

**President's Report
to the Board of Trustees
December 1, 2022**

This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.

Upcoming Events of Interest

- December 1 Sheriff Jack Yancey Retirement Reception
- December 2 Ozarka Holiday Event
- December 5 LPN & RN Nursing Banquet
- December 6 LPN & RN Capping and Pinning
- December 8 Board of Trustees Regular Meeting
- December 15 NADT Christmas Dance for parents

Previous Events of Interest

- November 1 Foundation Board Meeting
- November 1-7 2022 General Election Early Voting
- November 2 Jr. High Quiz Bowl
- November 8 Election Day
- November 10 Part D Fair
- November 10 NAESC ACT Prep with Chad Cargill
- November 11 FFA Competition
- November 15-17 ATI NCLEX-RN Live Review

College Governance

- All Mammoth Spring campus classes have been completed. The last class of LPN students were pinned December 6th.
- Ozarka has supported several Christmas events and parades in all counties of our service area. Community members appeared to appreciate.

Academics

Chris Lorch, Provost:

- Attended Surgical Technology Advisory Committee meeting
- Attended ATI Workshop with Nursing faculty
- Attended Welding Safety and Credentialing meeting
- Presented to CNA class on opportunities at Ozarka
- Met with Highland superintendent
- Toured Ash Flat Technical Center with regional representative from the Arkansas Economic Development Commission

- Met with representatives from North Arkansas College on Allied Health programs
- Attended the Arkansas Craft School Gala
- Facilitated Faculty professional development

Student Services/Enrollment Information

Zeda Wilkerson, Vice President of Student Services:

- Held Access to Education Committee meeting – November 3
- Attended the ACC Leadership Institute – Bryant, AR – November 8-10
- Held Student Affairs Committee Meeting – November 11
- Attended the AIRO Workshop – Beebe, AR – November 15
- Participated in ACC CAO/CSAO meeting – November 15
- Requested Military Friendly Survey from Victory Media

Dylan Herekamp, Registrar:

- Received ADH immunization survey for the 2022-23 academic year
- Processed recently submitted withdraw requests

McKenzie Jackson, Director of Admissions and Student Engagement:

- The Admissions Department has completed multiple campus tours and high school recruiting visits
- Working with area high schools to complete Accuplacer testing and concurrent registration for the Spring semester
- Working with SGA on the Christmas toy drive for foster children in the College's service areas
- Making phone calls and sending emails in push for Spring registration

Tania Wallace, Director of Financial Aid:

- The final loan batch for Fall 2022-23 was disbursed to students
- FSEOG grant awards for Fall 2022-23 have been posted to student accounts
- Processed the second Fall 2022-23 R2T4 batch and notified students. One more batch is expected for the semester to ensure timely processing
- Began processing SAP Appeal applications and Special Consideration applications for the Spring 2022-23 semester
- Participated in numerous high school financial aid events
- All Financial aid staff will attend the 2022 Virtual Student Aid Training conference November 29 through December 2

Amanda Engelhardt, Director of Career Pathways:

- Recruited several LPN and RN students that will begin January 2023 for Career Pathways; upon completion of Career Pathways requirements, they will be eligible for books, supplies, scrubs and transportation assistance as well as an NCLEX testing voucher. Those eligible will also be enrolled in the EdPays program
- Provided 43 students with transportation checks

- Amanda presented CPI during the Highland High School Tour
- Amanda requested \$10,000 in reserve funds for additional laptops for the Spring

Kendra Smith, Perkins Program Director:

- Presented Resume and Interview workshop for Melbourne graduation LPN class (Tiffney and Kendra)
- Met with Zeda regarding Diversity & Cultural Events committee meeting and activity plan (Kendra)
- Presented Career Readiness workshop for ARNEC class (Kendra)
- Assisted with Highland High School senior class tour (Kendra)
- Presented resume and Interview workshops for Intro to Manufacturing classes in Ash Flat, Mountain View, and Melbourne (Tiffney and Kendra)
- Submitted End of Year Program Review Narrative for Perkins
- Presented Soft Skills and Career Planning workshops to Intro to Manufacturing classes in Ash Flat, Mountain View, and Melbourne (Tiffney and Kendra)
- Presented Resume and Interview Skills workshop to CNA students in Ash Flat (Tiffney and Kendra)

