

**President's Report
to the Board of Trustees
August 1, 2022**

This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.

Upcoming Events of Interest

- August 2 Foundation Board Meeting
- August 8 Reporting Day for Faculty
- August 16 Fall In-service
- August 17 New Student Orientation – Mammoth Spring, Ash Flat
- August 18 New Student Orientation – Mountain View, Melbourne
- August 25 Housing Orientation
- August 22 Fall semester begins

Previous Events of Interest

- July 11 NACE Testing
- July 26 Surg Tech graduation – Mountain View

College Governance

- Faculty return on the 8th and classes begin on the 22nd
- Enrollment should be up about five percent for the fall semester

Academics

Chris Lorch, Provost:

- Met with University of Arkansas on 2+2 agreements
- Hired new Welding faculty for Mountain View
- Hired Skilled Trades faculty
- Met with Arkansas Craft School on grant partnership
- Hosted a tour at the Carpenter Tech Center

Student Services/Enrollment Information

Zeda Wilkerson, Vice President of Student Services:

- Met with Admissions and Marketing regarding viewbook and catalog – July 6
- Participated in COE conference call – July 19
- Held Executive Committee Meeting for ArkACRAO and gave welcome at Registrar workshop in Conway – July 20
- Mark Pruitt from Harding came to campus to discuss layout for Articulation workshops – July 25

- Worked Ozarka booth at the Cave City watermelon festival and announced scholarship recipients – July 28-30
- Completed required contract paperwork and PSI Training for FAA Testing

Dylan Herekamp, Registrar:

- Processed drops for non-attendance for Summer II
- Completed additional/final PSI Training for FAA Testing
- Evaluated Summer II transcripts
- Attended Career Coach training conference in Little Rock – July 19-21
- Completed VA reapproval paperwork for 2022 and submitted to SAA
- Printed Summer I diplomas

McKenzie Jackson, Director of Admissions and Student Engagement:

- The Admissions Department has completed numerous campus tours this month and have registered several students
- McKenzie Jackson and Chris Mosley had an informational booth set up at the Sharp County Fair and Fulton County Fair
- New Student Orientation and recruiting visit t-shirts have been ordered for the 2022-23 academic year
- The Admissions Department and Advancement Department have been working together on a newly designed Ozarka College Viewbook. Viewbook order has been placed for the 2022-23 academic year
- The Admissions Department has a new Administrative Specialist II that will be starting on August 1st. The Admissions Department is ecstatic to announce that Chrisha Savell has been hired for the position. We wish Wanda McConnaughay a very happy retirement!

Tania Wallace, Director of Financial Aid:

- We have had a large number of students in our offices needing help with completing their 2022-2023 FAFSA and appeals
- Working with ADHE to successfully receive the Fall 2022-2023 rosters
- Updated all financial aid forms for the new 2022-2023 academic year
- Processed and disbursed three Pell disbursements for the Summer II 2022-2023 semester
- Verified, processed, and disbursed loans for the Summer II 2022-2023 semester
- Updating software and working to successfully implement all the new financial aid processes for the 2022-2023 Academic year
- Preparing to implement the ARFuture requirements for mentoring and community service

Amanda Engelhardt, Director of Career Pathways:

- New eligibility requirements have been implemented and expected to increase enrollment (non-custodial, justice involved and teen parents)

- Efforts have been focused on outreach for the month of July and will continue until September to increase enrollment
- Additional signage has been ordered, promo items have arrived and school supplies have been re-stocked
- Our transportation policy has changed; students are now eligible up to \$500 for travel to and from campus in addition to reimbursement at 52 cents per mile without a monthly cap for clinicals
- We will continue with the Education Pays program this year
- Amanda and Lindsey participated in Excel training for upcoming projects

Kendra Smith, Perkins Program Director:

- Perkins PYE23 annual plan and budget approved by ADHE
- Summer/Fall registration of advisees and walk-ins (Kendra and Tiffney)

Sharon Wilson, Director of TRIO:

- Researched online tutoring programs
- Updated tutor training PowerPoint presentation
- Professional Development – COE conference call

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration:

