

**President's Report
to the Board of Trustees
July 1, 2022**

This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.

Upcoming Events of Interest

- July 11 NACE Testing
- July 26 Surg Tech graduation – Mountain View

Previous Events of Interest

- June 13-16 Kids College
- June 23 Red, White, and Blue Pageant
- June 27 Nursing Banquet
- June 28 Nurse Capping and Pinning
- June 28 Emotional Poverty with Dr. Ruby Payne

College Governance

- We experienced enrollment growth for summer I and II. Fall numbers are encouraging.
- Pleased to announce that Valerie Long has begun her work as the president's administrative assistant.

Academics

Chris Lorch, Provost:

- Kids College - June 13-16
- Emerson Visit on Continuing Education for Employees/Applicants - June 23
- Exploring 2+2 Agreements with ATU, U of A, UALR
- Interviewing for MV Welding Instructor

Student Services/Enrollment Information

Zeda Wilkerson, Vice President of Student Services:

- Coordinated PSI Atlas software install for FAA testing ability. Awaiting FAA to complete the process
- Met with ARcare Representative regarding reduced cost healthcare for students
- Held Student Services Director's meeting to discuss summer plans and early fall planning – June 2
- Completed GMS Portal training for Career Coach Grant
- Met with Admissions team to strategize summer recruitment efforts

Dylan Herekamp, Registrar:

- Registered for Career Coach training in Little Rock on July 19-21
- Completed final implementation of National Student Clearinghouse Transcript Sending and began sending transcripts through NSC
- Kelly and I finished PSI ATLAS proctor training for new testing services

McKenzie Jackson, Director of Admissions and Student Engagement:

- Admissions has completed numerous campus tours this month and have registered several students.
- McKenzie Jackson and Chris Mosley participated in the Capitol College Fair that was held at the Arkansas State Capitol - June 2-3
- Admissions toured approximately 16 high school students from the Melbourne High School Enrichment Program – June 22
- Admissions is working with the Marketing Department on Summer recruitment events in our service area counties
- The Admissions Department is making a strong push to get prospective students to apply and prospective students that have completed an application to register for courses
- Working with the VPSS on filling housing for the Fall semester

Tania Wallace, Director of Financial Aid:

- Working to complete the end of the semester financial aid processes for Summer I 2021-2022
- Student traffic for assistance with Financial Aid has picked up, including at Ash Flat
- Working with ADHE to successfully disburse Summer I ArFuture funds and Lottery scholarship funds
- Updating software and preparing for new financial aid processes for the 2022-2023 Academic year
- Two SAP appeals have been processed and approved by the appeal committee
- Manually posted Summer I Pell awards to student accounts

Amanda Engelhardt, Director of Career Pathways:

- CPI FY23 budget proposal has been submitted
- Amanda and Lindsey began strategizing on outreach efforts for new eligibility requirements: noncustodial parents, teen parents and justice involved parents
- Amanda attended the NCDA conference in Anaheim, California
- Lindsey attended another leadership meeting in Little Rock

Kendra Smith, Perkins Program Director:

- Perkins PYE23 annual plan and budget submitted to Zeda for review (Kendra)
- Presented resume and interview workshops to Mountain View LPN III class (Kendra and Tiffney)

- Presented resume and interview workshops to Surgical Technology class (Kendra and Tiffney)
- Community Resource Guide updated and uploaded to Student Success blog (Tiffney)

Sharon Wilson, Director of TRIO:

- Learning TRIO processes and procedures
- Becoming acquainted with the details of the TRIO grant
- Sheila updated eligibility information for returning TRIO Students
- Revised TRIO policies and procedures manual
- Revised Tutoring Program policies and procedures

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration:

- The FY2023 departmental budgets have been entered into the accounting system and are available for staff to view
- Vickey Gillihan retired after 14 years of service to Ozarka College as our payroll officer - June 2

Ash Flat

James Spurlock, Assistant VP of Campus Operations:

- WIOA Representative on campus – June 6, 13, 20, 27
- Arkansas Rehab Services Representative on campus – June 22
- CNA Class – June 6-23
- CNA Testing – June 29-30

Mammoth Spring

James Spurlock, Assistant VP of Campus Operations Campus Director:

- No non-standard activities

Mountain View

Kim Lovelace, Campus Director of Mountain View:

- ReMax Real Estate continuing education class – June 7
- GED classes ended – June 8
- GED testing – June 7, 14, 21
- Air Evac helicopter and LPN ACLS training – June 13
- Financial Aid on campus – June 14,28
- Proctored Summer I final exams – June 29, 30
- Accuplacer testing and fall registration ongoing

