

**President's Report
to the Board of Trustees
February 1, 2022**

This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.

Upcoming Events of Interest

- February 6 ACT Prep Course – John Baylor
- February 7 Foundation Board Meeting
- February 9 Fire Chiefs Meeting
- February 14 Special Board Meeting
- February 14 Chef's Table Event
- February 17 Story Store
- February 21 Essential Standards for Principals/Administrators

Previous Events of Interest

- January 10 ARNEC Clinical Orientation
- January 10 Chamber of Commerce Meeting
- January 12 New Student Orientation
- January 17 Spring semester begins
- January 17 LPN Orientation
- January 18 High School Quiz Bowl
- January 21 Heath Sanders Concert

College Governance

- Special Board meeting conducted to approve bid for John E. Miller building HVAC
- Met with Williams Baptist Provost and VP of Advancement to discuss transfer opportunities
- Closed on the MS property

Academics

Chris Lorch, Provost:

- Met with Lyon on 2+2 in Education
- Toured ACC representative and Tech Center
- Met with Sharp County on partnering on Drug Court initiative
- Attended ADHE Coordinating Board meeting

Student Services/Enrollment Information

Zeda Wilkerson, Vice President of Student Services:

- Held Diversity Committee event planning meeting – January 18
- Participated in ACC Leadership Institute Zoom meeting – January 20
- Held Career Coach meeting at Melbourne HS to plan Spring events

Dylan Herekamp, Registrar:

- Assisted with concurrent registration at Highland High School – December 7
- Sent in ADH Immunization Survey ahead of deadline – December 13
- Completed VA Enrollment Manager required training
- Compiled President's and Provost's Lists from Fall 2022 for publishing

McKenzie Jackson, Director of Admissions and Student Engagement:

- McKenzie Jackson completed a fire drill with housing residents – January 30
- The Admissions Department has completed multiple campus tours during the months of December and January
- McKenzie Jackson worked with area high schools to complete Accuplacer testing and concurrent registration for the Spring semester during December and the first part of January
- The Admissions Department made a huge push for Spring registration by making phone calls and sending emails during December and the first part of January
- The Admissions Department has had promotional item/recruiting tables setup at area high school basketball games

Tania Wallace, Director of Financial Aid:

- Received, processed, and continuing to process numerous SAP appeals from students who are hoping to reestablish their federal aid
- Currently we have received 97 requests for Spring 2023 student loans
- We are currently processing loan requests and as of today we've awarded approximately 80% of the loan requests
- Continually monitoring, updating and exporting rosters to ADHE as needed. This process is still challenging due to the changes that ADHE is continuing to make to their systems and software
- Monitoring to make sure that students do not exceed their cost of attendance budgets for the academic year and if they do, corrective actions are taken
- In contact with area high schools about the need for spring financial aid events

Amanda Engelhardt, Director of Career Pathways:

- Applied for reserve funds for additional laptops and EdPays incentives. We were approved for an additional \$55,000; bringing the total grant amount received this year to \$524,465
- The total number of students enrolled in CPI for FY23 is 119 with a total goal of 128

- Amanda and Lindsey distributed more CPI information to area businesses and spoke at nursing orientations, as well as at the Ash Flat Tech Center
- Additional signage was taken to Ash Flat Tech Center
- Take home folders with CPI information were given to the Highland Elementary School

Kendra Smith, Perkins Program Director:

- Registered students for Spring semester (Tiffney and Kendra)
- Presented information about Career Planning Services at New Student Orientation in Ash Flat (Kendra) and Melbourne (Tiffney)
- Presented resume, interview, and soft skills workshops for Ash Flat LPN class (Tiffney and Kendra)
- Presented information about Career Services to LPN and RN orientations (Tiffney)
- Ordered Med Dispense equipment funded by Perkins Reserve Grant award fund from winning bidder, TouchPoint Medical
- Ordered three welders compatible with aluminum attachments used at Excel and Emerson for Melbourne welding lab
- Processed testing fee reimbursement requests for nine nursing students, three more pending
- Plans to present a resume workshop to Chris Layne's automotive class (weather permitting)

