

**President's Report  
to the Board of Trustees  
July 1, 2021**

*This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.*

**Upcoming Events of Interest**

- July 13-15 Teen's Cooking Camp

**Ozarka College – June Events**

- June 3 VPSS Interviews
- June 14 Surgical Technology Entrance Exam
- June 15 Agriculture Teacher In-Service
- June 15-16 Suicide Prevention Workshop
- June 28 Nursing Banquet
- June 28 Capping and Pinning Practice
- June 29 Capping and Pinning

**College Governance**

- Next Board meeting is scheduled for 16 September in the Miller Board room
- Planning to conduct Active Shooter training at the fall in-service for all employees

**Student Services/Enrollment Information**

*Zeda Wilkerson, Vice President of Student Services:*

- Student Services has been relocated to the Miller Building as well as offices at other campus locations due to HVAC repair
- We have notified ACC that we would like to renew our SUNY membership for the Title IX training and information
- Working to fill key Student Services personnel positions
- Kim Lovelace's last day in Admissions was 6/30 as she assumes the Campus Director position at Mountain View. She will continue to assist with Admissions emails, until the Director of Admissions position is filled
- Continued to work with Workhorse for a new viewbook design
- Received notification that due to a MOA extension CPI the grant now runs through July 31, 2021 and all expenses obligated in July will be charged against the FY21 grant

*Zeda Wilkerson, Senior Dir. of Enrollment Services, Registrar, Records, and Testing:*

- Participated in Virtual VA Training
- Updated Institution Tuition Rates in DOD portal
- Assisted with campus coverage at Mountain View
- Summer 1 graduates are being marked as graduated
- Diplomas for Spring are being distributed

*Kim Lovelace, Director of Admissions:*

- Represented Ozarka at the Career and Job Fair at ASUMH (Kim Lovelace and Marcus Orf)
- Helped with the NAESC Ag Teachers Inservice (Kim Lovelace and Marcus Orf)
- Gave Accuplacer tests and registered students at the Mountain View campus
- Conducted airport campus tours to two prospective aviation students (Erica Roark)

*Kay Adkins, Director of Financial Aid:*

- Finished spring 2021 semester processing: letters, emails, other outreach: Financial Aid Suspension, COVID-19 inquiries, Final Grades All F, Return of Unearned Aid
- Closing out 20-21
  - Awarded and disbursed Summer I Pell and Student Loans and Summer I scholarships and grants
  - Finalized 20-21 Federal Campus-based Aid awards
    - Total 20-21 Federal Work Study paid: \$55,500
    - Total 20-21 Federal Student Employment Opportunity Grants awarded: \$44,500
  - Reconciled 20-21 Pell Grant disbursements: \$2,988,499 Total
  - Reconciled 20-21 Student loan disbursements: \$798,300 Total
- Preparing for 21-22 (ongoing)
  - Helping students/parents complete FAFSA's and verifications
  - Initial processing of student loan requests for 21-22
  - Checking student outcomes for continuing eligibility for ADHE and Institution scholarships
  - Checking enrolled student lists for payment methods and reaching out to the enrolled students without 21-22 FAFSA's on record
  - VA Certification and reporting
- Professional Development: Pam - Off Cuff Episode 196: President's Budget Calls for ED Funding Increase, Lawmakers Press Cardona on Student Loan Repayment, and Neg Reg Returns. Safe colleges Training: Communication Styles and Skill; Tess - ADHE round table and VA information

*Amanda Engelhardt, Director of Career Pathways:*

- CPI FY21 budget has been submitted
- Eight students were awarded tuition assistance for Summer I
- Letters and emails were sent to all the new LPN students that were accepted into the Fall program as well as students that were currently enrolled for the Fall
- Strategizing on outreach efforts (Amanda and Lindsey)
- Yard signs are now displayed at the High School Administrative building and Bearkatz Academy
- Literature was disbursed to the Single Parent Scholarship committee, Ozarka Student Services and Bearkatz Academy
- Completed the last virtual Facilitating Career Development Training (Amanda and Lindsey)

- Attended virtual meetings on the new Education Pays program, which will begin in August (Amanda)

