

**President's Report
to the Board of Trustees
September 1, 2022**

This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.

Upcoming Events of Interest

- September 7 ArkACRAO Articulation Workshop
- September 8 Commissioner of State Lands Auction
- September 9 Active Shooter Training
- September 10 The Cleverlys Concert
- September 16 Alcohol, Vaping, and Drug Prevention Program
- September 19-21 PAX-PN Preparatory Workshop
- September 21 Board of Trustees Regular Meeting
- September 22 Golf Tournament at Cooper's Hawk Golf Course
- September 23-24 NCADF Pageants
- September 29 Scholarship Reception

Previous Events of Interest

- August 2 Foundation Board Meeting
- August 8 Reporting Day for Faculty
- August 16 Fall In-service
- August 17 New Student Orientation – Mammoth Spring, Ash Flat
- August 18 New Student Orientation – Mountain View, Melbourne
- August 25 Housing Orientation
- August 22 Fall semester begins

College Governance

- Excellent start to our fall semester; we are very pleased to again see students on campus and enrollment is up a bit
- Pleased to see increased enrollment at Mountain View

Academics

Chris Lorch, Provost:

- Met with Steve Sparks from Arkansas Economic Development on Future Fit Curriculum and tour of Tech Center
- Met with Arkansas Craft School on partnership
- Hosted Bart Schultz for Tech Center Visit
- Met with Chris Clem on potential leadership certificate

- Met with Mayor of Mountain View and Stone County Judge
- Met with Excel Boats on continuing partnership
- Met with Emerson on staffing needs
- Met with Arkansas Tech on 2+2 agreements
- Hosted Full Time and Adjunct Faculty In-Service
- Met with Highland Superintendent on millage
- Grilled for Melbourne Welcome Back Event

Student Services/Enrollment Information

Zeda Wilkerson, Vice President of Student Services:

- Coordinated Welcome Back event
- Emailed MOU's to Concord and Mammoth Spring
- Attended NSO at each campus location
- Presented at ArkACRAO Bootcamp on August 11
- Sent all student requests for accommodations for Fall 2022 term out to faculty
- Presented student services information at Aviation Orientation

Dylan Herekamp, Registrar:

- Marked Summer II graduates and printed Summer II diplomas
- Kelly began distributing Summer II diplomas to graduates
- Evaluated recently received Fall transcripts
- Worked with Jessica to complete VA Certifications for Fall 2022
- Started PSI FAA testing in the testing center

McKenzie Jackson, Director of Admissions and Student Engagement:

- The Admissions Department has completed numerous campus tours this month and have registered several students
- McKenzie Jackson and Chris Mosley had an informational booth set up at the IZARD County Fair
- The Admissions Department assisted with New Student Orientation at all campus locations
- McKenzie Jackson has been working with service area high schools to complete concurrent registration
- McKenzie Jackson and Chris Mosely attended ArkACRAO Bootcamp at Pulaski Technical College on August 11
- McKenzie Jackson and Chris Mosely have been busy moving students into housing for the Fall 2022 semester

Tania Wallace, Director of Financial Aid:

- We have had a large number of students in our offices needing help with completing their 2022-2023 FAFSA and appeals for students that were placed on Financial Aid Suspension

- Processed many SAP appeals and special consideration applications
- Working with ADHE to successfully receive, process, and return the Fall 2022-2023 rosters
- Preparing to implement the ARFuture requirements for mentoring and community service
- Continuing to monitor and update work-study program. There are three work-study positions that have not been filled

Amanda Engelhardt, Director of Career Pathways:

- CPI staff attended In-service and participated in New Student Orientation
- CPI staff also completed Intermediate Excel training
- Amanda applied for reserve funds and was approved for \$23,700 additional funds. It will be used for the continuation of the EdPays program. That increased the total grant amount to \$469,465
- New signage was purchased and displayed for outreach efforts

Kendra Smith, Perkins Program Director:

- Continuing fall enrollment efforts of advisees and walk-ins
- Met with Colton Selph to schedule Future Fit workshops on the topics of resume and interview prep and soft skills
- Scheduled and reserved facilities for PAX workshops
- Met briefly with Marcus Orf to discuss possible equipment needs

Sharon Wilson, Director of TRIO:

- Welcomed Kameron Teague-Murphy as new tutor coordinator
- Updated TRIO SSS brochures and flyers
- Identified options for fall cultural events
- Assembled workshop packets for fall semester
- Reviewed budget options for upcoming grant award year
- Professional Development – Council for Opportunities in Education Webinars – August 16-18

