

**President's Report
to the Board of Trustees
August 1, 2021**

This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.

Upcoming Events of Interest

- August 9 IZARD County Covid-19 Meeting
- August 9 Reporting Day for Faculty
- August 11 & 12 CPR & Stop the Bleed – Faculty Development
- August 12 Institutional Professional Development Committee Meeting
- August 12 Foundation Board Meeting
- August 17 Learn to Burn presented by Arkansas Game and Fish
- August 18-19 New Student Orientation
- August 19 Meet the Chefs
- August 19 Back-to-School Covid-19 Vaccine Clinic
- August 23 Fall semester begins

Ozarka College – June Events

- July 13-15 Teen's Cooking Camp
- July 29 OMP Job Fair

College Governance

- We continue to closely monitor Covid data and currently are planning for normal operations for the fall semester.
- VP Scott Pinkston has been selected as Ozarka's Employee of the Quarter!

Student Services/Enrollment Information

Zeda Wilkerson, Vice President of Student Services:

- Submitted ACT 563 and ACT 943 Reports to ADHE
- Assisted with coverage of Mountain View Campus (Kelly and Zeda) - July 26
- Professional Development: VA/SAA State Quarterly Webinar; Title IX Virtual Training; Western Association of VA Certifying Officials Virtual Conference sessions
- Represented Ozarka at Cave City Watermelon Festival
- Held virtual meeting with Student Services Directors for Fall planning
- Held virtual meeting with Dr. Lorch, Campus Directors, and Marcus Orf to discuss Fall New Student Orientation
- Coordinated with Josh Wilson for NSO t-shirt order
- Prepared and distributed summer I diplomas
- Submitted application for Ozarka to serve as a PSI True Talent & Atlas testing location
- Worked with Scott and Dan to ensure Student ID's complied with ACT260
- Worked to resolve VA recertification items
- Renewed Borrower Connect services for 21-22 year

- Represented Ozarka with a table at the OMP job fair (Erica Roark) - July 27
- Represented Ozarka at the Arkansas Governor's School Career Fair (Erica Roark)
- Worked with MHS on concurrent student roster verification
- Finalizing Fall housing assignments – will be full

Tania Wallace, Director of Financial Aid:

- Assisted students in person, over the phone and by email with FAFSA and Loan questions and counseling
- Awarded students for Business office/ Career Pathways as directed
- Awarded and disbursed Summer II Pell and Loans
- Reviewed SAP appeals and notified students of the committee decision for their SAP appeals
- Reviewed most recent Special Consideration applications and included documentation
- Professional Development -Podcast: Off the cuff: NASFAA's Q&A with Richard Cordray (Pam); Webinar: 10 Things Students Need to Know When They Start School-7/6 (Pam)
- Completed Safe Colleges Training:
 - Cybersecurity Overview (Pam)
 - Title IX: Roles of Employees (Pam)
 - Active Shooter: Run, Hide, Fight (Pam)

Amanda Engelhardt, Director of Career Pathways:

- Amanda was awarded funds to purchase outreach materials, a copier for student use and signage
- Received Career Pathways brochures, rack cards, signs, and flyers to distribute
- Efforts have been focused on outreach for the month of July and will continue until September to increase enrollment
- Amanda and Lindsey complete the Facilitating Career Development course
- New policies are in place for the Fall semester regarding gas cards; students will receive direct payment rather than cards - transportation is not limited to fuel

Kendra Smith, Perkins Program Director:

- Registered students for Summer II/Fall (Tiffney and Kendra)
- Visited Mountain View as needed (Tiffney) and Mammoth Spring (Kendra)
- Submitted Perkins 2021-22 Annual Plan and received approval for all activities (Kendra)
- Visited with Surgical Technology accreditation team via Zoom meeting (Kendra)
- Posted updated Career Resource Guides (four-county and individual county) to Student Success blog (Kendra)
- Met in Ash Flat to review and finalize plans for fall projects (Tiffney and Kendra)
- Covered Mountain View campus for Kim and Donna (July 28 – Kendra and Tiffney, July 29 – Tiffney)
- Staffed Ozarka booth at Cave City Watermelon Festival (Tiffney and Kendra)
- Attended Perkins Coordinator 30/30 meeting via Zoom (Kendra)

Donald Taylor, Director of TRIO:

- Verified program participants' eligibility
- Revised TRIO application and participant intake form
- Updated TRIO brochure and flyers
- Reviewed and revised as necessary the TRIO Procedures Manual
- Identified options for fall and spring cultural events
- Identified workshop topics for the coming academic year
- Reviewed budget options for upcoming grant award year (Sept. 1 – Aug. 31)