*Kendra Smith, Perkins Program Director:*

- Visited Mountain View as needed (Tiffany) and Mammoth Spring on Thursdays (Kendra)
- Collaborated with Amber Rush to enter and submit approved reimbursement request for Perkins
- Completing update of Community Resource Guide (Tiffany)
- Updated links on Student Success blog in myOzarka (Kendra)
- Writing Perkins Annual Plan for 2021-22 (Kendra)
- Presented resume, interview and soft skills workshops to Surgical Technology students in Mountain View and Ash Flat (Kendra and Tiffany)
- Assisted Jamie Yates with AF LPN end of program celebration (Kendra and Tiffany)

**Finance and Administration**

*Tina Wheelis, Executive Vice President of Finance and Administration:*

- Several reports for the Arkansas Department of Higher Education were completed and submitted during the month
- The FY2022 departmental budgets have been entered into the accounting system and are available for staff to view
- The machining and welding lab renovation at the Ash Flat Tech Center has started

**Ash Flat**

*James Spurlock, Assistant VP of Campus Operations:*

- Emerson utilizing office, conference room, and classroom - June 1-30
- WRAAA In-Service in Lecture Hall - June 3
- Emerson Employee Meeting in Lecture Hall - June 15
- Proctored Final Exam Sessions - June 23-24

**Mammoth Spring**

*James Spurlock, Assistant VP of Campus Operations Campus Director:*

- Proctored Final Exam Sessions - June 23-24

**Mountain View**

*Kim Lovelace, Campus Director of Mountain View:*

- Accuplacer testing has been provided for 13 students during June
- Completed career workshops with LPN and Surgical Tech students (Kendra Smith and Tiffany Miller) - June 7-8
- Surgical Technology entrance exam - June 14
- Suicide Prevention Workshop - June 15-16
- Adult Education provided GED testing - June 15 & 29
- LPN students finished their classes - June 23
- Proctored summer final exams - June 24

## **Advancement and Marketing**

### **Advancement & Planning Activities**

- Continued work with Ms. Campbell's attorney on her property transaction
- Coordinated plaque order for the Carpenter Technical Center to be installed early August
- Writing for Blue & You Foundation Grant with focus on or post-pandemic return to fitness, wellness and prevention education, extending AED access, and providing quick response training (e.g., CPR and AED)
- Designed new business cards for Foundation Board members with an online giving focus added
- Preparing end-of-year & quarterly WORC Grant Budget review and developing industry certification plan for 2021-2022
- Received FNBC 2021 pledge payment for Carpenter Technical Center and annual scholarship funds
- Attended Arkansas Business 40 Under 40 ceremony, Wilson recognized as member of 2021 class

### **Public Relations & Marketing Activities**

- Coordinated Sponsorships for Sharp County Fair, Cave City Watermelon Festival, Calico Rock Yearbook
- Coordinated ads for Registration, Farm Family, Fulton County Saturation Issue, Izard County Saturation Issue, and Independence Day
- Submitted PR regarding Aviation achievement, New Hires, Agriculture Faculty Tour Day, LPN Capping and Pinning, Paul Harris Concert, Zeda VP Student Services, AirEvac Class, Jason Lawrence Celebration
- Created multimedia for college design projects, including promo designs for Career Pathways and Bookstore, Career Pathways Flyers
- Updated Radio Contracts for K-95, WRD, and KSAR
- Completed Agriculture Faculty In-service Day program
- Completed Capping and Pinning Invitations and Programs

### **Adult Education**

*Trish Miller, Director of Adult Education:*

- Trish Miller attended the WIOA Quarterly Board Meeting in Batesville - June 16

### **Information Systems/Planning and IR**

*Scott Pinkston, VP and Chief Information Officer:*

- Began implementation of Carbon Black (Next-generation Antivirus) and Secureworks Taegis XDR (a cloud-native solution that combines advanced analytics and data modeling with unrivaled threat intelligence to help detect both known and unknown threats) on campus computers
  - Should be fully implemented by August
- Completed office and classroom technology upgrades at Mountain View
- Continued office and classroom technology upgrades at the Airport, Ash Flat and Mammoth Spring locations

- Tower Project for Ash Flat Technical Center is scheduled to be completed in July

### **Travel/College Representation**

*Dr. Richard Dawe, President:*

- Arkansas Business 40 Under 40 Event - Little Rock - June 17
- Arkansas Division of Aeronautics Commission meeting - Little Rock - June 16

