

**President's Report
to the Board of Trustees
April 1, 2023**

This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.

Upcoming Events of Interest

- April 6 Gala
- April 11, 19, 27 Get Real, Here's the Deal
- April 14, 21 PAX Test
- April 17-21 Detention Officer Training
- April 20 Tour D' Art
- April 21 ICC Jr/Sr Prom
- April 22 Drug Take Back/Izard County Health Fair
- April 25 American Red Cross Blood Drive
- April 29 Pioneer Day Pageant

Previous Events of Interest

- March 4 Sidney St. Patrick's Day Pageant
- March 6 Student Services Transfer Fair
- March 6-8 PAX-PN Preparatory Workshop
- March 11 Miss Melbourne Pageant
- March 16 Nursing Job Fair & LPN Spring Conference
- March 16 Board of Trustees Regular Meeting

College Governance

- Waiting for the Governor to approve Trustee Holzhauser for another term.

Academics

Chris Lorch, Provost:

- Met with Mountain View HS on enhancing partnerships and schedule development
- Met with Intimidator on partnerships and internships
- Participated in Mountain View HS career day
- Met with Highland HS on Certified Teaching Assistant certificate
- Attended Higher Learning Commission conference
- Attended NEA Intermodal Board meeting
- Participated in Arkansas State Board of Nursing site review

Student Services/Enrollment Information

Zeda Wilkerson, Vice President of Student Services:

- Participated in virtual ArkACRAO meeting – March 1
- Attended ACC Leadership Institute Zoom meeting – March 3

- Participated in STEM event planning meeting with Dr. Lorch, Marcus Orf, and the Co-op representatives
- Attended ADHE CAO/CSAO Meeting and CSAO meetings in Little Rock – March 9
- Facilitated International Day Guest Speaker – March 13
- Participated in virtual ArkACRAO meeting – March 16
- Covered High School Visit at Calico Rock – March 28
- Participated in Zoom meeting for Career Coach grant submission – March 28
- Submitted Career Coach grant request – March 30

Dylan Herekamp, Registrar:

- Completed collecting intents to graduate – March 10
- Distributed 2023 Commencement information to those participating
- Prepared spreadsheets of graduates participating in commencement
- Submitted cap and gown order to Jostens
- Completed ACT Academy with Abbi at Melbourne High School
- Completed Career Exploration Camp with Abbi at Melbourne High School
- Completed Career Coach AY22-23 Review meeting with ADE-DCTE

McKenzie Jackson, Director of Admissions and Student Engagement:

- McKenzie Jackson and Chris Mosely attended the Seventh Annual Career Expo at Mountain Home High School – March 3
- McKenzie Jackson and Chris Mosely attended the EAST Conference – March 14-16
- The Admissions Department has completed numerous campus tours during the month of March
- Working on completing high school recruiting visits for the Spring
- Attending various college fairs and career days that are popping up at local high schools
- The Admissions Department is preparing to send out a postcard mailing regarding registration to approximately 675 potential students

Tania Wallace, Director of Financial Aid:

- Documented and notified all the students that were on the All Fs at Midterm for Spring 2022-2023 semester
- Preparing to process an additional late loan disbursement for students with remaining balances
- Processed an additional Pell disbursement on March 15
- Processed an additional loan disbursement for Spring 2022-2023 student loans on March 16
- Processing the second loan disbursements for the first Spring loan batch and the first-time loan borrowers' loan for Spring 2022-2023 student loans
- Processing the second loan disbursement for private loans
- In contact with area high schools about the need for spring financial aid events

- Continued monitoring the documentation of the ARFuture requirements for mentoring and community service

Amanda Engelhardt, Director of Career Pathways:

- Career Pathways provided thirteen graduating LPN students with \$200 NCLEX vouchers
- Completed compliance review with no findings
- Budget has been revised and projections have been made for the remainder of the year

Kendra Smith, Perkins Program Director:

- Met with Abbi Smith to review ONetOnline for use at Melbourne High School (Kendra and Tiffney)
- Registration of nursing faculty for (virtual) ATI Nursing Educator Summit
- Presented PAX-PN preparatory workshops in Ash Flat, Melbourne, and Mountain View (Kendra and Tiffney)
- Presented Resume Preparation workshop for Melbourne automotive students (Tiffney)
- Spoke to Mountain View High School students about resumes (Tiffney)
- Compiled Perkins 2023-24 equipment request list and sent to Zeda
- Assisted with International Day Ukraine
- Set up and facilitated Nursing Job Fair; 17 facilities and 30 representatives present, 85 students participating (Kendra and Tiffney)
- Conducted Resume Preparation workshop for welding students at AFTC
- Presented career readiness workshop at Melbourne High School for 200 students (Kendra and Tiffney)

Sharon Wilson, Director of TRIO:

- Completed and submitted Annual Performance Report to the Department of Education
- Attended a cultural event at the Sight & Sound Theater in Branson
- Kameron attended a Tutoring Conference – March 19-22
- Scheduled midterm workshops with nursing classes
- Prepared for midterm evaluations with TRIO participants
- Attended two COE (Continuing Opportunities in Education) training webinars
- Transfer trip to ASU Jonesboro

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration:

- The budget process is currently under way for the 2023-2024 fiscal year. The departmental budget requests have been received by the Finance department
- The HEERF, IPEDS and HCL Financial Reports have been completed
- The legislative auditors are on campus conducting the FY2022 audit

Ash Flat

James Spurlock, Assistant VP of Campus Operations:

- Career Pathways Representative on Campus – March 1, 8, 15, 29
- Financial Aid Representative on Campus – March 1, 8, 15, 29

- SNAP E&T – March 2, 9, 16, 30
- PAX Preparatory Workshop – March 6
- WIOA Representative on Campus – March 7, 14, 28
- Department of Human Services Meetings – March 10
- National Weather Service Storm Spotter Training – March 28
- Intermodal Board Meeting – March 30

Mountain View

Kim Lovelace, Campus Director of Mountain View:

- Helped with the Be Pro, Be Proud truck at Mountain View HS – March 2
- Ushered at the Cleverlys concert for the Sesquicentennial fundraiser – March 4
- Ladies’ Luncheon planning meeting with Suellen Davidson and Michelle Atchison – March 6
- Mountain View open community meeting regarding 2024 solar eclipse – March 6
- Rural Special High School visit with Admissions – March 7
- PCC meeting by Google Meet – March 8
- PAX workshop for pre-LPN students – March 9
- College Messaging meeting at Melbourne – March 10
- Career and college guidance program with Mountain View HS 11th graders – March 14
- Mountain View Chamber of Commerce banquet – March 16
- Foundation Ladies’ Luncheon event – March 18
- Arkansas Craft School board meeting – March 23
- Shirley High School visit with Admissions – March 29
- Planning meeting with Anna Harlan, Stone Co. UAEX, for Get Real event – March 31

Advancement, Marketing, & Planning

Dr. Josh Wilson, Vice President of Advancement:

Advancement & Planning Activities

- Ladies’ Luncheon in Mountain View - March 18
- Preparations for Spring Gala on April 6
- SEDAP Grant – sent out bids and gathering quotes for nursing equipment
- WORC Grant – budget projection for end of grant, quarterly reporting narrative, and scheduled close-out preparation visit
- American Association of Community Colleges – conference presentation preparation
- Strategic Plan and Enrollment Management Plan – spring data updates; began narrative reporting

Public Relations & Marketing Activities

- Coordinated social media ads for Adult Education, St. Patrick’s Day, Ladies’ Luncheon, job postings, registration, Gala, high school visits, International Day, LPN Nursing Fair, Alumni Showcase, LPN Deadline Reminder, Student Spotlight, SRACC Banquet, Culinary Competition Winners, and ran Twitter fleet for events
- Submitted PR’s regarding GED class offerings, Ladies’ Luncheon, Gala, registration