- Departmental budgets for the fiscal year 2023 have been entered and are available for viewing
- We have received a Supplemental American Rescue Plan grant for \$369,000
- The Chairs of the Legislative Joint Auditing Committee approved the early release of the 2021 annual audit report on July 13, 2022

Ash Flat

James Spurlock, Assistant VP of Campus Operations:

- WIOA Representative on Campus – July 11, 18, 25

Mammoth Spring

James Spurlock, Assistant VP of Campus Operations Campus Director:

- No non-standard activities

Mountain View

Kim Lovelace, Campus Director of Mountain View:

- Accuplacer testing and registration is ongoing
- Met with Dr. Mike Doyle – Arkansas Craft School – July 20
- Surgical Technology graduation – July 26
 - Six graduates; approximately 65-75 in attendance

- Surg Tech luncheon – July 27
- Kim Lovelace and Marcus Orf met with new high school counselor at MVHS – July 28

Advancement, Marketing, & Planning

Dr. Josh Wilson, Vice President of Advancement:

Advancement & Planning Activities

- Coordinated plaque order for the Mountain View Welding Center to be installed in August
- Submitted two proposals for Blue & You Foundation Grant with focus on post-pandemic return to fitness, and advancing nursing education through expanded simulation training, respectively
- Submitted end-of-year & quarterly WORC Grant Budget review and developed industry certification plan for 2022-2023
- Submitted final quarterly Ready for Life narrative and financial reports
- Completed inventory audit for equipment purchased through WORC and Ready for Life grants and capital campaign donations
- Submitted a proposed budget realignment and statement of work requests for the WORC grant, an adjustment that will repurpose categorical funding to extend faculty salaries in the last year of the grant and round out industry-informed equipment add-ons (e.g., push-pull guns for welders).
- Preparing for upcoming quarterly Foundation Board meeting on August 2, 2022
- Received ADHE Regional Workforce Grant for \$86,500, an initiative which will fund industry-informed add-ons to Industrial Machining and Automotive/Diesel programs at Ash Flat

Public Relations & Marketing Activities

- Coordinated social media ads for Registration, Welding Technology, Surgical Technology, Aviation, Precision Machining, Automotive, Culinary, Early Childhood, Teacher Education, Job Postings, Library Closures, Regional Workforce Grant, and Wanda EOQ; Geotargeted program specific ads
- Submitted PR's regarding: C.N.A. Course, Long New Hire, McConnaughay EOQ/Retirement, Regional Workforce Grant, Aviation Achievements, FAA Location, Aviation Instructor Achievement, Surgical Technology
- Photography – Capping and Pinning, Directory Photos, Surgical Technology Graduation, Governor's Visit to Tech Center, Wanda Retirement Party
- Completed multimedia for college design projects including: Early Childhood Video Short, Automotive Certificate, Viewbook and Catalog; Updated all radio messaging; Updated Arkansas Next school revisions; Outside Pole Banner Designs: Surgical Technology Program; FAA Location Image; Automotive Tech Center Sign; Welding Tech Center Sign; Precision Machining Tech Center Sign

- Purchased Registration Banners with Cherry Road Media, Melbourne Times, Stone County Leader, and White River Current; Fall Visitors Guide Ad with Stone County Leader; Submissions for NCMPR; Spring River's Got Talent Sponsorship; Hole Sponsorship for Salem High School; Social media Sponsored Ads

Adult Education

Trish Miller, Director of Adult Education:

- Trish Miller attended an ADC-AE WAGE Partnership meeting via Zoom – July 13
- Trish Miller and Debbie Yancey participated in a Program Year Final Budget meeting via Zoom – July 14
- Kenna Radtka attended a monthly SNAP meeting via Zoom – July 18

Information Systems/Planning and IR

Scott Pinkston, VP and Chief Information Officer:

- Nothing to report

Staff Council

Dylan Herekamp, Staff Council President:

- Finished our Buy-In Jeans Day fundraiser
- Issued the July Staff Council newsletter to members
- Working on planning Fall meeting schedule

Travel/College Representation

Dr. Richard Dawe, President:

- ADA Commission – Little Rock, AR – July 20
- Emerson Ribbon Cutting – Ash Flat, AR – July 29

Chris Lorch, Provost:

- Emerson Ribbon Cutting – Ash Flat, AR – July 29

Tina Wheelis, Executive Vice President of Finance and Administration:

- Emerson Ribbon Cutting – Ash Flat, AR – July 29

Dr. Josh Wilson, Vice President of Advancement:

- Sharp County Event Planning Meeting (J. Wilson, S. Davidson, K. Wilson) – Cherokee Village, AR – July 13
- Campus Tour (K. Norris) – Ash Flat, AR – July 20
- Surgical Technology Graduation (K. Norris) – Mountain View, AR – July 26
- Governor's Visit (K. Norris)– Carpenter Technical Center – July 29

James Spurlock, Assistant Vice President of Campus Operations:

- Thayer Chamber of Commerce Meeting – Thayer, MO (Canceled) – July 5
- Spring River Area Chamber Board Meeting – Hardy, AR – July 12
- Mammoth Spring Chamber of Commerce Meeting – Mammoth Spring, AR (Unable to attend-office staff on vacation) – July 14
- Salem Chamber of Commerce Meeting – Salem, AR (Unable to attend-schedule conflict) – July 27
- Emerson Grand Opening Ceremony – Ash Flat, AR – July 29

Trish Miller, Director of Adult Education:

- ESL Institute and Teacher Summit (T. Miller, K. Morrison) – Little Rock, AR – July 20-22

Kudos

- Great work by Marcus Orf, our maintenance team and everyone involved in the Carpenter Tech Center tour prep

Tentative Discussion Items for Next Board of Trustees Meeting:

- Mammoth Spring property sale process

Tentative Action Items for Next Board of Trustees Meeting:

- End-of-Month and Year-to-Date Financial Reports
- 2022 End-of-Year Financial Report

Dr. Dawe’s Comments:

- This has been a good summer topped off by very positive comments about Ozarka’s role with Emerson!

Monthly Financial Reports:

Ozarka College Unrestricted Current Funds July 1, 2022 through July 31, 2022	Approved 2022 - 2023 Budget	Revised 2022 - 2023 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense	Percentage Realized To Date
Revenues:						
Tuition & Related Fees	2,431,790	2,431,790	96,463	96,463	2,335,327	3.97%
Program & Course Related Fees	866,085	866,085	15,021	15,021	851,064	1.73%
Testing Services	88,695	88,695	227	227	88,468	0.26%
Sales Tax Proceeds	614,580	614,580			614,580	0.00%
Interest Income	4,395	4,395			4,395	0.00%
Other Income	90,970	90,970			90,970	0.00%
General Revenue	3,336,265	3,336,265	276,076	276,076	3,060,189	8.28%
Workforce 2000 Funding	1,271,840	1,271,840	105,987	105,987	1,165,853	8.33%
Tech Center Revenue	124,300	124,300			124,300	0.00%
Auxiliary Income - Culinary Café	5,940	5,940			5,940	0.00%
Auxiliary Income - Student Housing	52,800	52,800	450	450	52,350	0.85%
OCF Gift for Ash Flat Tech Center	16,350	16,350			16,350	0.00%
OCF Gift for Mt View Tech Center	25,000	25,000			25,000	0.00%
Total Unrestricted Revenues	8,929,010	8,929,010	494,224	494,224	8,434,786	5.54%
Expenses:						
Regular Salaries	4,669,780	4,669,780	240,653	240,653	4,429,127	5.15%
Extra Help Salaries	105,200	105,200	5,695	5,695	99,506	5.41%
Fringe Benefits	1,648,630	1,648,630	93,813	93,813	1,554,817	5.69%
Supplies & Services	1,538,980	1,538,980	152,675	152,675	1,386,305	9.92%
Travel	76,990	76,990	1,017	1,017	75,973	1.32%
Utilities	471,280	471,280	107,472	107,472	363,808	22.80%
Capital Outlay	31,250	31,250			31,250	0.00%
Bond Payments	356,000	356,000			356,000	0.00%
Loan Payments	30,900	30,900			30,900	0.00%
Total Unrestricted Expenditures	8,929,010	8,929,010	601,324	601,324	8,327,686	6.73%
			Net Income or (Loss)	(107,100)		

