

**President's Report
to the Board of Trustees
November 1, 2022**

This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.

Upcoming Events of Interest

- November 1-7 2022 General Election Early Voting
- November 2 Jr. High Quiz Bowl
- November 8 Election Day
- November 10 Part D Fair
- November 10 NAESC ACT Prep with Chad Cargill
- November 10 Estate Planning Workshop
- November 11 FFA Competition
- November 11 Heath Sanders Concert
- November 15-17 ATI NCLEX-RN Live Review

Previous Events of Interest

- October 1 Friends of the Paul Weaver Library Book Sale
- October 8 Fall Concert
- October 20 Sharp County Event at Cooper's Pointe
- October 25 Arkansas Business Navigator
- October 31 2022 General Election Early Voting Begins

College Governance

- Routine business; nothing unique to report

Academics

Chris Lorch, Provost:

- Attended ACC Conference – October 9-11
- Coordinated Spring course schedule
- Met with NAESC to plan the next STEM event
- Discussed Education program at NAESC
- Discussed Ozarka programs at Stone County Resource Center
- Facilitated faculty professional development
- Visited Mountain View High School to discuss college programs

Student Services/Enrollment Information

Zeda Wilkerson, Vice President of Student Services:

- Attended the ArkACRAO Conference in Texarkana – October 5-7
- Attended ACC Conference – October 9-11
- Assisted Dylan Herekamp and James Spurlock with manning the Ozarka booth at Cave City football game – October 7
- Completing Title IX training
- Submitted Campus Safety and Security report to Department of Education
- Participated in STEM expo planning meeting with Dr. Lorch, Marcus Orf, and Monica Mobley
- Assisted with College Planning Day event

Dylan Herekamp, Registrar:

- Attended the ArkACRAO Conference in Texarkana – October 5-7
- Assisted with coordinating Staff Council Chili Cook-off
- Participated in Career Coach Grant Zoom Meeting

McKenzie Jackson, Director of Admissions and Student Engagement:

- The Admissions Department has completed multiple campus tours this month
- Chris Mosely and McKenzie Jackson attended the ArkACRAO Conference in Texarkana – October 5-7
- The Admissions Department had an informational/promotional item booth set up at the Cave City High School football game on October 7; Mountain View High School football game on October 14; and Melbourne High School football game on October 21
- Chris Mosely attended numerous college fairs during the month of October
- Completed multiple high school recruiting visits during the month of October
- Assisted with Accuplacer testing at multiple high schools during the month of October
- Ozarka College hosted College Planning Day on October 25
 - Nine area high schools brought students to visit with colleges from around the state. Military recruiters were also present
- The Admissions Department mailed out approximately 450 Spring registration postcards. Recipients included prospective students, applicants that have applied in 2022 but didn't enroll for the Fall 2022 semester, and students that attended back in the Spring of 2022 but didn't enroll for the Fall 2022 semester

Tania Wallace, Director of Financial Aid:

- The FISAP was completed and the signature page was mailed off
- Two loan disbursements have been processed and posted to the students' accounts
- A second Pell disbursement for Fall 2022-2023 has been processed and posted to the students' accounts

- Processed the first Fall 2022-2023 R2T4 batch and notified students. Two more batches are expected for the semester to insure timely processing
- Letters have been sent to students who had All Fs at midterm
- Notifications have been sent to the students that have expended their 600% Pell lifetime eligibility
- Conducting financial aid events at area high schools
- ADHE is in the process of updating their systems. These updates are delaying roster processing and payment for Fall 2022-2023
- Financial aid staff attended the Fall AASFAA Conference on October 20-21
- Monitoring the documentation of the ARFuture requirements for mentoring and community service
- Continuing to monitor and update work-study program. There are two work study positions still available at Mountain View

Amanda Engelhardt, Director of Career Pathways:

- Emails and letters were sent to all 2023 RN students inviting them to join CPI if eligible
- Amanda attended a two-day Director's meeting at the Rockefeller Institute/Petit Jean
- Amanda attended ACC Conference – October 9-11
- Amanda assisted with the Highland football game
- Amanda and Lindsey assisted with the Melbourne football game
- Provided transportation assistance for 52 students. That includes an additional 15 students compared to last fall
- Thirty-nine students were eligible for and received \$300 incentive checks for the EdPays program. That number has doubled since last fall
- Projected to provide tuition assistance to 13 students this month
- CPI has enrolled 92 students thus far with a goal of 128 for FY23

Kendra Smith, Perkins Program Director:

- Visited Mountain View on Wednesdays (Tiffney) and Mammoth Spring every other Thursday (Kendra)
- Sent out midterm notices to advisees (Kendra and Tiffney)
- Ordered pediatric mannequins for Melbourne, Mountain View, and Ash Flat LPN labs
- Met with Katie Wilson about hosting a Nursing Job Fair to coincide with the Spring Nursing Conference (Kendra)
- Attended Perkins Fall Meeting at the Winthrop Rockefeller Institute (Kendra and Tiffney)
- Submitted annual desk review for Perkins compliance (Kendra)
- Processed aviation testing fee reimbursements (Kendra)
- Presented resume and interview workshops for culinary students in Melbourne (Kendra and Tiffney)
- Attended Tobacco Coalition Meeting (Tiffney)
- Attended Faculty Council Meeting (Tiffney)

- Visited Melbourne High School (FACS class) to speak about CTE opportunities at Ozarka (Tiffney)
- Began spring registration of advisees (Kendra and Tiffney)

Sharon Wilson, Director of TRIO:

- TRIO staff attended AASAP conference (Arkansas Association of Student Assistance Programs) in Hot Springs – October 2-4
- TRIO staff met with program advisees for Midterm evaluations and handed out packets of information on financial literacy and tutoring
- Held workshop for nursing students, providing medical shears, penlights, and guidelines for use
- Took TRIO students on a cultural enrichment trip for a dinner cruise on the Showboat Branson Belle

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration:

- Ozarka full-time employees received their 2022-2023 Compensation & Benefit Summary – October 11

Ash Flat

James Spurlock, Assistant VP of Campus Operations:

- 9 Week CE CNA Course – October 3-31
- WIOA Representative on Campus – October 4, 11, 18, 25
- GED Classes – October 6, 13, 20, 27
- Proctored Midterm Exams – October 10-14
- ASU Transfer Representative on Campus – October 11
- Network of Community Options Training – October 12
- Sharp County Hometown Health Coalition – October 18
- Arkansas Rehab Services – October 25
- Sharp Co. Extension Office/Small Business Panel – October 25
- SNAP E.N.T. – October 26
- PAX Test – October 28

Mammoth Spring

James Spurlock, Assistant VP of Campus Operations Campus Director:

- Proctored Midterm Exams – October 10-14

Mountain View

Kim Lovelace, Campus Director of Mountain View:

- GED classes and testing – October 3, 10, 17, 24, 31
- Mountain View High School visit with McKenzie Jackson – October 4
- Mountain View Classic Cruisers \$1000 donation to Welding Center – October 5
- Fall Concert planning meeting with Suellen Davidson and Michelle Atchison – October 5
- Timbo High School visit – October 7

- Fall Concert – October 8
- Midterm exams proctored – October 10, 11
- Career Pathways on campus – October 13
- Mountain View HS football game with Chris Mosley and Felicia Sisk – October 14
- Met with Anna Harlan, UAEX, about possibly hosting Get Real Financial Literacy program for area high schools – October 17
- Dorcas House Board meeting with Chris Lorch and Marcus Orf
 - received \$15,000 donation to Foundation
- LPN students' Flu Shot Clinic in conjunction with Stone Co. Health Dept. – October 18
 - 41 shots were administered
- Financial Aid on campus – October 18
- Financial Aid night at MVHS with Jessica Chewning – October 18
- Mountain View HS visit to Resource class with Marcus Orf, Brittnee Donaldson, Mackenzie Jackson – October 27

Advancement, Marketing, & Planning

Dr. Josh Wilson, Vice President of Advancement:

Advancement & Planning Activities

- Preparations for Quarterly Foundation Board meeting – November 1
- Planning for Holiday Events; plans include event in Melbourne and events in conjunction with local community activities in Fulton, Sharp, and Stone Counties
- Updated payroll giving forms and employee amounts via new Sonisweb application
- Reviewing annual planning and enrollment management data/benchmarks for fall reporting
- Preparing for Heath Sanders concert for Concert Series
- Finalized receipting, thank yous, sponsorship follow ups, and Profit/Loss Statements for September/October fall events
- Quarterly grant reporting for period ending 9.30.22
- Received \$185K grant award for the 2022 States Economic Development Assistance Program through Delta Regional Authority
- Redesigned End of Year giving form
- Coordinated scheduling for the Holiday events and locations

Public Relations & Marketing Activities

- Coordinated social media ads for Concert Series, Book Sale, Fall Concert, Chef's Table, Nursing Program Deadline, Financial Aid Day, Halloween, Registration, College Planning Day, EOQ, ACC Academic Allstar, job postings, library closures, and uploaded high school visits, ABN resource Panel, Casino Night, Chef's Table, Career Day, Book Sale, Fall Concert, and Pax Testing to social media stories; ran twitter fleet for events
- Submitted PR's regarding: Book Sale, Fall Concert, SEDAP Grant, ACC, Chef's Table Event, Casino Night, Employee of the Quarter, Registration Opening, Earlene Martz Retirement, Registration Open, College Planning Day, Concert Series