Advancement, Marketing, & Planning

Dr. Josh Wilson, Vice President of Advancement:

Advancement & Planning Activities

- Coordinated plaque order for the Mountain View Welding Center to be installed in August
- Preparing a proposal for Blue & You Foundation Grant with focus on post-pandemic return to fitness, and advancing nursing education through expanded simulation training
- Preparing end-of-year & quarterly WORC Grant Budget review and developing industry certification plan for 2022-2023
- Performed inventory audit for equipment purchased through WORC and Ready for Life grants and capital campaign donations
- Prepared and submitted a proposed budget modification for the WORC grant, an adjustment that will repurpose categorical funding to extend faculty salaries in the last year of the grant and round out industry-informed equipment add-ons (e.g., push-pull guns for welders)
- Submitted proposal for Delta Regional Authority – State’s Economic Development Assistance Program, an initiative that would fund nursing simulation and equipment as well as instructor salary for the RN stand-alone program
- Submitted proposal for ADHE Regional Workforce Grant program, an initiative if funded would add industry-informed add-ons to Industrial Machining and Automotive/Diesel programs at Ash Flat

Public Relations & Marketing Activities

- Coordinated Sponsorships for Sharp County Fair, Cave City Watermelon Festival, Calico Coordinated social media ads for Calico Rock Yearbook, Surgical Technology, Registration, Job Postings, Welding Technology, Library Closures, Melbourne Yearbook, Kids College, Precision Machining, Independence Day, Automotive Service Technology; Geotargeted Surgical Technology and Welding Technology
- Submitted PR’s regarding: Aviation Achievement, Kids College Success, LPN Student ACLS Certification, Orf Outstanding Staff of the Year, and Adult Education Classes
- Photography – Nursing Banquet, Coordinated ACLUE Nursing Event, LPN Capping and Pinning, Emotional Poverty with Dr. Ruby Payne, Directory photos; ran multiple fleets on Twitter
- Completed multimedia for college design projects, including Aviation Banner, Nursing Invitations, Kids College T-shirt, Kids College Certificates, I.D. Badges for Kids College, Digitized Admissions Postcards, Welding Program Video Short, Automotive Program Video Short, Aviation Brochure Handout, Discovery Flight Certificate, Aviation program video short, Culinary program video short, Aviation Inquiry Cards, Why Ozarka

Flyer for Adult Ed, Capping and Pinning Program, Precision Machining program video short, Coordinated Surgical Technology invitations, Teacher Education program video short

- Purchased Farm Family Ad with Melbourne Times, Stone Co. Leader, Pacesetter Times, and Areawide

Adult Education

Trish Miller, Director of Adult Education:

- Kenna Radtka, Kendall Morrison, and Trish Miller attended Division of Correction Volunteer Training – June 21
- Radtka, Morrison and Miller also attended WAGE Instructors Informational Meeting – June 22

Information Systems/Planning and IR

Scott Pinkston, VP and Chief Information Officer:

- Completed ADHE data reports
- Assisted the Business Office with end of year closeout
- Replaced computers in the Learning and Nursing labs
- Replace computers in the library

Staff Council

Dylan Herekamp, Staff Council President:

- Staff Council accepted Amy Esquivel's resignation as President. Dylan Herekamp was appointed President, and Kelly Graham was nominated and elected as Vice President
- Held Professional Development and routine Staff Council meeting – June 22
- Currently working on Fall fundraising and professional development plans

Travel/College Representation

Dr. Richard Dawe, President:

- CAIC Board Retreat at BRTCC – June 2
- ADA Commission - Little Rock, AR – June 15

Chris Lorch, Provost:

- No travel

Tina Wheelis, Executive Vice President of Finance and Administration:

- AACUBO Summer Workshop (T. Wheelis, A. Rush) – Little Rock, AR - June 13
- ALC Personnel Committee (T. Wheelis, D. Steed) – Little Rock, AR - June 15

Dr. Josh Wilson, Vice President of Advancement:

- No travel

James Spurlock, Assistant Vice President of Campus Operations:

- Thayer Chamber of Commerce Meeting – Thayer, MO – June 7
- Mammoth Spring Chamber of Commerce Meeting – Mammoth Spring, AR – June 9
- Spring River Area Chamber Board Meeting – Hardy, AR – June 14
- Salem Chamber of Commerce Meeting – Salem, AR (Unable to attend) – June 22
- Spring River Area Chamber Golf Tournament – Cherokee Village, AR – June 25

Trish Miller, Director of Adult Education:

- No travel

Kudos

- Finance staff for a successful year end closing

Tentative Discussion Items for Next Board of Trustees Meeting:

- Mammoth Spring property sale process

Tentative Action Items for Next Board of Trustees Meeting:

- End-of-Month and Year-to-Date Financial Reports
- 2022 End-of-Year Financial Report

Dr. Dawe's Comments:

- Summer schedule is allowing everyone time for special projects and planning for the next academic year
- End of year budget leaves us in a good fiscal position. As such, we will be presenting recommendations and options to the Board at the next Board meeting.