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration:

- Departmental budgets for the fiscal year 2022 have been entered and are available for viewing
- Renovation is under way on the Ash Flat Technical Center Machining and Welding Laboratories. Supply chain issues have caused some delays, but materials are arriving daily and the work is continuing
- The appropriation has been established for the American Rescue Plan Act funding

Ash Flat

James Spurlock, Assistant VP of Campus Operations:

- Emerson utilized office, conference room, and classroom spaces - July 1-30
- Forestry Field Day – Ash Flat Lecture Hall - July 27
- OMP Job Fair – Ash Flat Lecture Hall - July 29

Mammoth Spring

James Spurlock, Assistant VP of Campus Operations Campus Director:

- No non-standard campus events/classes

Mountain View

Kim Lovelace, Campus Director of Mountain View:

- Accuplacer testing was provided for 17 students
- Trish Miller provided GED testing - July 8
- Google meeting w/ campus directors and Zeda Wilkerson for NSO planning - July 14
- Surgical Technology pinning ceremony for first graduates of program - July 22
- Virtual site visit for Surgical Technology program - July 26
- Campus and testing were covered by Zeda Wilkerson, Kelly Graham, Amanda Engelhardt, Lindsey Johnson, Tiffney Miller, Kendra Smith and Ambassador Bailey Ginn due to Kim Lovelace and Donna York being out – July 26-29

Advancement, Marketing, & Planning

Advancement & Planning Activities

- Completed work with attorney on the Ms. Campbell property transaction
- Coordinated plaque order for the Carpenter Technical Center to be installed early August

- Submitted Blue & You Foundation Grant with focus on our post-pandemic return to fitness, wellness and prevention education, extending AED access, and providing quick response training (e.g., CPR and AED)
- Designed and ordered new business cards for Foundation Board members with an online giving focus added
- Preparing for fall activities, including in-service, WORC grant equipment orders, fall events, and scholarship recognition
- Placed orders for additional artwork for the Melbourne campus in accordance with College aesthetics/artwork plan
- Preparing end-of-year & quarterly WORC Grant Budget review and developing industry certification plan for 2021-2022
- Completed WORC grant quarterly narrative and budget reporting
- Coordinated with FNBC regarding lunch for all Ozarka employees during fall in-service

Public Relations & Marketing Activities

- Coordinated Registration Ads, Aviation Saturation Ads
- Coordinated with Bookstore on new fall Promo Items
- Created multi-media for college design projects: Culinary Camp post, Surgical Technology Pinning, library update, job posting, Foundation Business Cards, Admissions Banner, and Independence Day
- Completed Surgical Technology Pinning programs and materials
- Sponsored Watermelon Festival, Melbourne Girls Ring Ceremony, White River Agency Community Bingo
- Coordinated with A-State Printing for Artwork Aesthetics Plan
- Photography Captured: Surgical Technology Pinning and Reception and Teen's Cooking Camp
- Submitted PR regarding Aviation achievements, New Appointments, New Hires, Forestry Field Day, Teen Cooking Camp, Surgical Technology Pinning, Aviation Renewed Certification, and Employee of the Quarter

Adult Education

Trish Miller, Director of Adult Education:

- Kendall Morrison attended a virtual Teacher Summit – July 27 & 28

Information Systems/Planning and IR

Scott Pinkston, VP and Chief Information Officer:

- Completed technology upgrades at the airport, Ash Flat, and Mammoth Spring locations
- Concrete tower pad was poured at the Ash Flat technical center
- Moved Student Services personnel into new temporary spaces clearing the previous spaces for the faculty and students to return
- Stored spare computers and classroom technology equipment
- Completed clean up and storage of old technology equipment that was replaced

Travel/College Representation

Dr. Richard Dawe, President:

- Ash Flat Campus Visit – July 7
- AAHS Meeting – Little Rock – July 8
- Mountain View Campus Visit- July 13
- Performance Evaluation and Expenditure Review (PEER) Subcommittee Meeting – Little Rock – July 20
- Arkansas Div of Aeronautics meeting – Little Rock – July 21
- Ash Flat Campus Visit – July 26
- Ash Flat Campus Visit – July 29

Tina Wheelis, Executive Vice President of Finance and Administration:

- Performance Evaluation and Expenditure Review (PEER) Subcommittee Meeting – Little Rock – July 19

Amanda Engelhardt, Director of Career Pathways:

- No travel

Dr. Josh Wilson, Vice President for Advancement:

- Donor Stewardship/Tech Center Update (Wilson) – Ash Flat – July 6
- Surgical Technology Pinning Ceremony (Norris) – Mtn. View – July 22

James Spurlock, Assistant Vice President of Campus Operations:

- Ozarka College Information Booth – Sharp County Fair – July 8
- Thayer/Mammoth Spring Rotary Club Meeting – Mammoth Spring, AR – July 21 & 28
- KKountry 95 In Studio Interview Marcus Orf/James Spurlock – Thayer, MO – July 22
- Technical Center Progress Update Presentation to the Thayer/Mammoth Spring Rotary Club Marcus Orf/James Spurlock – Mammoth Spring, AR – July 28

Trish Miller, Director of Adult Education:

- No travel

Tentative Discussion Items for Next Board of Trustees Meeting:

- RN Program
- Covid status/planning

Tentative Action Items for Next Board of Trustees Meeting:

- Monthly and Year-to-date- financials
- Board Commitment Statement

Kudos:

- Great work by Marcus Orf and David Mitchell coordinating the equipment move and setup of welding equipment from Salem
- Special thanks to Zeda and everyone who represented Ozarka at the Cave City Watermelon Festival over the hot weekend

Dr. Dawe's Comments:

- We continue to monitor Covid cases and any potential federal or state requirements. Precautions will be taken or recommended as conditions dictate.
- We still await notice from the Governor's office regarding the next Trustee.

Monthly Financial Reports:

Ozarka College Unrestricted Current Funds July 1, 2021 through July 31, 2021	Approved 2021 - 2022 Budget	Revised 2021 - 2022 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense	Percentage Realized To Date
Revenues:						
Tuition & Related Fees	2,507,105	2,507,105	76,961	76,961	2,430,144	3.07%
Program & Course Related Fees	593,925	593,925	13,306	13,306	580,619	2.24%
Testing Services	88,930	88,930	290	290	88,640	0.33%
Sales Tax Proceeds	566,260	566,260			566,260	0.00%
Interest Income	6,370	6,370			6,370	0.00%
Other Income	99,325	99,325			99,325	0.00%
General Revenue	3,048,780	3,048,780	369,055	369,055	2,679,725	12.11%
Workforce 2000 Funding	1,271,850	1,271,850	105,987	105,987	1,165,863	8.33%
Auxiliary Income - Culinary Café	4,175	4,175			4,175	0.00%
Auxiliary Income - Student Housing	52,800	52,800			52,800	0.00%
ARPA Funding/ Lost Revenue	270,435	270,435			270,435	0.00%
OCF Gift for Ash Flat Tech Center	75,000	75,000			75,000	0.00%
2021 Carryover	152,450	152,450			152,450	0.00%
Total Unrestricted Revenues	8,737,405	8,737,405	565,599	565,599	8,171,806	6.47%
Expenses:						
Regular Salaries	4,499,000	4,499,000	224,602	224,602	4,274,398	4.99%
Extra Help Salaries	103,400	103,400	5,972	5,972	97,428	5.78%
Fringe Benefits	1,646,065	1,646,065	100,796	100,796	1,545,269	6.12%
Supplies & Services	60,830	60,830	139,866	139,866	(79,036)	229.93%
Travel	1,515,515	1,515,515	794	794	1,514,721	0.05%
Utilities	52,550	52,550	108,629	108,629	(56,079)	206.72%
Capital Outlay	470,645	470,645			470,645	0.00%
Bond Payments	358,500	358,500			358,500	0.00%
Loan Payments	30,900	30,900			30,900	0
Total Unrestricted Expenditures	8,737,405	8,737,405	580,659	580,659	8,156,746	6.65%
			Net Income or (Loss)	(15,061)		

