
Student Aid Expenditures AR Challenge Awards	2019 - 2020 Budget	2019 - 2020 Budget	2019 - 2020 Budget	Kevenue/Expense	Kevenue/Expense	balance to expense
AR Challenge Awards						
	178,500		178,500	97,250	97,250	81,250
58 AR Future Grant	35,000		35,000	23,809	23,809	11,191
59 AR Workforce Challenge	6,000		0000'9			000'9
60 Federal Work Study	20,000		20,000	3,753	4,142	45,858
61 Federal Tuition Assistance		A 2,000	2,000	810	1,440	260
62 Go Grant	2,000		2,000	750	750	4,250
63 National Guard Grant		A 5,000	2,000	2,610	2,610	2,390
64 PELL Grant	3,000,000		3,000,000	1,555,453	1,666,894	1,333,106
65 SEOG Awards	30,000		30,000			30,000
66 Student Loans - Federal	1,100,000		1,100,000	307,488	328,228	771,772
67 Student Loans - Private		100,000 A		75,897	75,897	(75,897)
69 Miscellaneous Scholarships		A 50,000	20,000	24,700	24,700	25,300
70 Student Aid Expenditures	4,404,500	157,000	4,461,500	2,092,521	2,225,720	2,235,780
Federal Grant Expenditures						
Career Pathways Initiative	178,170		178,170	31,142	66,659	111,511
74 Carl Perkins	117,420		117,420	7,065	21,968	95,452
75 Direct & Equitable Grant	28,700		28,700	2,218	2,218	26,482
76 Opiod Grant	199,335		199,335			199,335
TRIO Grant	306,440		306,440	21,302	80,797	225,643
78 Federal Grant Expenditures	830,065	•	830,065	61,727	171,642	658,423
state of all tapelluluies	000		000		100	
Adult basic Education Grant	099,821		000,821	810,01	36,707	92,953
Education & Training Grant	24,810		24,810	2,025	16,251	18,559
oo General Adult Education Grant	64,380		04,380	4,720	11,491	52,889
Special Projects	27,930		27,930	3,239	3,926	24,004
87 Welding Grant			•	15,512	25,746	(25,746)
88 State Grant Expenditures	246,780	•	246,780	35,520	84,121	162,659
Total Restricted Expenditures	5.481.345	157.000	5 538 345	2,189,768	2.481.483	3.056.862
93 A = Grant Awarded after budget was prepared						

Ozal va college							
2 Unrestricted Curre	Unrestricted Current Funds - Fiscal Comparison	ison					
3 August 1, 2019 thro	August 1, 2019 through September 30, 2019	20.	2019 - 2020 Fiscal Year		20,	2018 - 2019 Fiscal Year	_
9			2019 - 2020 Actual	Percentage of		2018 - 2019 Actual	Percentage of
9		Revised	Year to Date	Budget Realized	Revised	Year to Date	Budget Realized
		2019 - 2020 Budget	Revenue/Expense	as of 09/30/19	2018 - 2019 Budget	Revenue/Expense	as of 09/30/18
80							
9 Revenues:							
10 Tuition & Related Fees	92	2,738,325	1,192,421	43.55%	2,738,490	1,045,792	38.19%
11 Program & Course Related Fees	elated Fees	624,395	310,666	49.75%	584,935	184,805	31.59%
12 Testing Services		84,830	28,361	33.43%	84,480	36,971	43.76%
13 Sales Tax Proceeds		473,100	40,573	8.58%	460,800	209'29	14.67%
14 Interest Income		19,505	1,150	5.89%	5,775	472	8.17%
15 Other Income		83,410	21,920	26.28%	65,475	22,676	34.63%
16 General Revenue		3,095,210	834,914	26.97%	3,126,475	835,763	26.73%
Workforce 2000 Funding	ding	1,255,850	317,960	25.32%	1,255,855	309,034	24.61%
19 Auxiliary Income - Culinary Café	Jinary Café	3,760	388	0.00%		456	0.00%
20 Auxiliary Income - Student Housing	udent Housing	47,200	18,317	0.00%		7,462	0.00%
25 Total Unrestricted Revenues	Revenues	8,425,585	2,766,667	32.84%	8,322,285	2,511,038	30.17%
26							
27 Expenses:							
28 Regular Salaries		4,491,430	973,251	21.67%	4,427,595	993,384	22.44%
29 Extra Help Salaries		113,575	23,242	20.46%	120,700	16,143	13.37%
30 Fringe Benefits		1,714,370	344,945	20.12%	1,676,940	346,332	20.65%
31 Supplies & Services		1,156,065	302,997	26.21%	1,120,305	298,831	26.67%
32 Travel		91,645	16,653	18.17%	101,750	26,770	26.31%
33 Utilities		448,600	178,166	39.72%	455,100	112,683	24.76%
34 Capital Outlay		34,000	0	0.00%	8,750	2,959	33.82%
35 Bond Payments		375,900	0	0.00%	374,830		0.00%
37 Contingency		0	0	%00.0	36,315		0.00%
38 Total Unrestricted Expenditures	Expenditures	8,425,585	1,839,253	21.83%	8,322,285	1,797,102	21.59%
39							
40 Net Income or (Loss)	88)		927,415			713,936	
41							
94							
-							

College Monthly Calendar

Day View Ro	Room Finder	New Event					
« Previous Month				October 2019			Next Month »
Sunday		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1) (p) 10:00 AM Red Cross Blood Drive - Ash Flat (p) 1:45 PM Recruitment Specialist Interviews	য	3) (m) 10:00 AM Planning and Assessment Council Committee Meeting	र ा	5 (p) 8:00 AM Friends of the Paul Weaver Library Book Sale
	7 (p) 2:30 P Workshop	/ (p) 2:30 PM PAX-PN Prep Workshop	(p) 3:00 PM PAX-PN Prep Workshop (p) 5:00 PM Izard County Single Parent Scholarship Award Banquet	9 (p) 2:00 PM PAX-PN Prep Workshop	10) (p) 8:30 AM PAX-PN Prep Workshop Tinal Grades for 1st 8 Week Session Due	11) (m) 9:30 AM Faculty Council Committee Meeting	<u>[]</u>
	(p) 10:00 Teachers County Mid-term Ad	14 (p) 10:00 AM Retired Teachers Meeting - Izard County Mid-tern Advisory Grades Due Mid-tern Advisory Grades Due	<u>51</u>	<u>16</u>	17	18 (p) 9:30 AM Culinary Career Day	<u>n</u>
	21		22 [ip 9:00 AM Flu Immunization Clinic [ip 9:00 AM College Planning Day [ip 9:00 AM College Planning Day [ip 9:00 AM College Planning Day	<u>e</u> 2	<u>55</u>	25) m) 9:00 AM Retention Committee Meeting (m) 11:00 AM 0.) HLC Steering Committee Committee Meeting	26
	28 (p) 8:00 Review (p) 8:00 Review Spring Regi	(p) 8:00 AM LPN ATI Review (p) 8:00 AM LPN ATI Review Spring Registration Opens	(p) 8:00 AM LPN ATI Review Review Review (p) 8:00 AM LPN ATI Review DM 2019 4-H (p) 1:00 PM 2019 4-H (p) 1:00 PM 2019 4-H Banquet Banquet Banquet Banquet Banquet Banquet Banquet PM Banquet Banquet PM Banquet Banquet PM Banquet Ban	30) (p) 8:00 AM LPN ATI Review (p) 8:00 AM LPN ATI Review	<u> </u>		
Event Codes: (k) Catering (c) Class Off Schedule (f) Foundation (f) Hidden (m) Meeting (m) Public (s) -Student Activities							