Monthly Financial Reports:

Ozarka College Unrestricted Current Funds July 1, 2021 through June 30, 2022		Approved 2021 - 2022 Budget	Revised 2021 - 2022 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense	Percentage Realized To Date
Revenues:							
Tuition & Related Fees	2,507,105	2,507,105	187,363	2,302,960	204,145	91.86%	
Program & Course Related Fees	593,925	593,925	40,783	733,949	(140,024)	123.58%	
Testing Services	88,930	88,930	14,109	63,210	25,720	71.08%	
Sales Tax Proceeds	566,260	566,260	68,898	564,498	1,762	99.69%	
Interest Income	6,370	6,370	416	5,951	419	93.42%	
Other Income	99,325	99,325	28,735	875,921	(776,596)	881.87%	
General Revenue	3,048,780	3,048,780	1,271,850	3,257,617	(208,837)	106.85%	
Workforce 2000 Funding	1,271,850	1,271,850	105,987	1,271,841	9	100.00%	
Auxiliary Income - Culinary Café	4,175	4,175		5,214	(1,039)	124.88%	
Auxiliary Income - Student Housing	52,800	52,800	450	52,791	9	99.98%	
ARPA Funding Lost Revenue	270,435	270,435		268,775	1,660	0.00%	
OCF Gift for Ash Flat Tech Center	75,000	75,000	75,000	75,000	0	0.00%	
2021 Carryover	152,450	152,450		152,450		0.00%	
Total Unrestricted Revenues	8,737,405	8,737,405	521,741	9,477,726	(740,321)	108.47%	
Expenses:							
Regular Salaries	4,499,000	4,499,000	417,269	4,137,746	361,254	91.97%	
Extra Help Salaries	103,400	103,400	5,858	74,342	29,058	71.90%	
Fringe Benefits	1,646,065	1,646,065	141,310	1,441,690	204,375	87.58%	
Supplies & Services	1,515,515	1,515,515	155,554	1,598,842	(83,327)	105.50%	
Travel	60,830	60,830	4,142	38,870	21,960	63.90%	
Utilities	470,645	470,645	86,125	446,802	23,843	94.93%	
Capital Outlay	52,550	52,550		92,080	(39,530)	175.22%	
Bond Payments	358,500	358,500		358,415	85	99.98%	
Loan Payments	30,900	30,900		30,870	30	0	
Total Unrestricted Expenditures	8,737,405	8,737,405	810,256	8,219,657	517,748	94.07%	
				Net Income or (Loss)			
				1,258,069			

Ozarka College Restricted Funds July 1, 2021 through June 30, 2022		Approved 2021 - 2022 Budget	Adjustments to 2021 - 2022 Budget	Revised 2021 - 2022 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense
Student Aid Revenues							
AR Challenge Awards	180,000			180,000	(3,200)	114,375	65,625
AR Future Grant	80,000			80,000	4,809	437,629	(357,629)
AR Workforce Challenge	10,000			10,000	4,800	11,200	(1,200)
ARPA - Aid to Students		A	1,573,328	1,573,328		1,573,328	0
Supplemental Assistance - Aid to Students		B	550,002	550,002		550,002	-
Federal Work Study	60,000			60,000	11,747	50,000	10,000
Federal Tuition Assistance				-		1,170	(1,170)
PELL Grant	3,250,000			3,250,000	188,427	2,607,896	642,104
SEOG Awards	40,000			40,000	10,000	50,000	(10,000)
Arkansas Concurrent Challenge				-		69,750	(69,750)
Student Loans - Federal	1,200,000			1,200,000	22,618	726,398	473,602
Student Loans - Private	200,000			200,000		37,500	162,500
Aviation Historical Society Scholarships			6,000	6,000		6,000	-
Miscellaneous Scholarships		C	25,000	25,000	6,413	52,863	(27,863)
Student Aid Revenues	5,025,000		2,154,330	7,179,330	245,615	6,287,911	891,419
Federal Grant Revenues							
Career Pathways Initiative	234,900			234,900	62,366	230,158	4,742
ARPA - Institutional		A	1,382,267	1,382,267	31,482	1,372,228	10,039
CARES - Institutional	750,000	C	121,974	871,974	44,151	834,716	37,258
CARES - Strengthening Institutions	51,300	C	123,856	175,156		104,324	70,832
Carl Perkins	117,600			117,600	11,822	120,643	(3,043)
Direct & Equitable Grant	34,700			34,700		34,731	(31)
Delta Upsoar Grant	23,000			23,000	11,837	65,729	(42,729)
Ready for Life Grant	155,900			155,900	52,904	312,338	155,900
TRIO Grant	331,400			331,400		711,498	36,202
WORC Grant	747,700			747,700	50,014		
Federal Grant Revenues	2,446,500		1,628,097	4,074,597	264,575	3,786,364	288,233
State Grant Revenues							
Adult Basic Education Grant	126,700			126,700	39,459	129,657	(2,957)
Strong Start to Finish		B	3,000	3,000		3,000	-
Education & Training Grant	2,300			2,300	9,483	22,976	(20,676)
General Adult Education Grant	71,700			71,700	21,809	71,657	43
Special Projects Grant				-	40,344	40,344	(40,344)
Career Tech Grant		B	212,500	212,500		212,500	-
Gene Haas Foundation Grant		B	4,000	4,000		4,000	-
Mountain View Welding Grant		B	25,000	25,000		25,000	-
State Grant Expenditures	200,700		244,500	445,200	111,094	509,133	(63,933)
Total Restricted Revenues	7,672,200		4,026,927	11,699,127	621,284	10,583,408	1,115,719