Sharon Wilson, Director of TRIO:

- Enrolled the required 215 participants into the TRIO program
- Attended Southwest Association of Student Assistance Programs Conference (S. Wilson, M. Brooks, K. Teague-Murphy) – Oklahoma City, OK – November 13-16
- Hosted a team building activity for Ash Flat nursing class on November 18 and Mountain View nursing class on November 22
- Received in-person training on November 28-29 covering a variety of grant-related topics including budgeting, allowable and unallowable costs, and legislation and regulations by Lucy Jones from the Council for Opportunities in Education.
- Completed midterm evaluations with TRIO advisees

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration:

- Benefits Fair and Open Enrollment held
- We have been selected for a single audit on the HEERF program in addition to the annual audit. This audit will be conducted in December

Ash Flat

James Spurlock, Assistant VP of Campus Operations:

- Nine Week CNA Course – November 1-11
- WIOA Representative on Campus – November 1, 8, 15, 22, 29
- ASU Transfer Representative on Campus – November 2
- SNAP E&T – November 2, 9, 16, 23, 30
- GED Classes – November 3, 10, 17
- Highland High School Seniors Tours – Ash Flat Campus & Tech Center – November 4

- Open Enrollment Benefit Fair – November 8
- Arkansas Rehab Services – November 8
- Staff Council Chili Cook-Off – November 8
- LPN Program Bake Sale Fundraiser – November 8-11
- FFA District Competition Day – November 11
- Sharp County Hometown Health Coalition – November 15
- VALIC Meetings – November 15
- GED Testing – November 18

Mammoth Spring

James Spurlock, Assistant VP of Campus Operations Campus Director:

- Nothing reported

Mountain View

Kim Lovelace, Campus Director of Mountain View:

- Access to Education meeting – November 3
- GED classes weekly and testing – November 7, 14
- Accuplacer testing and registration ongoing
- HR Open Enrollment Benefits Fair – November 8
- Arkansas Craft School Board meeting – November 9
- White River Area Agency on Aging Medicare Part D sign-up – November 10
- Fall Chili Luncheon for students – November 10
- Student Affairs Committee meeting – November 11
- Arkansas Craft School Gala – November 17
- Shirley High School visit with McKenzie Jackson and Chris Mosely – November 18
- Stone County Sesquicentennial planning meeting – November 29

Advancement, Marketing, & Planning

Dr. Josh Wilson, Vice President of Advancement:

Advancement & Planning Activities

- Quarterly Foundation Board Meeting – November 1
- End of year annual fund mailer sent to over 400 constituents
- Prepared for Holiday Events to be held December 2-3
- Coordinated the reschedule of the Ozarka Concert Series event planned for November 11 due to conflicting community support for football state tournament play
- Prepared DRA States Economic Development Assistance Program grant resolution for upcoming Trustee meeting
- Prepared and submitted quarterly narrative and financial reporting for WORC grant
- Redesigned industry-recognized credentialing structure for Welding and Machining programs, an outcome of the WORC grant
- Ordered machining equipment and materials for students with HAAS Foundation grant funding