- Photography – Ladies’ Luncheon, Spring River Area Chamber Banquet, Gala Sponsorship, employee directory updates, new hires
- Completed multimedia for college design projects including file conversions for business logos, Gala program, Ladies’ Luncheon materials, Teacher Residency program, registration postcards, Machining packets, Business Spotlight for Cherry Road, registration ad for Next Door Publishing, Registration Spotlight for Stone County Living Magazine
- Coordinated promotional items for Aviation, Retired Teachers Association, SRACC Banquet, logo for FNBC Banking Month, coordinated multiple PRs for ACC Newsletter
- Purchased ad with Next Door, ad with Stone County Living Magazine, Giftwrapping for Auction Item, Congrats Salem and Mammoth State Champs ad with Cherry Road Media

Adult Education

Trish Miller, Director of Adult Education:

- Attended a budget training webinar – March 29
- Attended a budget forms webinar – March 30

Information Systems/Planning and IR

Scott Pinkston, VP and Chief Information Officer:

- No report

Staff Council

Dylan Herekamp, Staff Council President:

- Held first general meeting of the Spring Semester – March 9
- Reviewed budget for an accurate balance in preparation for Spring/Summer events
- Scheduled elections for April

Travel/College Representation

Dr. Richard Dawe, President:

- ADA Commission – Little Rock, AR – March 15

Chris Lorch, Provost:

- CAO/CSAO Meeting – Little Rock, AR – March 9
- Rural LISC Meeting – Benton, AR – March 13
- HLC Conference – Chicago, IL – March 25-28

Tina Wheelis, Executive Vice President of Finance and Administration:

- No travel

Dr. Josh Wilson, Vice President of Advancement:

- Ladies’ Luncheon Planning (S. Davidson, J. Wilson) – Mountain View, AR – March 17
- Ladies’ Luncheon (S. Davidson, K. Norris, K. Wilson) – Mountain View, AR – March 18
- Spring River Area Chamber Banquet (K. Norris, K. Wilson) – Cherokee Village, AR – March 28

James Spurlock, Assistant Vice President of Campus Operations:

- SRACC Board Meeting – Hardy, AR – March 14
- Mammoth Spring High School Championship Parade – Mammoth Spring, AR – March 14
- Mammoth Spring Chamber of Commerce – Mammoth Spring, AR – March 16
- SRACC Annual Banquet – Cherokee Village, AR – March 28
- Thayer/Mammoth Spring Rotary Radio Auction – Thayer, MO – March 30

Trish Miller, Director of Adult Education:

- SNAP E&T spring meeting (T. Miller, C. Sellars) – Little Rock, AR – March 15

Kudos

- Well done to all involved in the 2023 Foundation Gala

Tentative Discussion Items for Next Board of Trustees Meeting:

- Future programs consideration

Tentative Action Items for Next Board of Trustees Meeting:

- End-of-Month and Year-to-Date Financial Reports
- Annual Budget Approval
- President’s Annual Review and Contract
- Election of Board officers and committee assignments

Dr. Dawe’s Comments:

- Still awaiting word from the Governor’s office if she will be our commencement speaker. We should hear this week.