Sharon Wilson, Director of TRIO:

- Began planning for Spring 2023 workshops and cultural events for TRIO participants
- Verified TRIO participants that are enrolled in Spring 2023 classes
- Attended new student orientations to speak about TRIO and hand out applications

Finance and Administration

Tina Wheelis, Executive Vice President of Finance and Administration:

- Closed on the Mammoth Spring property – January 17
- The finance staff prepared and distributed the following tax documents during the month: W-2s, 1099s, 1095-Cs and 1098-Ts
- The midyear review process has been completed. Each department reviewed their departmental budgets for past utilization and needs for the remainder of the year. Approximately \$70,000 was reallocated for unbudgeted expenditures or unfunded priority needs

Ash Flat

James Spurlock, Assistant VP of Campus Operations:

- WIOA Representative on Campus – January 3, 10, 17
- SNAP E&T – January 5, 12, 19
- Financial Aid Representative on Campus – January 11, 18
- New Student Orientation Session – January 12
- January 17, 19 – GED Classes – January 17, 19
- Sharp County Hometown Health Coalition – January 17

- Career Pathways Representative on Campus – January 18

Mountain View

Kim Lovelace, Campus Director of Mountain View:

- Accuplacer testing, student registration and concurrent registration ongoing
- Mountain View Christmas Tree Lighting and Parade – December 3
- Access to Education meeting – December 6
- Mountain View High School basketball game with Admissions – December 13
- New Student Orientation – January 12
- Midyear budget review – January 13
- First day for Shawn Clay, new Institutional Services Assistant at MV – January 16
- Ladies’ Luncheon planning meeting with Foundation – January 19
- Arkansas Craft School Board meeting – January 19

Advancement, Marketing, & Planning

Dr. Josh Wilson, Vice President of Advancement:

Advancement & Planning Activities

- Prepared for February Quarterly Foundation Board Meeting
- Prepared and mailed tax statements to all 2022 donors
- Evaluated and awarded foundation scholarships for Spring 2023
- Preparing for Ladies’ Luncheon on March 18
- Preparing for Spring Gala on April 6
- Facilitated Heath Sanders Concert as part of the new Son Lamb Concert Series
- WORC Grant – Submitted and certified quarterly narrative and financial reporting, respectively
- Coordinated kickoff meeting for new DRA States Economic Development Assistance Program, our newest award from DRA to support transition to stand along RN with equipment upgrades and faculty salary

Public Relations & Marketing Activities

- Disseminated Ozarka College Connection newsletter, Holiday Edition
- Coordinated social media ads for EMT classes, Welding Continuing Education, Ladies Luncheon, Spring Welcome Back, Job Postings, New Student Orientation, Nursing PAX Testing, and Son Lamb Concert Series – Heath Sanders
- PRs and Print advertising: Registration Open, Aviation Achievement, President’s List, Provost’s List, GED Program, FNBC Scholar, and updated business spotlight ad for Areawide
- Completed multimedia for college design projects including flyers, tickets, and poster for ladies’ luncheon, Program Advertising Request, C.N.A. Checklist, location generic video short
- Photography – captured Automotive, Culinary, Aviation, Nursing, Welding, New Hires, Updated Directory photos, Capping/Pinning

- Awarded Education Digital Media recognition for best unedited photography and video short
- Updated Radio Messages for K-95, WRD, and KSAR to reflect classes beginning

Adult Education

Trish Miller, Director of Adult Education:

- Carol Sellars attended a Zoom Career Fair meeting sponsored by Maximus – January 11
- Carol Sellars participated in the monthly SNAP E&T Zoom meeting – January 18
- Carol Sellars attended the monthly Maximus Zoom meeting – January 20

Information Systems/Planning and IR

Scott Pinkston, VP and Chief Information Officer:

- Began work on IPEDS Winter Collection reports
- Assisted faculty with preparations for Spring semester
- Worked with Student Services on concurrent billing
- Assisted Financial Aid office with Spring financial aid