Ozarka College Restricted Funds July 1, 2022 through July 31, 2022									
	Approved 2022 - 2023 Budget	Adjustments to 2022 - 2023 Budget	Revised 2022 - 2023 Budget	Actual Month to Date	Actual Year to Date	Budgeted Balance to Collect or Balance to Expense			
Student Aid Revenues									
AR Challenge Awards	250,000		250,000			250,000			
AR Concurrent Challenge	100,000								
AR Workforce Challenge	25,000		25,000			25,000			
AR Future Grant	600,000		600,000			600,000			
Federal Work Study	50,000		50,000			50,000			
PELL Grant	2,750,000		2,750,000	104,878	104,878	2,645,122			
FSEOG Awards	40,000		40,000			40,000			
Student Loans - Federal	1,000,000		1,000,000	1,670	1,670	998,330			
Student Loans - Private	100,000		100,000			100,000			
Miscellaneous Scholarships		A	50,000			50,000			
Student Aid Revenues	4,915,000	50,000	4,865,000	106,548	106,548	4,758,452			
Federal Grant Revenues									
Career Pathways Initiative	270,100		270,100			270,100			
ARPA - Institutional	15,525		15,525			15,525			
HEERF/CRSSA Grant	53,000		53,000			53,000			
CARES - Strengthening Institutions	70,850		70,850			70,850			
Carl Perkins	128,100		128,100			128,100			
Direct & Equitable Grant	39,940		39,940			39,940			
SSARP Grant		B	369,000			369,000			
TRIO Grant	331,400		331,400			331,400			
WORC Grant	400,000		400,000			400,000			
Federal Grant Revenues	1,308,915	369,000	1,677,915	-	-	1,677,915			
State Grant Revenues									
Adult Basic Education Grant	129,650		129,650			129,650			
Career Coach	63,000		63,000			63,000			
Education & Training Grant	22,975		22,975			22,975			
General Adult Education Grant	91,460		91,460			91,460			
State Grant Expenditures	307,085	-	307,085	-	-	307,085			
Total Restricted Revenues	6,531,000	419,000	6,850,000	106,548	106,548	6,743,452			

	Approved 2022 - 2023 Budget	Adjustments to 2022 - 2023 Budget	Revised 2022 - 2023 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense
Student Aid Expenditures						
AR Challenge Awards	250,000		250,000			250,000
Arkansas Concurrent Challenge	100,000					
AR Workforce Challenge	25,000		25,000			25,000
AR Future Grant	600,000		600,000			600,000
Federal Work Study	50,000		50,000	902		50,000
PELL Grant	2,750,000		2,750,000	115,565		2,750,000
FSEOG Awards	40,000		40,000			40,000
Student Loans - Federal	1,000,000		1,000,000	3,340		1,000,000
Student Loans - Private	100,000		100,000			100,000
Miscellaneous Scholarships		50,000	50,000			50,000
Student Aid Expenditures	4,915,000	50,000	4,865,000	119,807	-	4,865,000
Federal Grant Expenditures						
Career Pathways Initiative	270,100		270,100	18,296		270,100
ARPA - Institutional	15,525		15,525			15,525
HEERF/CRSSA Grant	53,000		53,000			53,000
CARES - Strengthening Institutions	70,850		70,850			70,850
Carl Perkins	128,100		128,100	6,936		128,100
Direct & Equitable Grant	39,940		39,940			39,940
SSARP Grant		369,000	369,000			369,000
TRIO Grant	331,400		331,400	12,996		331,400
WORC Grant	400,000		400,000	10,753		400,000
Federal Grant Expenditures	1,308,915	369,000	1,677,915	48,982	-	1,677,915
State Grant Expenditures						
Adult Basic Education Grant	129,650		129,650	7,394		129,650
Career Coach	63,000		63,000			63,000
Education & Training Grant	22,975		22,975	1,744		22,975
General Adult Education Grant	91,460		91,460	6,619		91,460
Special Projects						
Career Tech Grant				2,839		
Gene Haas Foundation Grant						
Mountain View Welding Grant						
State Grant Expenditures	307,085	-	307,085	18,597	-	307,085
Total Restricted Expenditures	6,531,000	419,000	6,850,000	187,385	-	6,850,000