Ozarka College Restricted Funds July 1, 2022 through March 31, 2023		Approved 2022 - 2023 Budget	Adjustments to 2022 - 2023 Budget	Revised 2022 - 2023 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Budgeted Balance to Collect or Balance to Expense
Student Aid Revenues							
AR Challenge Awards	250,000			250,000	9,750	99,750	150,250
AR Concurrent Challenge	100,000			100,000	28,750	57,250	42,750
AR Workforce Challenge	25,000			25,000		2,400	22,600
AR Future Grant	600,000			600,000	1,800	756,731	(156,731)
Federal Work Study	50,000			50,000	5,052	29,975	20,025
PELL Grant	2,750,000			2,750,000	8,222	2,327,890	422,110
FSEOG Awards	40,000			40,000		20,000	20,000
Student Loans - Federal	1,000,000			1,000,000	37,218	541,386	458,614
Student Loans - Private	100,000			100,000	2,250	8,850	91,150
Miscellaneous Scholarships		A	51,000	51,000		50,950	50
Student Aid Revenues	4,915,000		51,000	4,966,000	93,042	3,895,182	1,070,818
Federal Grant Revenues							
Career Pathways Initiative	270,100			270,100	13,773	239,196	30,904
ARPA - Institutional	15,525			15,525		4,800	10,725
HEERF/CRSSA Grant	53,000			53,000		37,596	15,404
CARES - Strengthening Institutions	70,850			70,850		45,762	25,088
Carl Perkins	128,100			128,100	37,490	121,372	6,728
Direct & Equitable Grant	39,940			39,940		13,108	26,832
SSARP Grant	331,400	B	369,000	369,000	975	107,893	261,107
TRIO Grant	400,000			331,400	33,723	215,690	115,710
WORC Grant				400,000	25,749	206,270	193,730
Federal Grant Revenues	1,308,915		369,000	1,677,915	111,709	991,688	686,227
State Grant Revenues							
Adult Basic Education Grant	129,650			129,650	10,964	59,857	69,793
Career Coach	63,000			63,000	8,048	24,257	38,743
Regional Workforce		A	75,000	75,000			75,000
Education & Training Grant	22,975			22,975	2,735	13,688	9,287
Future Fit Grant						46,000	(46,000)
General Adult Education Grant	91,460			91,460	14,544	42,253	49,207
Strong Start to Finish Grant		B	3,000	3,000		3,000	-
Gene Haas Foundation Grant		B	10,000	10,000		10,000	-
Tech Center Grant		B	100,375	100,375	109,750	210,125	(109,750)
State Grant Expenditures	307,085		188,375	495,460	146,041	409,180	86,280
Total Restricted Revenues	6,531,000		608,375	7,139,375	350,792	5,296,050	1,843,325

Ozarka College Unrestricted Current Funds - Fiscal Comparison July 1, 2022 through February 28, 2023	2022 - 2023 Fiscal Year				2021 - 2022 Fiscal Year			
	2022 - 2023 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 02/28/2023		2021 - 2022 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 02/28/2022	
Revenues:								
Tuition & Related Fees	2,431,790	1,766,076	72.62%		2,507,105	1,788,981	71.36%	
Program & Course Related Fees	866,085	1,008,782	116.48%		593,925	500,271	84.23%	
Testing Services	88,695	45,084	50.83%		88,930	42,957	48.30%	
Sales Tax Proceeds	614,580	378,914	61.65%		566,260	303,714	53.64%	
Interest Income	4,395	3,823	86.99%		6,370	2,566	40.28%	
Other Income	90,970	46,753	51.39%		99,325	795,616	801.02%	
General Revenue	3,336,265	2,415,887	72.41%		3,048,780	2,324,404	76.24%	
Workforce 2000 Funding	1,271,840	847,894	66.67%		1,271,850	847,894	66.67%	
Tech Center Revenue	124,300	0	0.00%					
Auxiliary Income - Cullinary Café	5,940	239	4.02%		4,175	3,937	94.30%	
Auxiliary Income - Student Housing	52,800	35,227	66.72%		52,800	35,536	67.30%	
ARPA Funding Lost Revenue	0	0	0.00%		270,435	268,775	0.00%	
OCF Gift for Ash Flat Tech Center	16,350	0	0.00%		75,000		0.00%	
OCF Gift for Mtn View Tech Center	25,000	0	0.00%					
2021 Carryover	0	0	0.00%		152,450		0.00%	
Total Unrestricted Revenues	8,929,010	6,548,658	73.34%		8,737,405	6,914,651	79.14%	
Expenses:								
Regular Salaries	4,669,780	2,731,409	58.49%		4,499,000	2,648,115	58.86%	
Extra Help Salaries	105,200	50,989	48.47%		103,400	47,905	46.33%	
Fringe Benefits	1,648,630	930,866	56.46%		1,646,065	936,318	56.88%	
Supplies & Services	1,538,980	853,368	55.45%		1,515,515	1,134,434	74.85%	
Travel	76,990	33,948	44.09%		60,830	21,942	36.07%	
Utilities	471,280	324,666	68.89%		470,645	282,347	59.99%	
Capital Outlay	31,250	6,109	19.55%		52,550	56,903	108.28%	
Bond Payments	356,000	301,095	84.58%		358,500	302,320	84.33%	
Loan Payments	30,900	10,655	0.00%		30,900	5,167	0.00%	
Total Unrestricted Expenditures	8,929,010	5,243,105	58.72%		8,737,405	5,435,451	62.21%	
Net Income or (Loss)		1,305,554				1,479,200		
Adjustment for ARPA/Indirect Funding *						(746,424)		
Adjustment for ARPA/Lost Revenue Funding *						(268,775)		
						464,001		