- Photography – AF Nursing Badges, Melbourne Nursing Badges, Chef’s Table, Welding, Automotive, Culinary, Nursing, and Aviation
- Completed multimedia for college design projects including: Fall Concert program, Chef’s Table flyer, logo conversions, Teacher Residency Program Flyer, Updated Surgical Technology program video, Fall Concert Album, Website Banner Update, SEDAP media, Heath Sanders Tickets, Radio Messaging update for registration, Registration Postcards for Admissions, Employee of the Quarter parking sign, Photo Booth and swag for Casino Night, Creation of community events for Book Sale, Chef’s Table and Concert Series, LPN/RN Capping and Pinning Invitations, Updated Directory Photos, Updated all program specific ads, Program video updates, Created Ticket Click-through for Concert Series
- Coordinated viewbook, brochures, and promo items for Admissions, coordinated multiple promo quotes for Admissions, Library and Aviation; Coordinated ACC Auction Item, Promo Items for Perkins
- Purchased ad for Stone County Living Magazine, Pirates Campaign with White River Current, Sponsored Bearkatz Academy Auction, Sponsored Viola High School Auction, Registration Ad with Arkansas Democrat Gazette, Holiday Event Beanies, Veterans Day ad with Pacesetting Times, Cave City Yearbook

Adult Education

Trish Miller, Director of Adult Education:

- Wendy Bryant, ADA Coordinator, conducted an LD site visit – October 19
- Met with Wendy Kittler via Zoom about the upcoming program review (K. Morrison, D. Yancey, C. Sellars) – October 25
- Attended the monthly SNAP meeting via Zoom (C. Sellars)
- Completed the Confidentiality and Diversity training through AALRC (C. Sellars)
- Visited with the Izard and Fulton County DHS program eligibility specialists (C. Sellars)
- Met with Ben Baxter, SNAP E&T Coordinator in Batesville, AR (C. Sellars)

Information Systems/Planning and IR

Scott Pinkston, VP and Chief Information Officer:

- Signed up for the Community College Survey of Student Engagement (CCSSE)
- Signed up for the Community College Faculty Survey of Student Engagement (CCFSSE)
- Completed Fall Integrated Postsecondary Education Data System (IPEDS) reports

Staff Council

Dylan Herekamp, Staff Council President:

- Chili Cook Off Fundraiser scheduled at three campuses
 - Melbourne – October 31
 - Ash Flat – November 8
 - Mountain View – November 10

Travel/College Representation

Dr. Richard Dawe, President:

- ACC Conference – Hot Springs, AR – October 10-11
- ADA Commission – Little Rock, AR – October 19

Chris Lorch, Provost:

- No travel

Tina Wheelis, Executive Vice President of Finance and Administration:

- No travel

Dr. Josh Wilson, Vice President of Advancement:

- Nursing Badges (J. Wilson, K. Norris) – Ash Flat, AR – October 7
- Fall Concert (J. Wilson, S. Davidson, K. Norris, K. Wilson) – Mountain View, AR – October 8
- ACC Conference (K. Norris, K. Wilson) – Hot Springs, AR – October 9-11
- Casino Night (J. Wilson, S. Davidson, K. Norris, K. Wilson) – Cherokee Village, AR – October 20

James Spurlock, Assistant Vice President of Campus Operations:

- Thayer Chamber of Commerce Meeting – Thayer, MO (Unable to attend-personal illness) – October 4
- Cave City High School Football Game – Cave City, AR – October 7
- SRACC Business Expo – Highland, AR – October 8
- Mammoth Spring Chamber of Commerce – Mammoth Spring, AR (Unable to attend-staffing issue) – October 13
- Highland High School Accuplacer Testing – Highland, AR – October 18
- SRACC Board Meeting – Hardy, AR (Unable to attend-schedule conflict) – October 18
- Salem High School Recruiting Visit – Salem, AR – October 19
- SRACC Ribbon Cutting – Highland, AR – October 20
- Ozarka College Foundation Casino Night – Cherokee Village, AR – October 20
- Salem High School Accuplacer Testing – Salem, AR – October 21
- Couch High School Accuplacer Testing – Myrtle, MO – October 24
- Koshkonong High School Financial Aid Night – Koshkonong, MO – October 24
- Viola High School Accuplacer Testing – Viola, AR – October 26
- Salem Chamber of Commerce Meeting – Salem, AR (Unable to attend-schedule conflict) – October 26
- SRACC Ribbon Cutting – Hardy, AR – October 27
- Couch High School Financial Aid Night – Myrtle, MO – October 27