	2022 - 2023 Fiscal Year				2021 - 2022 Fiscal Year			
	2022 - 2023 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 07/31/22		2021 - 2022 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 07/31/21	
Ozarka College								
Unrestricted Current Funds - Fiscal Comparison								
July 1, 2022 through July 31, 2022								
Revenues:								
Tuition & Related Fees	2,431,790	96,463	3.97%		2,507,105	76,961	3.07%	
Program & Course Related Fees	868,085	15,021	1.73%		593,925	13,306	2.24%	
Testing Services	88,695	227	0.26%		88,930	290	0.33%	
Sales Tax Proceeds	614,580	0	0.00%		566,260		0.00%	
Interest Income	4,395	0	0.00%		6,370		0.00%	
Other Income	90,970	0	0.00%		99,325		0.00%	
General Revenue	3,336,265	276,076	8.28%		3,048,780	369,055	12.11%	
Workforce 2000 Funding	1,271,840	105,987	8.33%		1,271,850	105,987	8.33%	
Tech Center Revenue	124,300	0	0.00%					
Auxiliary Income - Culinary Café	5,940	0	0.00%		4,175		0.00%	
Auxiliary Income - Student Housing	52,800	450	0.85%		52,800		0.00%	
ARPA Funding Lost Revenue	0	0	0.00%		270,435		0.00%	
OCF Gift for Ash Flat Tech Center	16,350	0	0.00%		75,000		0.00%	
OCF Gift for Mtn View Tech Center	25,000	0	0.00%					
2021 Carryover	0	0	0.00%		152,450		0.00%	
Total Unrestricted Revenues	8,329,010	494,224	5.54%		8,737,405	565,599	6.47%	
Expenses:								
Regular Salaries	4,669,780	240,653	5.15%		4,499,000	224,602	4.99%	
Extra Help Salaries	105,200	5,695	5.41%		103,400	5,972	5.78%	
Fringe Benefits	1,648,630	93,813	5.69%		1,646,065	100,796	6.12%	
Supplies & Services	1,538,980	152,675	9.92%		1,515,515	139,866	9.23%	
Travel	76,980	1,017	1.32%		60,830	794	1.31%	
Utilities	471,280	107,472	22.80%		470,645	108,629	23.08%	
Capital Outlay	31,250	0	0.00%		52,550		0.00%	
Bond Payments	356,000	0	0.00%		358,500		0.00%	
Loan Payments	30,900	0	0.00%		30,900	0	0.00%	
Total Unrestricted Expenditures	8,329,010	601,324	6.73%		8,737,405	580,659	6.65%	
Net Income or (Loss)		(107,100)				(15,060)		

College Monthly Calendar:

August 2022							Ne
« Previous Month	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 (m) 1:15 PM Human Resources	2 (f) 9:30 AM Foundation Board Meeting	3 (m) 10:00 AM AR Rehab Counseling-Summie	4 (m) 1:00 PM Izard County Health Coalition Semester Final Exams	5 Final Grades Due	6	
7	8 Reporting Day for Faculty End Four Day Work Week	9	10	11	12 (m) 10:00 AM AR Rehab Counseling-Summie	13	
14	15	16 (m) 8:00 AM Inservice ARNEC Classes Begin	17 New Student Orientation (MS 10-11:30AM / AF 2-3:30PM)	18 (s) 1:00 PM New Student Orientation	19 (m) 10:00 AM AR Rehab Counseling-Summie	20	
21	22 Classes Begin	23	24	25 New Student Orientation (MV 10-11:30AM / MEL 2-3:30PM)	26 (s) 4:00 PM Housing Orientation	27	
28	29	30	31				

Event Codes:

- (k) - Catering
- (c) - Class - Off Schedule
- (f) - Foundation
- (h) - Hidden
- (m) - Meeting
- (p) - Public
- (s) - Student Activities