Public Relations & Marketing Activities

- Coordinated social media ads for Adult Education, Veterans Day, Concert Series, uploaded high school visits, Chili Cook-Off, AR Future Grant deadline to social media stories, Holiday Event, job postings, library closures, Thanksgiving, Registration, ran twitter fleet for events
- Submitted PR's regarding: GED Class Offerings, EDM Awards, Trees and Tidings, LPN Ranking
- Photography – Ambassador Fall, Automotive, Culinary, Aviation, Welding, Nursing, Surgical Technology badges, Izard County Police Department, Christmas card
- Completed multimedia for college design projects including file conversions for business logos, coloring books for Holiday Events, Community Event for Trees and Tiding, Holiday Event campus map, Heath Sanders Event update notice, outside pole banners design, updated billboard designs, Foundation Christmas card, ICC Tournament ad, school notes for Holiday Event to service area, Tech Center high school offerings flyer
- Coordinated promotional items for Admissions and Library, coordinated Izard Co. Health Coalition Holiday Event booth, Holiday Event promos, logo for Highland Basketball Classic, coordinated multiple PRs for ACC Newsletter, Christmas Parade float submission for Melbourne, coordinated recipes from staff for upcoming newsletter, coordinated Cave City Homecoming tickets
- Purchased beanies, crayons, ornaments, and bags for holiday event, Cave City yearbook ad, Case Membership, Sponsored Guion Fire Department Auction, Football Preview ad for Arkansas Democrat Gazette, Foundation Planners, candy for Christmas Parade, Melbourne Yearbook ad, ad for Stone Co. Christmas Edition, Holiday ad with White River Current

Adult Education

Trish Miller, Director of Adult Education:

- The state office conducted a program review/site visit – November 15-17

Information Systems/Planning and IR

Scott Pinkston, VP and Chief Information Officer:

- Began removing IT equipment from Mammoth Spring campus
- Completed ADHE data submissions

Staff Council

Dylan Herekamp, Staff Council President:

- Chili Cook-Off was a success. A total of \$535 was raised for Staff Council
- Candy Corn event was held and ended on November 1. Chaney Coleman won the prize.
- Preparing Spring meeting schedule
- Preparing Spring event/professional development

Travel/College Representation

Dr. Richard Dawe, President:

- AAHS Hall of Fame Event – Little Rock, AR – November 10

Chris Lorch, Provost:

- No travel

Tina Wheelis, Executive Vice President of Finance and Administration:

- Personnel Committee (T. Wheelis, D. Steed) – Little Rock, AR – November 3

Dr. Josh Wilson, Vice President of Advancement:

- WORC Credential meeting – Carpenter Technical Center – November 11
- Billboard photo and Marketing meeting (K. Norris) – Mountain View, AR – November 15
- Surgical Technology ID badges (K. Norris) – Mountain View, AR – November 29
- Holiday Event materials distribution (K. Norris, K. Wilson) – Ash Flat, AR & Mountain View, AR – November 30

James Spurlock, Assistant Vice President of Campus Operations:

- Thayer Chamber of Commerce Meeting – Thayer, MO (Unable to attend-schedule conflict) – November 1
- Cave City High School Recruiting Visit – Cave City, AR – November 1
- Salem High School Financial Aid Night – Salem, AR – November 1
- Viola High School Recruiting Visit – Viola, AR – November 2
- Couch High School Concurrent Registration – Myrtle, MO – November 3
- MSCC Spooktacular Event – Mammoth Spring, AR – November 3
- SRACC Board Meeting – Hardy, AR (Unable to attend-schedule conflict) – November 8
- Viola High School Concurrent Registration – Viola, AR – November 9
- Mammoth Spring Chamber of Commerce – Mammoth Spring, AR (Unable to attend-schedule conflict) – November 10
- Mammoth Spring High School Recruiting Visit – Mammoth Spring, AR (Unable to attend-schedule conflict) – November 11
- Salem School Accuplacer Testing – Salem, AR – November 15
- Thayer High School REALL Simulation – Thayer, MO (Unable to attend-family medical emergency) – November 16
- Salem High School Concurrent Registration – Salem, AR (Unable to attend-family medical emergency) – November 17
- Salem Chamber of Commerce Meeting – Salem, AR (Unable to attend-schedule conflict) – November 23
- Mammoth Spring High School Concurrent Registration – Mammoth Spring, AR – November 28
- Mammoth Spring High School Accuplacer Test and Concurrent Registration – Mammoth Spring, AR – November 29

Trish Miller, Director of Adult Education:

- Fall SNAP E&T meeting (C. Sellars) – Little Rock, AR – November 10

Kudos

- Maintenance and grounds did a fantastic job getting all the lights set up. That took a lot of work and it looked great.