*Amanda Engelhardt, Director of Career Pathways:*

- No travel

*Dr. Josh Wilson, Vice President for Advancement:*

- Arkansas Business 40 Under 40 Event (Davidson, Norris, Wilson) - Little Rock - June 17
- LPN End-of-Program Celebration (Norris) - Ash Flat - June 22

*James Spurlock, Assistant Vice President of Campus Operations:*

- Spring River Area Chamber of Commerce - Ash Flat - June 15
- Thayer/Mammoth Spring Rotary Club Meeting - Mammoth Spring - June 2, 9, 16, 30
- Thayer Chamber of Commerce - Thayer - June 8
- Mammoth Spring Chamber of Commerce - Mammoth Spring - June 17

*Trish Miller, Director of Adult Education:*

- No travel

### **Tentative Discussion Items for Next Board of Trustees Meeting:**

- COVID cases and planning

### **Tentative Action Items for Next Board of Trustees Meeting:**

- Monthly and Year-to-date financial reports
- Board of Trustees Commitment Statement - Required by new AR law

### **Kudos:**

- Special thanks to Tiffney Miller, Zeda Wilkerson and Chris Lorch for helping cover campus during June

### **Dr. Dawe's Comments:**

- Active COVID cases are on the rise again so we are taking appropriate action as needed to provide safe operations
- Tech Center build continues but we are experiencing some unavoidable delays waiting on materials for construction. Expecting August or September completion of machining spaces.



College Account Funds	2020 - 2021 Budget		2020 - 2021 Budget		2020 - 2021 Budget		2020 - 2021 Budget		2020 - 2021 Budget		2020 - 2021 Budget	
	Approved	Adjustments to	Revised	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
	2020 - 2021 Budget	2020 - 2021 Budget	2020 - 2021 Budget	2020 - 2021 Budget	2020 - 2021 Budget	2020 - 2021 Budget	2020 - 2021 Budget	2020 - 2021 Budget	2020 - 2021 Budget	2020 - 2021 Budget	2020 - 2021 Budget	2020 - 2021 Budget
<b>Student Aid Revenues</b>												
Challenge Awards	172,200		172,200									
Culture Grant	78,300	C 240,000	318,300	1,373								
Workforce Challenge	9,600	C 11,200	20,800									
S - Aid to Students		B 398,538	398,538									
Work Study	60,000		60,000	3,666								
Grant	5,000		5,000									
Guard Grant	6,000		6,000									
Grant	3,260,000		3,260,000	200,437								
Awards	40,000	C 4,500	44,500	4,500								
Concurrent Challenge		B 40,000	40,000	18,625								
Loans - Federal	1,165,000		1,165,000	55,826								
Loans - Private	176,000		176,000									
scholarships		B 57,000	57,000	6,500								
<b>Grant Revenues</b>	<b>4,972,100</b>	<b>751,238</b>	<b>5,723,338</b>	<b>290,927</b>								<b>770,597</b>
<b>Federal Grant Revenues</b>												
Pathways Initiative	178,000	A 38,267	216,267	36,644								
S - Institutional Funding		B 597,297	597,297	471,261								
S - Strengthening Institutions		B 58,909	58,909	20,315								
arkins	116,000		116,000	10,345								
& Equitable Grant	28,700		28,700	2,548								
Ipsoar Grant	250,000		250,000									
for Life Grant		B 76,364	76,364	76,364								
Grant	320,300	A 8,716	329,016	77,931								
: Grant		B 750,000	750,000	290,015								
<b>al Grant Revenues</b>	<b>893,000</b>	<b>1,529,553</b>	<b>2,422,553</b>	<b>985,424</b>								<b>588,183</b>
<b>State Grant Revenues</b>												
Basic Education Grant	129,700		129,700									
Start to Finish		B 4,000	4,000	4,000								
tion & Training Grant	24,800		24,800	3,636								
Fit Grant		B 68,800	68,800	68,781								
Adult Education Grant	64,400		64,400	48,131								
Tech Grant				145,166								
<b>Grant Expenditures</b>	<b>218,900</b>	<b>72,800</b>	<b>291,700</b>	<b>7,636</b>								<b>(103,976)</b>
<b>Restricted Revenues</b>	<b>6,084,000</b>	<b>2,353,591</b>	<b>8,437,591</b>	<b>1,283,987</b>								<b>1,254,805</b>