College Monthly Calendar:

Previous Month	April 2023					Next Month
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	
2	3 Summer/Fall Registration Opens	4 (m) 1:00 PM Small Ruminant Workshop	5 (m) 8:00 AM Tri-County Realtor Cooperative Arkansas Multi-list Training (h) 10:30 AM Business Meeting	6 (f) 6:00 PM Gala (f) 6:00 PM Gala (f) 6:00 PM Gala	7	8
9	10 (m) 9:00 AM Saint Francis Ministries Training	11 (s) 9:30 AM Get Real, Here's the Deal (s) 9:30 AM Get Real, Here's the Deal (s) 9:30 AM Get Real, Here's the Deal	12 (m) 1:00 PM HCA Inservice Training (m) 1:00 PM HCA Inservice Training (h) 2:00 PM Human Resources	13 (h) 9:00 AM VALIC Retirement (c) 5:00 PM EDU2003 Intro to Education	14 (s) 9:00 AM PAX Test (s) 9:00 AM PAX Test	15
16	17 (m) 8:00 AM Detention Officer Training	18 (m) 8:00 AM Detention Officer Training (h) 8:45 AM Human Resources (m) 11:45 AM Sharp County Hometown Health Coalition (m) 6:30 PM Tri County Cattlemen's Meeting (m) 6:30 PM Tri County Cattlemen's Meeting	19 (m) 8:00 AM Detention Officer Training (s) 9:30 AM Get Real, Here's the Deal (s) 9:30 AM Get Real, Here's the Deal (s) 9:30 AM Get Real, Here's the Deal	20 (m) 8:00 AM ICC Prom Set-up (m) 8:00 AM ICC Prom Set-up (m) 8:00 AM ICC Prom Set-up (m) 8:00 AM Detention Officer Training (p) 8:00 AM Tour D'Art	21 (m) 8:00 AM Detention Officer Training (s) 9:00 AM PAX Test (p) 6:30 PM ICC Jr/Sr Prom (p) 6:30 PM ICC Jr/Sr Prom (p) 6:30 PM ICC Jr/Sr Prom Last Day to Withdraw with a "W"	22 (p) 9:00 AM Drug Take Back/Izard County Health Fair
23	24 (p) 11:00 AM American Red Cross Blood Drive	25	26	27 (s) 9:00 AM Get Real, Here's the Deal (s) 9:00 AM Get Real, Here's the Deal (s) 9:00 AM Get Real, Here's the Deal ARNEC Classes End	28	29 (p) 12:00 PM Pioneer Day Pageant
30						

Event Codes:

- (k) - Catering
- (c) - Class - Off Schedule
- (f) - Foundation
- (h) - Hidden
- (m) - Meeting
- (p) - Public
- (s) - Student Activities