Tentative Discussion Items for Next Board of Trustees Meeting:

- Mammoth Spring property sale process

Tentative Action Items for Next Board of Trustees Meeting:

- End-of-Month and Year-to-Date Financial Reports
- Classified Staff Pay Structure
- Delta Regional Authority Resolution
- Revisions to Board Policy 4.07: Nursing Clinical Ratio

Dr. Dawe's Comments:

- Thanks to everyone for their work ensuring Holiday events went very well.
- I want to wish everyone a safe and Merry Christmas and holiday season!

Monthly Financial Reports:

	Approved 2022 - 2023 Budget	Revised 2022 - 2023 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense	Percentage Realized To Date
Revenues:						
Tuition & Related Fees	2,431,790	2,431,790	76,204	1,050,109	1,381,681	43.18%
Program & Course Related Fees	866,085	866,085	33,744	458,205	407,880	52.91%
Testing Services	88,695	88,695	1,484	24,907	63,788	28.08%
Sales Tax Proceeds	614,580	614,580	54,648	224,049	390,531	36.46%
Interest Income	4,395	4,395		1,231	3,164	28.00%
Other Income	90,970	90,970	158	41,422	49,548	45.53%
General Revenue	3,336,265	3,336,265	240,512	1,491,095	1,845,170	44.69%
Workforce 2000 Funding	1,271,840	1,271,840	105,987	529,934	741,906	41.67%
Tech Center Revenue	124,300	124,300			124,300	0.00%
Auxiliary Income - Culinary Café	5,940	5,940		239	5,701	4.02%
Auxiliary Income - Student Housing	52,800	52,800	9,391	23,788	29,012	45.05%
OCF Gift for Ash Flat Tech Center	16,350	16,350			16,350	0.00%
OCF Gift for In View Tech Center	25,000	25,000			25,000	
Total Unrestricted Revenues	8,929,010	8,929,010	522,128	3,844,978	5,084,032	43.06%
Expenses:						
Regular Salaries	4,669,780	4,669,780	373,676	1,700,953	2,968,827	36.42%
Extra Help Salaries	105,200	105,200	8,490	38,214	66,986	36.33%
Fringe Benefits	1,648,630	1,648,630	117,120	574,960	1,073,670	34.88%
Supplies & Services	1,538,980	1,538,980	67,059	577,557	961,423	37.53%
Travel	76,990	76,990	3,779	27,555	49,435	35.79%
Utilities	471,280	471,280	19,742	183,485	287,795	38.93%
Capital Outlay	31,250	31,250		6,109	25,141	19.55%
Bond Payments	356,000	356,000	301,530	301,530	54,471	84.70%
Loan Payments	30,900	30,900		1,953	28,947	0
Total Unrestricted Expenditures	8,929,010	8,929,010	891,395	3,412,316	5,516,694	38.22%
			Net Income or (Loss)	432,662		