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration:

- Supervisor training was held on August 25
- The Ozarka College Foundation 2022 Audit was conducted on August 30

Ash Flat

James Spurlock, Assistant VP of Campus Operations:

- WIOA Representative on campus – August 2,9,16,23,30
- Arkansas Rehab Services – August 2
- New Student Orientation – August 17
- Welcome Back Event – August 30

Mammoth Spring

James Spurlock, Assistant VP of Campus Operations Campus Director:

- New Student Orientation – August 17
- Welcome Back Event – August 30

Mountain View

Kim Lovelace, Campus Director of Mountain View:

- Continued Accuplacer testing, advising and registration
- Finalized high school concurrent class registration
- Mountain View High School student orientation for technical classes
- Timbo High School visit to 10th, 11th, & 12th grades for concurrent and technical classes
- Timbo Schools Open House – August 9
- Attended Mountain View Community Development meetings – August 9-10
- Financial Aid on campus – August 9, 30
- Ozarka New Student Orientation – August 18
- Lindsey Johnson, Career Pathways on campus – August 25
- Ozarka College Welcome Back Student event – August 30
- Tiffney Miller, Perkins on campus – August 31

Advancement, Marketing, & Planning

Dr. Josh Wilson, Vice President of Advancement:

Advancement & Planning Activities

- Foundation Board Meeting – August 2
- Met with Board Chair, Matt Rush, and other board members to discuss upcoming Golf Tournament on September 22
- Mailed over 300 invitations to golfers for the fall golf tournament at Cooper's Hawk
- Began planning for the new Sharp County event scheduled for October 6
- Met with Stone County board members to discuss the Fall Concert set for October 8
- Emailed calendar invites for all of the Foundation fall events to Foundation Board Members and Board of Trustees
- Coordinated with Information Systems for awarding of the 2021-22 Foundation Scholarships
- WORC Grant
 - Completed monthly financial reports
 - Budget modification completed and accepted
 - Submitted purchase orders for equipment
 - Completed equipment inventory documentation
- Submitted purchase orders for equipment for ADHE/RWG grant

Public Relations & Marketing Activities

- Coordinated social media ads for Registration, Welcome Back Students, ARNEC deadline, C.N.A. Class offerings, Career Pathways, Cleverlys Concert, Surgical Technology Accreditation, FNBC Golf Sponsorship, New Student Orientation, Welding Technology, Automotive, Surgical Technology, Teacher Education, Culinary, Early Childhood, Aviation, Job Postings, Library Closures, Geotargeted program specific ads
- Submitted PR's regarding: Cleverlys Concert, Savell Hired, FNBC Golf Sponsorship, Surgical Technology Accreditation, Aviation Achievements
- Photography – Updated directory photos, New Hires, New Student Orientation all campuses, Perkins Photo Update, Welding Technology, Aviation, Culinary, C.N.A, Automotive, Welcome Back Event
- Completed multimedia for college design projects including: Coordinated Why Ozarka Flyers, Logo file transfer for Mammoth Spring Sponsorship, Updated Mountain View Billboard, Promo order for Admissions, Promo Order for Aviation, C.N.A. Checklist, Updated Back Drop Design, Design for Polos
- Purchased Registration Banners with Cherry Road Media, Melbourne Times, Stone County Leader, and White River Current, NCMPR Membership Renewal, sponsored two video shorts with EDM, Red Level Sponsorship for Rebel Booster Club, Mammoth Spring Yearbook ad, Cave City Yearbook Ad, Football Preview Ad with Cherry Road Media, Football Preview ad with Arkansas Democrat Gazette, Viola Yearbook ad, Back drop, Golf balls, Facebook sponsored ads, Ozark Gateway Ad, Radio contract renewals, Billboard renewals

Adult Education

Trish Miller, Director of Adult Education:

- Moved Fulton county Adult Ed. classes to the Ash Flat campus

Information Systems/Planning and IR

Scott Pinkston, VP and Chief Information Officer:

- Nothing reported

Staff Council

Dylan Herekamp, Staff Council President:

- Preparing first Fall Staff Council Newsletter for September
- Finalizing fall meeting schedule
- Working on a final total of funds raised before first fall meeting

Travel/College Representation

Dr. Richard Dawe, President:

- ADA Commission – Walnut Ridge, AR – August 17
- Met with Senator Cotton staffer – August 26

Chris Lorch, Provost:

- No travel

Tina Wheelis, Executive Vice President of Finance and Administration:

- Personnel Committee – Little Rock, AR – August 24

Dr. Josh Wilson, Vice President of Advancement:

- Grant Inventory Audit (K. Wilson) – Ash Flat – August 1
- New Student Orientation (K. Norris) – Ash Flat and Mammoth Spring – August 17
- New Student Orientation (K. Norris) – Mountain View – August 18
- Meeting with Stone County Foundation Board Members (S. Davidson, J. Wilson) – Mountain View – August 25
- Outreach/Photos for Sharp County sponsorships (S. Davidson, K. Norris, J. Wilson) – Ash Flat

James Spurlock, Assistant Vice President of Campus Operations:

- Thayer Chamber of Commerce Meeting – Thayer, MO – August 2
- Mammoth Spring High School-Meeting with new counselor – Mammoth Spring AR – August 4
- Salem High School-Meeting with new counselor – Salem, AR – August 4
- Spring River Area Chamber Board Meeting – Hardy, AR – August 9
- Mammoth Spring Chamber of Commerce Meeting – Mammoth Spring, AR – August 11
- Salem Chamber of Commerce Meeting – Salem, AR (Unable to attend-schedule conflict) – August 24
- Spring River Area Chamber Ribbon Cutting – Hardy, AR – August 25

Trish Miller, Director of Adult Education:

- No travel

Kudos

- Great work by Scott and Chaney repairing damage from a late-night lightning strike

Tentative Discussion Items for Next Board of Trustees Meeting:

- Mammoth Spring property sale process
- Classified Staff pay discussion

Tentative Action Items for Next Board of Trustees Meeting:

- End-of-Month and Year-to-Date Financial Reports
- 2022 End-of-Year Financial Report

Dr. Dawe's Comments:

- It is very good to be back to business as usual this fall semester! I am very proud of our team and impressed by their continued outstanding work supporting our students.

Monthly Financial Reports:

	Approved 2022 - 2023 Budget	Revised 2022 - 2023 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense	Percentage Realized To Date
Revenues:						
Tuition & Related Fees	2,431,790	2,431,790	66,866	163,226	2,268,564	6.71%
Program & Course Related Fees	866,085	866,085	11,700	26,720	839,365	3.09%
Testing Services	88,695	88,695	1,261	1,488	87,207	1.68%
Sales Tax Proceeds	614,580	614,580	55,498	55,498	559,082	9.03%
Interest Income	4,395	4,395	291	383	4,012	8.71%
Other Income	90,970	90,970	110	705	90,265	0.77%
General Revenue	3,336,265	3,336,265	276,125	552,202	2,784,063	16.55%
Workforce 2000 Funding	1,271,840	1,271,840	105,987	211,973	1,059,867	16.67%
Tech Center Revenue	124,300	124,300			124,300	0.00%
Auxiliary Income - Culinary Café	5,940	5,940	125	125	5,815	2.10%
Auxiliary Income - Student Housing	52,800	52,800	1,475	1,925	50,875	3.65%
OCF Gift for Ash Flat Tech Center	16,350	16,350			16,350	0.00%
OCF Gift for In View Tech Center	25,000	25,000			25,000	0.00%
Total Unrestricted Revenues	8,929,010	8,929,010	519,437	1,014,244	7,914,766	11.36%
Expenses:						
Regular Salaries	4,669,780	4,669,780	353,427	594,080	4,075,700	12.72%
Extra Help Salaries	105,200	105,200	8,004	13,698	91,502	13.02%
Fringe Benefits	1,648,630	1,648,630	117,191	211,004	1,437,626	12.80%
Supplies & Services	1,538,980	1,538,980	151,316	304,946	1,234,034	19.81%
Travel	76,990	76,990	9,617	10,634	66,356	13.81%
Utilities	471,280	471,280	21,111	128,583	342,697	27.28%
Capital Outlay	31,250	31,250			31,250	0.00%
Bond Payments	356,000	356,000			356,000	0.00%
Loan Payments	30,900	30,900		963	29,937	0
Total Unrestricted Expenditures	8,929,010	8,929,010	660,666	1,263,908	7,665,102	14.16%
			Net Income or (Loss)	(249,664)		