	Approved 2021 - 2022 Budget	Adjustments to 2021 - 2022 Budget	Revised 2021 - 2022 Budget	Month to Date Revenue/Expense	Year to Date Revenue/Expense	Balance to Collect or Balance to Expense
Student Aid Expenditures						
AR Challenge Awards	180,000		180,000		114,375	65,625
AR Future Grant	80,000		80,000	4,809	437,629	(357,629)
AR Workforce Challenge	10,000		10,000	1,600	14,550	(4,550)
ARPA - Aid to Students		A 1573,328	1573,328		2,123,330	(550,002)
Supplemental Assistance - Aid to Students		B 550,002	550,002			550,002
Federal Work Study	50,000		50,000	6,333	50,000	-
Federal Tuition Assistance					1,170	(1,170)
Go Grant	5,000		5,000			5,000
National Guard Grant						
PELL Grant	3,250,000		3,250,000	188,427	2,607,896	642,104
SEOG Awards	30,000		30,000	10,000	50,000	(20,000)
Arkansas Concurrent Challenge				150	69,750	(69,750)
Student Loans - Federal	1,200,000		1,200,000	22,618	726,398	473,602
Student Loans - Private	200,000		200,000		37,500	162,500
Aviation Historical Society Scholarships		6,000	6,000			6,000
Gene Haas Foundation Grant		4,000	4,000		4,000	-
Miscellaneous Scholarships		25,000	25,000	5,913	50,913	(25,913)
Student Aid Expenditures	5,005,000	2,158,330	7,163,330	239,850	6,287,511	875,919
Federal Grant Expenditures						
Career Pathways Initiative	234,900		234,900	20,747	278,954	(44,054)
ARPA - Institutional		A 1,382,267	1,382,267	31,482	1,372,228	10,039
CARES - Institutional	750,000	C 121,974	871,974	11,408	834,716	37,258
CARES - Strengthening Institutions	51,300	C 123,856	175,156		104,324	70,832
Carl Perkins	117,600		117,600	6,669	127,312	(9,712)
Direct & Equitable Grant	34,700		34,700	6,105	34,731	(31)
Delta Upsoar Grant	23,000		23,000		65,729	(42,729)
Ready for Life Grant	155,900		155,900	572	155,909	(9)
TRIO Grant	331,400		331,400	29,007	312,338	19,062
WORC Grant	747,700		747,700	30,077	711,498	36,202
Federal Grant Expenditures	2,446,500	1,628,097	4,074,597	136,067	3,997,738	76,859
State Grant Expenditures						
Adult Basic Education Grant	126,700		126,700	14,056	128,365	(1,665)
Strong Start to Finish		B 3,000	3,000			3,000
Education & Training Grant	2,300		2,300	4,341	21,771	(19,471)
General Adult Education Grant	71,700		71,700	10,656	77,314	(5,614)
Special Projects				10,914	45,395	(45,395)
Career Tech Grant		B 212,500	212,500	64,776	305,372	(92,872)
Gene Haas Foundation Grant		B 4,000	4,000			4,000
Mountain View Welding Grant		B 25,000	25,000			25,000
State Grant Expenditures	200,700	244,500	445,200	104,743	578,178	(132,978)
Total Restricted Expenditures	7,652,200	4,030,327	11,683,127	480,660	10,863,427	819,700