Ozarka College									
Restricted Funds									
July 1, 2022 through November 30, 2022									
	Approved 2022 - 2023 Budget	Adjustments to 2022 - 2023 Budget	Revised 2022 - 2023 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense			
Student Aid Revenues									
AR Challenge Awards	250,000		250,000		56,875	193,125			
AR Concurrent Challenge	100,000		100,000			100,000			
AR Workforce Challenge	25,000		25,000		1,600	23,400			
AR Future Grant	600,000		600,000	32,397	284,329	315,671			
Federal Work Study	50,000		50,000	6,864	14,605	35,395			
PELL Grant	2,750,000		2,750,000	(4,734)	1,342,574	1,407,426			
FSEOG Awards	40,000		40,000		20,000	20,000			
Student Loans - Federal	1,000,000		1,000,000	165,787	358,100	641,900			
Student Loans - Private	100,000		100,000	2,250	4,500	95,500			
Miscellaneous Scholarships		A	50,000	2,750	27,350	22,650			
Student Aid Revenues	4,915,000	50,000	4,965,000	225,314	2,109,933	2,855,067			
Federal Grant Revenues									
Career Pathways Initiative	270,100		270,100		95,478	174,622			
ARPA - Institutional	15,525		15,525			15,525			
HEERF/CRSSA Grant	53,000		53,000	6,392	29,987	23,013			
CARES - Strengthening Institutions	70,850		70,850		35,724	35,126			
Carl Perkins	128,100		128,100	3,088	23,684	104,416			
Direct & Equitable Grant	39,940		39,940			39,940			
SSARP Grant		B	369,000		92,293	276,707			
TRIO Grant	331,400		331,400	23,125	111,153	220,247			
WORC Grant	400,000		400,000	41,368	80,623	319,377			
Federal Grant Revenues	1,308,915	369,000	1,677,915	166,266	468,942	1,208,973			
State Grant Revenues									
Adult Basic Education Grant	129,650		129,650		15,804	113,846			
Career Coach	63,000		63,000		3,774	59,226			
Regional Workforce		A	75,000			75,000			
Education & Training Grant	22,975		22,975	1,008	5,406	17,569			
Future Fit Grant			-			-			
General Adult Education Grant	91,460		91,460	8,076	14,795	76,665			
Gene Haas Foundation Grant		B	10,000		10,000	-			
Tech Center Grant		B	100,375		100,375	-			
State Grant Expenditures	307,085	185,375	492,460	109,459	150,155	342,305			
Total Restricted Revenues	6,531,000	604,375	7,135,375	501,039	2,729,030	4,406,345			

Ozarka College Unrestricted Current Funds - Fiscal Comparison July 1, 2022 through November 30, 2022	2022 - 2023 Fiscal Year			2021 - 2022 Fiscal Year		
	2022 - 2023 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 11/30/22	2021 - 2022 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 11/30/21
	Revenues:					
Tuition & Related Fees	2,431,790	1,050,109	43.18%	2,507,105	1,071,987	42.76%
Program & Course Related Fees	866,085	458,205	52.91%	593,925	380,395	64.05%
Testing Services	88,695	24,907	28.08%	88,930	23,038	25.91%
Sales Tax Proceeds	614,580	224,049	36.46%	566,260	188,340	33.26%
Interest Income	4,395	1,231	28.00%	6,370	1,495	23.47%
Other Income	90,970	41,422	45.53%	99,325	793,096	798.49%
General Revenue	3,336,265	1,491,095	44.69%	3,048,780	1,419,359	46.55%
Workforce 2000 Funding	1,271,840	529,934	41.67%	1,271,850	529,934	41.67%
Tech Center Revenue	124,300	0	0.00%			
Auxiliary Income - Culinary Café	5,940	239	4.02%	4,175	2,878	68.93%
Auxiliary Income - Student Housing	52,800	23,788	45.05%	52,800	26,260	49.73%
ARPA Funding Lost Revenue	0	0	0.00%	270,435	268,775	0.00%
OCF Gift for Ash Flat Tech Center	16,350	0	0.00%	75,000		0.00%
OCF Gift for Mtn View Tech Center	25,000	0	0.00%			
2021 Carryover	0	0	0.00%	152,450		0.00%
Total Unrestricted Revenues	8,929,010	3,844,978	43.06%	8,737,405	4,705,557	53.86%
Expenses:						
Regular Salaries	4,669,780	1,700,953	36.42%	4,499,000	1,627,673	36.18%
Extra Help Salaries	105,200	38,214	36.33%	103,400	31,722	30.68%
Fringe Benefits	1,648,630	574,960	34.88%	1,646,065	574,655	34.91%
Supplies & Services	1,538,980	577,557	37.53%	1,515,515	656,860	43.34%
Travel	76,990	27,555	35.79%	60,830	11,966	19.67%
Utilities	471,280	183,485	38.93%	470,645	212,399	45.13%
Capital Outlay	31,250	6,109	19.55%	52,550	36,193	68.87%
Bond Payments	356,000	301,530	84.70%	358,500	302,755	84.45%
Loan Payments	30,900	1,953	0.00%	30,900	4,131	0.00%
Total Unrestricted Expenditures	8,929,010	3,412,316	38.22%	8,737,405	3,458,354	39.58%
Net Income or (Loss)		432,662			1,247,203	
Adjustment for ARPA/Indirect Funding *					(746,424)	
Adjustment for ARPA/Lost Revenue Funding *					(268,775)	
					232,004	