Ozarka College		Restricted Funds		July 1, 2022 through August 31, 2022		Actual		Actual		Budgeted	
	Approved	Adjusted to	Revised	Month to Date	Year to Date	Balance to Collect or					
	2022 - 2023 Budget	2022 - 2023 Budget	2022 - 2023 Budget	Revenue/Expense	Revenue/Expense	Balance to Expense					
Student Aid Revenues											
AR Challenge Awards	250,000		250,000								250,000
AR Concurrent Challenge	100,000										
AR Workforce Challenge	25,000		25,000								25,000
AR Future Grant	600,000		600,000								600,000
Federal Work Study	50,000		50,000	902					902		49,098
PELL Grant	2,750,000		2,750,000						115,565		2,634,435
FSEOG Awards	40,000		40,000								40,000
Student Loans - Federal	1,000,000		1,000,000						3,340		996,660
Student Loans - Private	100,000		100,000								100,000
Miscellaneous Scholarships		A	50,000								50,000
Student Aid Revenues	4,915,000	50,000	4,865,000	902					119,807		4,745,193
Federal Grant Revenues											
Career Pathways Initiative	270,100		270,100	18,296					18,296		251,804
ARPA - Institutional	15,525		15,525								15,525
HEERF/CRSSA Grant	53,000		53,000								53,000
CARES - Strengthening Institutions	70,850		70,850								70,850
Carl Perkins	128,100		128,100								128,100
Direct & Equitable Grant	39,940		39,940								39,940
SSARP Grant		B	369,000								369,000
TRIO Grant	331,400		331,400	12,996					12,996		318,404
WORC Grant	400,000		400,000								400,000
Federal Grant Revenues	1,308,915	369,000	1,677,915	31,292					31,293		1,646,622
State Grant Revenues											
Adult Basic Education Grant	129,650		129,650								129,650
Career Coach	63,000		63,000								63,000
Education & Training Grant	22,975		22,975								22,975
General Adult Education Grant	91,460		91,460								91,460
State Grant Revenues	307,085	-	307,085	-					-		307,085
Total Restricted Revenues	6,531,000	419,000	6,850,000	32,194					151,100		6,698,900

	Approved 2022 - 2023 Budget	Adjustments to 2022 - 2023 Budget	Revised 2022 - 2023 Budget	Month to Date Revenue/Expense	Year to Date Revenue/Expense	Balance to Collect or Balance to Expense
Student Aid Expenditures						
AR Challenge Awards	250,000		250,000			250,000
Arkansas Concurrent Challenge	100,000					
AR Workforce Challenge	25,000		25,000			25,000
AR Future Grant	600,000		600,000			600,000
Federal Work Study	50,000		50,000	1,887	2,789	47,212
PELL Grant	2,750,000		2,750,000		115,565	2,634,435
FSEOG Awards	40,000		40,000			40,000
Student Loans - Federal	1,000,000		1,000,000		3,340	996,660
Student Loans - Private	100,000		100,000			100,000
Miscellaneous Scholarships		A	50,000			50,000
Student Aid Expenditures	4,915,000	50,000	4,865,000	1,887	121,694	4,743,307
Federal Grant Expenditures						
Career Pathways Initiative	270,100		270,100	25,629	43,926	226,174
ARPA - Institutional	15,525		15,525			15,525
HEERF/CRSSA Grant	53,000		53,000			53,000
CARES - Strengthening Institutions	70,850		70,850			70,850
Carl Perkins	128,100		128,100	9,081	16,018	112,082
Direct & Equitable Grant	39,940		39,940	3,196	3,196	36,744
SSARP Grant		B	369,000			369,000
TRIO Grant	331,400		331,400	51,181	64,177	267,223
WORC Grant	400,000		400,000	28,502	39,254	360,746
Federal Grant Expenditures	1,308,915	369,000	1,677,915	117,589	166,571	1,511,344
State Grant Expenditures						
Adult Basic Education Grant	129,650		129,650	8,410	15,804	113,846
Career Coach	63,000		63,000			63,000
Education & Training Grant	22,975		22,975	2,655	4,399	18,576
Future Fit Grant			-	4,516	4,516	(4,516)
General Adult Education Grant	91,460		91,460	8,076	14,695	76,765
Special Projects			-			-
Career Tech Grant			-	6,255	9,094	(9,094)
Gene Haas Foundation Grant			-			-
Mountain View Welding Grant			-			-
State Grant Expenditures	307,085	-	307,085	29,911	48,508	258,577
Total Restricted Expenditures	6,531,000	419,000	6,850,000	149,387	336,772	6,513,228