	2021 - 2022 Fiscal Year			2020 - 2021 Fiscal Year		
	Revised 2021 - 2022 Budget	2021 - 2022 Actual Year to Date Revenue/Expense	Percentage of Budget Realized as of 06/30/22	Revised 2020 - 2021 Budget	2020 - 2021 Actual Year to Date Revenue/Expense	Percentage of Budget Realized as of 06/30/21
Revenues:						
Tuition & Related Fees	2,507,105	2,302,960	91.86%	2,737,470	2,429,039	88.73%
Program & Course Related Fees	593,925	733,949	123.58%	913,410	789,498	86.43%
Testing Services	88,930	63,210	71.08%	86,575	77,371	89.37%
Sales Tax Proceeds	566,260	564,498	99.69%	477,600	484,634	101.47%
Interest Income	6,370	5,951	93.42%	18,840	8,368	44.42%
Other Income	99,325	875,921	881.87%	64,495	154,659	239.80%
General Revenue	3,048,780	3,257,617	106.85%	2,591,465	3,080,490	118.87%
Workforce 2000 Funding	1,271,850	1,271,841	100.00%	1,271,850	1,271,841	100.00%
Transfer from Construction/Renovation Fund	0	0	0.00%	146,880	0	0.00%
Auxiliary Income - Culinary Café	4,175	5,214	124.88%	2,715	5,611	206.67%
Auxiliary Income - Student Housing	52,800	52,791	99.98%	52,800	48,695	92.23%
ARPA Funding Lost Revenue	270,435	288,775	99.39%	0	0	0.00%
OCF Gift for Ash Flat Tech Center	75,000	0	0.00%	0	0	0.00%
2021 Carryover	152,450	75,000	49.20%	0	0	0.00%
Total Unrestricted Revenues	8,737,405	9,477,726	108.47%	8,364,100	8,350,206	99.83%
Expenses:						
Regular Salaries	4,499,000	4,137,746	91.97%	4,291,580	4,157,432	96.87%
Extra Help Salaries	103,400	74,342	71.90%	121,800	58,359	47.91%
Fringe Benefits	1,646,065	1,441,690	87.58%	1,595,060	1,501,425	94.13%
Supplies & Services	1,515,515	1,598,842	105.50%	1,395,690	1,286,225	90.72%
Travel	60,830	38,870	63.90%	64,905	21,418	33.00%
Utilities	470,645	446,802	94.93%	415,920	341,361	82.07%
Capital Outlay	52,550	92,080	175.22%	76,950	39,110	50.83%
Bond Payments	358,500	358,415	99.98%	402,195	342,274	85.10%
Loan Payments	30,900	17,181	0.00%	0	0	0.00%
Total Unrestricted Expenditures	8,737,405	8,205,969	93.92%	8,364,100	7,727,604	92.39%
Net Income or (Loss)		1,271,757			622,602	
Adjustment for ARPA/Indirect Funding *		(746,424)				
Adjusted Net Income or (Loss)		525,333				

* One time federal funding from ARPA funds. Income adjusted to present a more accurate historical comparison.

College Monthly Calendar:

July 2022						
« Previous Month	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5	6	7	8	9
	Independence Day (Offices Closed)	(m) 12:00 PM WRAAA Home Care Aid In-service (m) 12:00 PM WRAAA Home Care Aid In-service Classes Begin	(m) 1:45 PM Human Resources (m) 1:00 PM Izard County Health Coalition Last Day to Audit a Class			
10	11	12	13	14	15	16
	(s) 9:00 AM NACE Testing Census Day					
17	18	19	20	21	22	23
	(m) 8:30 AM ArPEP (teacher preparation)	(m) 8:30 AM ArPEP (teacher preparation)	(m) 8:30 AM ArPEP (teacher preparation)	(m) 8:30 AM ArPEP (teacher preparation) (m) 10:30 AM AR Rehab Counseling - Sunnie	(m) 8:30 AM ArPEP (teacher preparation)	(m) 8:30 AM ArPEP (teacher preparation)
24	25	26	27	28	29	30
				ARNEC Classes End Last Day to Withdraw with a "W"		
31						

Event Codes:

- (k) - Catering
- (c) - Class - Off Schedule
- (f) - Foundation
- (h) - Hidden
- (m) - Meeting
- (p) - Public
- (s) - Student Activities