College Monthly Calendar:

Previous Month	December 2022					Next Month
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				<p>1 (m) 1:00 PM Izard County Health Coalition</p> <p>2 (p) 6:00 PM Sheriff Jack Yancey Retirement Reception</p> <p>3 (p) 6:00 PM Sheriff Jack Yancey Retirement Reception</p> <p>4 (p) 6:00 PM Sheriff Jack Yancey Retirement Reception</p> <p>5 ARNEC Classes End</p>	<p>6 (p) 4:30 PM Holiday Event</p> <p>7 (p) 4:30 PM Holiday Event</p> <p>8 (p) 4:30 PM Holiday Event</p> <p>9 (p) 4:30 PM Holiday Event</p> <p>10 (p) 4:30 PM Holiday Event</p> <p>11 (p) 4:30 PM Holiday Event</p> <p>12 (p) 4:30 PM Holiday Event</p> <p>13 (p) 4:30 PM Holiday Event</p> <p>14 (p) 4:30 PM Holiday Event</p> <p>15 (p) 4:30 PM Holiday Event</p> <p>16 (p) 4:30 PM Holiday Event</p> <p>17 (p) 4:30 PM Holiday Event</p> <p>18 (p) 4:30 PM Holiday Event</p> <p>19 (p) 4:30 PM Holiday Event</p> <p>20 (p) 4:30 PM Holiday Event</p> <p>21 (p) 4:30 PM Holiday Event</p> <p>22 (p) 4:30 PM Holiday Event</p> <p>23 (p) 4:30 PM Holiday Event</p> <p>24 (p) 4:30 PM Holiday Event</p> <p>25 (p) 4:30 PM Holiday Event</p> <p>26 (p) 4:30 PM Holiday Event</p> <p>27 (p) 4:30 PM Holiday Event</p> <p>28 (p) 4:30 PM Holiday Event</p> <p>29 (p) 4:30 PM Holiday Event</p> <p>30 (p) 4:30 PM Holiday Event</p> <p>31 (p) 4:30 PM Holiday Event</p>	
	<p>5 (s) 10:00 AM LPN & RN Capping and Pinning Practice</p> <p>6 (p) 12:00 PM LPN & RN Nursing Banquet</p> <p>7 (p) 12:00 PM LPN & RN Nursing Banquet</p> <p>8 (m) 6:00 PM Melbourne Fire Department Banquet</p> <p>9 (m) 6:00 PM Melbourne Fire Department Banquet</p>	<p>6 (p) 6:00 PM LPN & RN Capping and Pinning</p>	<p>8 (p) 4:30 PM Board of Trustees Regular Meeting</p> <p>9 (p) 4:30 PM Board of Trustees Regular Meeting</p> <p>10 (m) 6:30 PM Tri County Cattlemen's Meeting</p>	<p>9 Final Grades Due</p>	<p>10</p>	
	<p>12 (m) 12:00 PM WRAAAA HCA Christmas Party</p> <p>13 (m) 12:00 PM WRAAAA HCA Christmas Party</p>	<p>14 (m) 12:00 PM WRAAAA HCA Christmas Party</p> <p>15 (m) 12:00 PM WRAAAA HCA Christmas Party</p>	<p>15 (p) 4:00 PM NADT Christmas Dance for parents</p>	<p>16</p>	<p>17</p>	
	<p>19</p>	<p>20</p>	<p>21</p>	<p>22</p>	<p>23</p>	<p>24</p>
	<p>26</p>	<p>27</p>	<p>28</p>	<p>29</p>	<p>30</p>	<p>31</p>