Trish Miller, Director of Adult Education:

- WIOA State Partners Meeting – Little Rock, AR – October 19-21
- AACAE Conference (T. Miller, K. Morrison, D. Yancey) – Little Rock, AR – October 28

Kudos

- Katie Norris and Valerie Long for helping with the Arkansas Aviation Historical Society programs

Tentative Discussion Items for Next Board of Trustees Meeting:

- Mammoth Spring property sale process

Tentative Action Items for Next Board of Trustees Meeting:

- End-of-Month and Year-to-Date Financial Reports
- Classified Staff Pay Structure
- Delta Regional Authority Resolution

Dr. Dawe's Comments:

- Our fall semester is progressing well; the Ozarka team continues to exceed expectations for our students!

Monthly Financial Reports:

Ozarka College		Unrestricted Current Funds		July 1, 2022 through October 31, 2022									
	Approved 2022 - 2023 Budget	Revised 2022 - 2023 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense	Percentage Realized To Date							
Revenues:													
Tuition & Related Fees	2,431,790	2,431,790	41,458	947,063	1,484,727	38.95%							
Program & Course Related Fees	866,085	866,085	263,468	423,707	442,378	48.92%							
Testing Services	88,695	88,695	430	23,233	65,462	26.19%							
Sales Tax Proceeds	614,580	614,580	56,929	169,401	445,179	27.56%							
Interest Income	4,395	4,395	252	1,231	3,164	28.00%							
Other Income	90,970	90,970	17,205	40,443	50,527	44.46%							
General Revenue	3,336,265	3,336,265	308,104	1,250,583	2,085,682	37.48%							
Workforce 2000 Funding	1,271,840	1,271,840	105,987	423,947	847,893	33.33%							
Tech Center Revenue	124,300	124,300			124,300	0.00%							
Auxiliary Income - Culinary Café	5,940	5,940		239	5,701	4.02%							
Auxiliary Income - Student Housing	52,800	52,800	7,612	14,397	38,403	27.27%							
OCF Gift for Ash Flat Tech Center	16,350	16,350			16,350	0.00%							
OCF Gift for Iltm View Tech Center	25,000	25,000			25,000								
Total Unrestricted Revenues	8,929,010	8,929,010	801,445	3,294,243	5,634,767	36.89%							
Expenses:													
Regular Salaries	4,669,780	4,669,780	374,867	1,327,277	3,342,503	28.42%							
Extra Help Salaries	105,200	105,200	7,828	29,724	75,476	28.26%							
Fringe Benefits	1,648,630	1,648,630	130,692	457,841	1,190,789	27.77%							
Supplies & Services	1,538,980	1,538,980	109,458	509,753	1,029,227	33.12%							
Travel	76,990	76,990	9,959	23,776	53,214	30.88%							
Utilities	471,280	471,280	17,961	163,743	307,538	34.74%							
Capital Outlay	31,250	31,250	6,109	6,109	25,141	19.55%							
Bond Payments	356,000	356,000	963	963	355,037	0.27%							
Loan Payments	30,900	30,900			30,900	0							
Total Unrestricted Expenditures	8,929,010	8,929,010	650,764	2,519,185	6,409,825	28.21%							
				Net Income or (Loss)									
				775,058									