Ozarka College		2020 - 2021 Fiscal Year		2019 - 2020 Fiscal Year		
Unrestricted Current Funds - Fiscal Comparison						
July 1, 2020 through June 30, 2021						
	Revised	2020 - 2021 Actual	Percentage of	Revised	2019 - 2020 Actual	Percentage of
	2020 - 2021 Budget	Year to Date	Budget Realized	2019 - 2020 Budget	Year to Date	Budget Realized
		Revenue	as of 06/30/21	Revenue	Revenue	as of 06/30/20
		Expense		Expense	Expense	
<b>Revenues:</b>						
Tuition & Related Fees	2,737,470	2,429,039	88.73%	2,738,325	2,624,989	95.86%
Program & Course Related Fees	913,410	789,498	86.43%	774,395	749,367	96.77%
Testing Services	86,575	77,371	89.37%	84,830	82,249	96.96%
Sales Tax Proceeds	477,600	484,634	101.47%	473,100	460,158	97.26%
Interest Income	18,840	8,368	44.41%	19,505	21,224	108.81%
Other Income	64,495	154,659	239.80%	83,410	191,390	229.46%
General Revenue	2,591,465	3,080,490	118.87%	3,095,210	3,125,163	100.97%
Workforce 2000 Funding	1,271,850	1,271,841	100.00%	1,255,850	1,271,841	101.27%
Transfer from Construction/Renovation Fund	146,880	0	0.00%	300,000		0.00%
Auxiliary Income - Culinary Caf�	2,715	5,611	0.00%	3,760	2,488	0.00%
Auxiliary Income - Student Housing	52,800	48,695	0.00%	47,200	41,016	0.00%
<b>Total Unrestricted Revenues</b>	<b>8,364,100</b>	<b>8,350,205</b>	<b>99.83%</b>	<b>8,875,585</b>	<b>8,569,885</b>	<b>96.56%</b>
<b>Expenses:</b>						
Regular Salaries	4,291,560	4,157,432	96.87%	4,491,430	4,209,391	93.72%
Extra Help Salaries	121,800	58,359	47.91%	113,575	77,340	68.10%
Fringe Benefits	1,595,060	1,501,425	94.13%	1,714,370	1,520,068	88.67%
Supplies & Services	1,395,690	1,266,225	90.72%	1,634,221	1,539,166	94.18%
Travel	64,905	21,418	33.00%	79,489	44,542	56.04%
Utilities	415,920	341,361	82.07%	432,600	339,494	78.48%
Capital Outlay	76,950	39,110	50.83%	34,000	72,521	213.30%
Bond Payments	402,195	342,274	85.10%	375,900	343,255	91.32%
Contingency	0	0	0.00%			0.00%
<b>Total Unrestricted Expenditures</b>	<b>8,364,100</b>	<b>7,727,604</b>	<b>92.39%</b>	<b>8,875,585</b>	<b>8,145,777</b>	<b>91.78%</b>
<b>Net Income or (Loss)</b>		<b>622,600</b>			<b>424,108</b>	

# College Monthly Calendar:

July 2021							Next Month »
« Previous Month	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2	3
4	5 Classes Begin	6	7 (p) 7:30 AM NAESC R.I.S.E. Training (p) 8:00 AM NAEC Testing	8 (p) 7:30 AM NAESC R.I.S.E. Training	9 Last Day to Audit a Class	10	
11	12 (p) 8:00 AM NAESC Novice Teacher Bootcamp Census Day	13 (p) 8:00 AM Teen's Cooking Camp (p) 8:00 AM Teen's Cooking Camp (p) 8:00 AM Teen's Cooking Camp	14 (p) 8:00 AM Teen's Cooking Camp (p) 8:00 AM Teen's Cooking Camp (p) 8:00 AM Teen's Cooking Camp	15 (p) 8:00 AM Teen's Cooking Camp (p) 8:00 AM Teen's Cooking Camp (p) 8:00 AM Teen's Cooking Camp	16	17	
18	19	20 (p) 7:30 AM NAESC R.I.S.E. Training	21 (p) 7:30 AM NAESC R.I.S.E. Training (p) 8:00 AM NACE Testing	22	23	24	
25	26	27 (p) 5:00 PM Forestry Field Day	28 (p) 8:00 AM NAESC Novice Year One Bootcamp	29 (p) 8:00 AM NAESC Novice Year One Bootcamp Day Two ARNEC Classes End Last Day to Withdraw with a "W"	30	31	