		2022 - 2023 Fiscal Year				2021 - 2022 Fiscal Year			
		2022 - 2023 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 08/31/22	2021 - 2022 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 08/31/21		
Revenues:									
Tuition & Related Fees	2,431,790	163,226	6.71%	2,507,105	137,793	5.50%			
Program & Course Related Fees	866,085	26,720	3.09%	593,925	22,232	3.74%			
Testing Services	88,695	1,488	1.68%	88,930	1,073	1.21%			
Sales Tax Proceeds	614,580	55,498	9.03%	566,260	53,196	9.39%			
Interest Income	4,395	383	8.71%	6,370	332	5.21%			
Other Income	90,970	705	0.77%	99,325	746,715	751.79%			
General Revenue	3,336,265	552,202	16.55%	3,048,780	529,166	17.36%			
Workforce 2000 Funding	1,271,840	211,973	16.67%	1,271,850	211,973	16.67%			
Tech Center Revenue	124,300	0	0.00%						
Auxiliary Income - Culinary Café	5,940	125	2.10%	4,175		0.00%			
Auxiliary Income - Student Housing	52,800	1,925	3.65%	52,800	7,960	15.08%			
ARPA Funding Lost Revenue	0	0	0.00%	270,435	268,775	0.00%			
OCF Gift for Ash Flat Tech Center	16,350	0	0.00%	75,000		0.00%			
OCF Gift for Mtn View Tech Center	25,000	0	0.00%			0.00%			
2021 Carryover	0	0	0.00%	152,450		0.00%			
Total Unrestricted Revenues	8,929,010	1,014,244	11.36%	8,737,405	1,979,215	22.65%			
Expenses:									
Regular Salaries	4,669,780	594,080	12.72%	4,499,000	551,611	12.26%			
Extra Help Salaries	105,200	13,698	13.02%	103,400	10,258	9.92%			
Fringe Benefits	1,648,630	211,004	12.80%	1,646,065	214,095	13.01%			
Supplies & Services	1,538,980	304,946	19.81%	1,515,515	341,444	22.53%			
Travel	76,990	10,634	13.81%	60,830	1,831	3.01%			
Utilities	471,280	128,583	27.28%	470,645	129,033	27.42%			
Capital Outlay	31,250	0	0.00%	52,550	1,285	2.45%			
Bond Payments	356,000	0	0.00%	358,500		0.00%			
Loan Payments	30,900	963	0.00%	30,900	0	0.00%			
Total Unrestricted Expenditures	8,929,010	1,263,908	14.16%	8,737,405	1,249,557	14.30%			
Net Income or (Loss)		(249,664)			729,658				
Adjustment for ARPA/Indirect Funding *					(746,424)				
Adjustment for ARPA/Lost Revenue Funding *					(268,775)				
					(285,541)				

College Monthly Calendar:

« Previous Month	September 2022					Next Month
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 (m) 1:00 PM Izard County Health Coalition (c) 5:00 PM Introduction to Education	2	3
4	5 Labor Day (Offices Closed)	6 Last Day to Audit a Class Census Day	7 (m) 8:00 AM ARKACRAO Articulation Workshop	8 (p) 9:00 AM Commissioner of State Lands Izard County Tax Delinquent Land Auction	9 (m) 8:00 AM Active Shooter Training	10 (p) 7:00 PM The Cleverlys Concert
11	12 (m) 11:45 AM Sharp County Hometown Health Coalition	13	14 (m) 8:30 AM President's Consultation Council Meeting	15 (c) 5:00 PM Introduction to Education	16 (p) 9:00 AM Alcohol, Vaping, and Drug Prevention event	17
18	19 (s) 2:30 PM PAX-PN Preparatory Workshop	20 (s) 10:00 AM PAX-PN Preparatory Workshop	21 (s) 10:00 AM PAX-PN Preparatory Workshop (p) 4:30 PM Board of Trustees Regular Meeting	22 (p) 12:00 PM Golf Tournament at Cooper's Hawk Golf Course	23 (p) 2:00 PM North Central AR Regional Pageant	24 (p) 2:00 PM NCADF Pageants
25	26	27 (m) 8:30 AM Saint Francis Ministries Training (m) 10:00 AM AR Rehab Counseling-Summie	28	29 (p) 6:00 PM Scholarship Reception (p) 6:00 PM Scholarship Reception	30	

Event Codes:

- (k) - Catering
- (c) - Class - Off Schedule
- (f) - Foundation
- (h) - Hidden
- (m) - Meeting
- (p) - Public
- (s) - Student Activities