Ozarka College Restricted Funds July 1, 2022 through October 31, 2022		Approved 2022 - 2023 Budget	Adjustments to 2022 - 2023 Budget	Revised 2022 - 2023 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense
Student Aid Expenditures							
AR Challenge Awards	250,000			250,000	8,875	56,875	193,125
Arkansas Concurrent Challenge	100,000			100,000			100,000
AR Workforce Challenge	25,000			25,000	800	1,600	23,400
AR Future Grant	600,000			600,000	251,932	251,932	348,068
Federal Work Study	50,000			50,000	6,864	14,605	35,395
PELL Grant	2,750,000			2,750,000	(7,812)	1,347,308	1,402,692
FSEOG Awards	40,000			40,000			40,000
Student Loans - Federal	1,000,000			1,000,000	206,718	360,995	639,005
Student Loans - Private	100,000			100,000	2,250	2,250	97,750
Miscellaneous Scholarships		A	50,000	50,000	2,500	27,100	22,900
Student Aid Expenditures	4,915,000		50,000	4,965,000	472,127	2,062,665	2,902,335
Federal Grant Expenditures							
Career Pathways Initiative	270,100			270,100	43,106	138,128	131,973
ARPA - Institutional	15,525			15,525			15,525
HEERF/CRSSA Grant	53,000			53,000	6,392	29,987	23,013
CARES - Strengthening Institutions	70,850			70,850		35,724	35,126
Carl Perkins	128,100			128,100	22,895	46,579	81,521
Direct & Equitable Grant	39,940			39,940	3,304	9,804	30,136
SSAPP Grant		B	369,000	369,000			369,000
TRIO Grant	331,400			331,400	23,125	111,153	220,247
WORC Grant	400,000			400,000	23,367	80,623	319,377
Federal Grant Expenditures	1,308,915		369,000	1,677,915	122,189	451,998	1,225,917
State Grant Expenditures							
Adult Basic Education Grant	129,650			129,650	10,631	37,295	92,355
Career Coach	63,000			63,000	3,807	7,582	55,418
Education & Training Grant	22,975			22,975	1,733	7,139	15,836
Future Fit Grant				-	4,452	13,413	(13,413)
General Adult Education Grant	91,460			91,460	6,476	79,566	11,894
Special Projects				-			-
Career Tech Grant				-	4,273	22,649	(22,649)
Gene Haas Foundation Grant		B	10,000	10,000			10,000
State Grant Expenditures	307,085		10,000	317,085	31,372	167,645	149,440
Total Restricted Expenditures	6,531,000		429,000	6,960,000	625,688	2,682,307	4,277,693

A = Grant Awarded after budget was prepared

B = Grant Awarded after start of fiscal year

C = Grant Award adjusted after budget was prepared

Ozarka College Unrestricted Current Funds - Fiscal Comparison July 1, 2022 through October 31, 2022		2022 - 2023 Fiscal Year			2021 - 2022 Fiscal Year		
		2022 - 2023 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 10/31/22	2021 - 2022 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 10/31/21
Revenues:							
Tuition & Related Fees	2,431,790	947,063	38.95%	2,507,105	974,046	38.85%	
Program & Course Related Fees	866,085	423,707	48.92%	593,925	333,573	56.16%	
Testing Services	88,695	23,233	26.19%	88,930	22,508	25.31%	
Sales Tax Proceeds	614,580	169,401	27.56%	566,260	138,496	24.46%	
Interest Income	4,395	1,231	28.00%	6,370	1,083	17.00%	
Other Income	90,970	40,443	44.46%	99,325	792,729	798.12%	
General Revenue	3,336,265	1,250,583	37.48%	3,048,780	1,163,443	38.16%	
Workforce 2000 Funding	1,271,840	423,947	33.33%	1,271,850	423,947	33.33%	
Tech Center Revenue	124,300	0	0.00%				
Auxiliary Income - Culinary Café	5,940	239	4.02%	4,175	2,412	57.77%	
Auxiliary Income - Student Housing	52,800	14,397	27.27%	52,800	22,486	42.59%	
ARPA Funding Lost Revenue	0	0	0.00%	270,435	268,775	0.00%	
OCF Gift for Ash Flat Tech Center	16,350	0	0.00%	75,000		0.00%	
OCF Gift for Mtn View Tech Center	25,000	0	0.00%				
2021 Carryover	0	0	0.00%	152,450		0.00%	
Total Unrestricted Revenues	8,929,010	3,294,243	36.89%	8,737,405	4,143,498	47.42%	
Expenses:							
Regular Salaries	4,669,780	1,327,277	28.42%	4,499,000	1,262,179	28.05%	
Extra Help Salaries	105,200	29,724	28.26%	103,400	24,309	23.51%	
Fringe Benefits	1,648,630	457,841	27.77%	1,646,065	456,138	27.71%	
Supplies & Services	1,538,980	509,753	33.12%	1,515,515	571,315	37.70%	
Travel	76,990	23,776	30.88%	60,830	7,903	12.99%	
Utilities	471,280	163,743	34.74%	470,645	176,328	37.47%	
Capital Outlay	31,250	6,109	19.55%	52,550	36,193	68.87%	
Bond Payments	356,000	963	0.27%	358,500		0.00%	
Loan Payments	30,900	0	0.00%	30,900	3,122	0.00%	
Total Unrestricted Expenditures	8,929,010	2,519,185	28.21%	8,737,405	2,537,487	29.04%	
Net Income or (Loss)		775,058			1,606,011		
Adjustment for ARPA/Indirect Funding *					(746,424)		
Adjustment for ARPA/Lost Revenue Funding *					(268,775)		
					590,812		