Ozarka College		Restricted Funds		July 1, 2021 through July 31, 2021		Approved		Adjustments to		Revised		Actual		Actual		Budgeted		
						2021 - 2022 Budget		2021 - 2022 Budget		2021 - 2022 Budget		Month to Date		Year to Date		Balance to Collect or		
						2021 - 2022 Budget		2021 - 2022 Budget		2021 - 2022 Budget		Revenue/Expense		Revenue/Expense		Balance to Expense		
Student Aid Revenues																		
AR Challenge Awards		180,000				180,000											180,000	
AR Future Grant		80,000				80,000											80,000	
AR Workforce Challenge		10,000				10,000											10,000	
ARPA - Aid to Students		A	1,573,328			1,573,328											1,573,328	
Federal Work Study		50,000				50,000											50,000	
Go Grant		5,000				5,000											5,000	
National Guard Grant						-											-	
PELL Grant		3,250,000				3,250,000					86,596		86,596				3,163,404	
SEOG Awards		30,000				30,000											30,000	
Arkansas Concurrent Challenge						-											-	
Student Loans - Federal		1,200,000				1,200,000					4,531		4,531				1,195,469	
Student Loans - Private		200,000				200,000											200,000	
Miscellaneous Scholarships		C	25,000			25,000											25,000	
Student Aid Revenues		5,005,000				6,603,328					91,127		91,127				6,512,201	
Federal Grant Revenues																		
Career Pathways Initiative		234,900				234,900											234,900	
ARPA - Institutional		A	182,267			182,267											182,267	
CARES - Institutional		C	121,974			871,974											871,974	
CARES - Strengthening Institutions		C	51,325			51,325											51,325	
Carl Perkins		117,600				117,600											117,600	
Direct & Equitable Grant		34,700				34,700											34,700	
Delta Upsoar Grant		23,000				23,000											23,000	
Ready for Life Grant		155,900				155,900											155,900	
TRIO Grant		331,400				331,400											331,400	
WORC Grant		747,700				747,700					26,653		26,653				721,047	
Federal Grant Revenues		2,395,200				2,750,766					26,653		26,653				2,724,113	
State Grant Revenues																		
Adult Basic Education Grant		126,700				126,700											126,700	
Education & Training Grant		2,300				2,300											2,300	
General Adult Education Grant		71,700				71,700											71,700	
Career Tech Grant						-											-	
State Grant Revenues		200,700				200,700					-		-				200,700	
Total Restricted Revenues		7,600,900				9,554,794					117,780		117,780				9,437,014	

Ozarka College		Approved	Adjustments to	Revised	Actual	Actual	Budgeted
Restricted Funds		2021 - 2022 Budget	2021 - 2022 Budget	2021 - 2022 Budget	Month to Date	Year to Date	Balance to Collect or
July 1, 2021 through July 31, 2021		2021 - 2022 Budget	2021 - 2022 Budget	2021 - 2022 Budget	Revenue/Expense	Revenue/Expense	Balance to Expense
Student Aid Expenditures							
ARI Challenge Awards	180,000			180,000			180,000
ARI Future Grant	80,000			80,000			80,000
ARI Workforce Challenge	10,000			10,000	1,600		10,000
ARPA - Aid to Students		A	1,573,328	1,573,328			1,573,328
Federal Work Study	50,000			50,000			50,000
Go Grant	5,000			5,000			5,000
National Guard Grant							
PELL Grant	3,250,000			3,250,000	95,042		3,250,000
SEOG Awards	30,000			30,000			30,000
Arkansas Concurrent Challenge							
Student Loans - Federal	1,200,000			1,200,000	9,062		1,200,000
Student Loans - Private	200,000			200,000			200,000
Miscellaneous Scholarships			25,000	25,000			25,000
Student Aid Expenditures	5,005,000		1,598,328	6,603,328	105,704	-	6,603,328
Federal Grant Expenditures							
Career Pathways Initiative	234,900			234,900	13,000		234,900
ARPA - Institutional		A	182,267	182,267			182,267
CARES - Institutional	750,000	C	121,974	871,974	47,267		871,974
CARES - Strengthening Institutions		C	51,325	51,325	51,324		51,325
Carl Perkins	117,600			117,600	6,853		117,600
Direct & Equitable Grant	34,700			34,700			34,700
Delta Upsoar Grant	23,000			23,000	6,456		23,000
Ready for Life Grant	155,900			155,900			155,900
TRIO Grant	331,400			331,400	10,337		331,400
WOPRC Grant	747,700			747,700	10,104		747,700
Federal Grant Expenditures	2,395,200		355,566	2,750,766	145,141	-	2,750,766
State Grant Expenditures							
Adult Basic Education Grant	126,700			126,700	8,860		126,700
Education & Training Grant	2,300			2,300			2,300
General Adult Education Grant	71,700			71,700	4,576		71,700
Career Tech Grant							
State Grant Expenditures	200,700		-	200,700	13,436	-	200,700
Total Restricted Expenditures	7,600,900		1,953,894	9,554,794	264,281	-	9,554,794