Staff Council

Dylan Herekamp, Staff Council President:

- Preparing Spring meeting schedule to be announced to members
- Reviewed budget to anticipate needs for Spring events
- First Spring meeting will be held in February

Travel/College Representation

Dr. Richard Dawe, President:

- ADA Commission – Little Rock, AR – January 18
- Met with Williams Baptist senior administrators to discuss collaboration opportunities

Chris Lorch, Provost:

- No travel

Tina Wheelis, Executive Vice President of Finance and Administration:

- No travel

Dr. Josh Wilson, Vice President of Advancement:

- Christmas Events/Parades in Mtn. View, Ash Flat, Mammoth Spring and Salem (S. Davidson, K. Norris, J. Wilson, K. Wilson) – December 2, 3, 10
- Ladies' Luncheon Planning – Mountain View – January 19 (S. Davidson)

James Spurlock, Assistant Vice President of Campus Operations:

- Highland High School Concurrent Registration Follow Up – Highland, AR – January 4
- SRACC Board Meeting – Hardy, AR – January 10

- SRACC Ribbon Cutting Ceremony – Hardy, AR – January 19

Trish Miller, Director of Adult Education:

- No travel

Kudos

- Well done to our Maintenance team for their work and several of our Ozarka colleagues for making holiday events special for each of our communities and for providing support to the Sanders Concert

Tentative Discussion Items for Next Board of Trustees Meeting:

- Mid-year budget review

Tentative Action Items for Next Board of Trustees Meeting:

- End-of-Month and Year-to-Date Financial Reports
- Reappointment of full-time administration, faculty and classified staff for the 2023-2024 fiscal year
- Approve provisional positions for the 2023-2024 fiscal year

Dr. Dawe's Comments:

- Fall semester continues to progress well at Ozarka. Looking forward to seeing Board members at our March 16th board meeting.

Ozarka College													
Restricted Funds													
July 1, 2022 through January 31, 2023													
	Approved 2022 - 2023 Budget	Adjustments to 2022 - 2023 Budget	Revised 2022 - 2023 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Balance to Collect on	Budgeted Balance to Expense						
Student Aid Revenues													
AR Challenge Awards	250,000		250,000				250,000						
AR Concurrent Challenge	100,000		100,000				100,000						
AR Workforce Challenge	25,000		25,000				25,000						
AR Future Grant	600,000		600,000				600,000						
Federal Work Study	50,000		50,000	3,391	24,923		25,077						
PELL Grant	2,750,000		2,750,000		1,332,277		1,417,723						
FSEOG Awards	40,000		40,000		20,000		20,000						
Student Loans - Federal	1,000,000		1,000,000		352,173		647,827						
Student Loans - Private	100,000		100,000		4,500		95,500						
Miscellaneous Scholarships		A	50,000				50,000						
Student Aid Revenues	4,915,000		4,965,000	3,391	1,733,873		3,231,127						
Federal Grant Revenues													
Career Pathways Initiative	270,100		270,100	47,094	184,622		85,478						
ARPA - Institutional	15,525		15,525				15,525						
HEERF/CRSSA Grant	53,000		53,000		37,596		15,404						
CARES - Strengthening Institutions	70,850		70,850		45,762		25,088						
Carl Perkins	128,100		128,100		46,579		81,521						
Direct & Equitable Grant	39,940		39,940		3,196		36,744						
SSARP Grant		B	369,000		92,293		276,707						
TRIO Grant	331,400		331,400	21,670	158,013		173,387						
WORC Grant	400,000		400,000	20,849	158,574		241,426						
Federal Grant Revenues	1,308,915		1,677,915	89,613	726,634		951,281						
State Grant Revenues													
Adult Basic Education Grant	129,650		129,650		15,804		113,846						
Career Coach	63,000		63,000	12,435	16,209		46,791						
Regional Workforce		A	75,000				75,000						
Education & Training Grant	22,975		22,975	2,166	9,306		13,669						
Future Fit Grant			-		-		-						
General Adult Education Grant	91,460		91,460	13,014	27,709		63,751						
Strong Start to Finish Grant		B	3,000	3,000	3,000		-						
Gene Haas Foundation Grant		B	10,000		10,000		-						
Tech Center Grant		B	100,375		100,375		-						
State Grant Expenditures	307,085		495,460	30,615	182,403		313,057						
Total Restricted Revenues	6,531,000		7,138,375	123,619	2,642,910		4,495,465						