Ozarka College						
Unrestricted Current Funds - Fiscal Comparison						
July 1, 2021 through July 31, 2021			2021 - 2022 Fiscal Year		2020 - 2021 Fiscal Year	
	Revised	2021 - 2022 Actual	Percentage of	Revised	2020 - 2021 Actual	Percentage of
	2021 - 2022 Budget	Year to Date	Budget Realized	2020 - 2021 Budget	Year to Date	Budget Realized
		Revenue/Expense	as of 07/31/21		Revenue/Expense	as of 07/31/20
Revenues:						
Tuition & Related Fees	2,507,105	76,961	3.07%	2,737,470	107,176	3.92%
Program & Course Related Fees	593,925	13,306	2.24%	913,410	25,194	2.76%
Testing Services	88,930	290	0.33%	86,575	267	0.31%
Sales Tax Proceeds	566,260	0	0.00%	477,600	0	0.00%
Interest Income	6,370	0	0.00%	18,840	0	0.00%
Other Income	99,325	0	0.00%	64,495	44	0.07%
General Revenue	3,048,780	369,055	12.11%	2,591,465	365,562	13.72%
Workforce 2000 Funding	1,271,850	105,987	8.33%	1,271,850	105,987	8.33%
Transfer from Construction/Renovation Fund	0	0	0.00%	146,880	0	0.00%
Auxiliary Income - Culinary Café	4,175	0	0.00%	2,715	0	0.00%
Auxiliary Income - Student Housing	52,800	0	0.00%	52,800	0	0.00%
APPA Funding Lost Revenue	270,435	0	0.00%	0	0	0.00%
OCF Gift for Ash Flat Tech Center	75,000	0	0.00%	0	0	0.00%
2021 Carryover	152,450	0	0.00%	0	0	0.00%
Total Unrestricted Revenues	8,737,405	565,599	6.47%	8,364,100	594,230	7.10%
Expenses:						
Regular Salaries	4,499,000	224,602	4.99%	4,291,580	229,065	5.34%
Extra Help Salaries	103,400	5,972	5.78%	121,800	5,448	4.47%
Fringe Benefits	1,646,065	100,796	6.12%	1,595,060	96,400	6.04%
Supplies & Services	60,830	139,866	229.93%	1,395,690	132,082	9.46%
Travel	1,515,515	794	0.05%	64,905	96	0.15%
Utilities	52,550	108,629	206.72%	415,920	103,659	24.92%
Capital Outlay	470,645	0	0.00%	76,950	0	0.00%
Bond Payments	368,500	0	0.00%	402,195	0	0.00%
Loan Payments	30,900	0	0.00%	0	0	0.00%
Total Unrestricted Expenditures	8,737,405	580,659	6.65%	8,364,100	566,750	6.78%
Net Income or (Loss)		(15,061)			27,480	

College Monthly Calendar:

August 2021						Next Month »	
« Previous Month	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1		2 (p) 8:30 AM NAESC R.I.S.E. (h) 8:45 AM Reserved for Deede (h) 1:15 PM Financial Aid Specialist Interviews	3 (p) 8:30 AM NAESC R.I.S.E. (h) 8:45 AM Reserved for Deede (h) 1:15 PM Financial Aid Specialist Interviews	4 (p) 8:30 AM NAESC R.I.S.E. (h) 8:45 AM Reserved for Deede (h) 1:15 PM Financial Aid Specialist Interviews	5 (p) 8:00 AM NACE Testing Semester Final Exams Final Grades Due	6	7
8	9 (p) 5:30 PM Izard County Covid-19 Meeting Reporting Day for Faculty	10 (p) 8:30 AM NAESC R.I.S.E.	11 (m) 8:00 AM CPR & Stop the Bleed - Faculty Development (m) 8:00 AM CPR & Stop the Bleed - Faculty Development (p) 9:00 AM COVID Vaccines	12 (m) 8:00 AM CPR & Stop the Bleed - Faculty Development (m) 8:00 AM CPR & Stop the Bleed - Faculty Development (f) 9:30 AM Foundation Board Meeting (m) 11:00 AM Institutional Professional Development Committee Meeting	13	14	
15	16	17 (p) 6:00 PM Learn to Burn ARNEC Classes Begin	18 New Student Orientation (MS 10-11:30AM / AF 2-3:30 PM)	19 (s) 8:00 AM Meet the Chiefs (Culinary Orientation) (p) 8:00 AM NACE Testing (s) 2:00 PM New Student Orientation (s) 3:30 PM Back-to-School Covid-19 Vaccine Clinic New Student Orientation (MV 10-11:30AM / Mel 2-3:30 PM)	20	21	
22	23 Classes Begin	24	25	26	27	28	
29	30	31					