Ozarka College Restricted Funds July 1, 2022 through January 31, 2023		Approved 2022 - 2023 Budget	Adjustments to 2022 - 2023 Budget	Revised 2022 - 2023 Budget	Actual Month to Date Revenue/Expense	Actual Year to Date Revenue/Expense	Balance to Collect or Balance to Expense
Student Aid Expenditures							
AR Challenge Awards	250,000			250,000		58,500	191,500
Arkansas Concurrent Challenge	100,000			100,000		28,500	71,500
AR Workforce Challenge	25,000			25,000		1,600	23,400
AR Future Grant	600,000			600,000		388,905	211,095
Federal Work Study	50,000			50,000		24,923	25,077
PELL Grant	2,750,000			2,750,000	(22,416)	1,324,618	1,425,382
FSEOG Awards	40,000			40,000		20,000	20,000
Student Loans - Federal	1,000,000			1,000,000		359,832	640,168
Student Loans - Private	100,000			100,000		4,500	95,500
Miscellaneous Scholarships		A	50,000	50,000		27,450	22,550
Student Aid Expenditures	4,915,000		50,000	4,965,000	(22,416)	2,238,828	2,726,172
Federal Grant Expenditures							
Career Pathways Initiative	270,100			270,100	13,773	239,196	30,904
ARPA - Institutional	15,525			15,525		15,525	15,525
HEERF/CRSSA Grant	53,000			53,000		37,596	15,404
CARES - Strengthening Institutions	70,850			70,850		45,762	25,088
Carl Perkins	128,100			128,100	9,007	98,989	29,111
Direct & Equitable Grant	39,940			39,940	3,371	19,784	20,156
SSARP Grant		B	369,000	369,000		92,293	276,707
TRIO Grant	331,400			331,400	23,955	181,968	149,432
WORC Grant	400,000			400,000	21,948	180,521	219,479
Federal Grant Expenditures	1,308,915		369,000	1,677,915	72,054	896,109	781,806
State Grant Expenditures							
Adult Basic Education Grant	129,650			129,650	8,037	67,894	61,756
Career Coach	63,000			63,000	4,485	20,694	42,306
Regional Workforce Grant		A	75,000	75,000		51,757	23,243
Education & Training Grant	22,975			22,975	957	11,910	11,065
Future Fit Grant				-	4,630	27,335	(27,335)
General Adult Education Grant	91,460			91,460	6,524	48,777	42,683
Strong Start to Finish		B	3,000			-	-
Special Projects				-		-	-
Career Tech Grant	100,375			100,375	7,355	77,314	23,061
Gene Haas Foundation Grant	10,000			10,000		485	9,515
State Grant Expenditures	307,085		188,375	492,460	31,988	306,167	186,293
Total Restricted Expenditures	6,531,000		607,375	7,135,375	81,626	3,441,104	3,694,271
A = Grant Awarded after budget was prepared							
B = Grant Awarded after start of fiscal year							
C = Grant Award adjusted after budget was prepared							

Ozarka College Unrestricted Current Funds - Fiscal Comparison July 1, 2022 through January 31, 2023	2022 - 2023 Fiscal Year				2021 - 2022 Fiscal Year			
	2022 - 2023 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 01/31/2023		2021 - 2022 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 01/31/2022	
Revenues:								
Tuition & Related Fees	2,431,790	1,117,377	45.95%		2,507,105	1,129,984	45.07%	
Program & Course Related Fees	866,085	558,286	64.46%		593,925	390,386	65.73%	
Testing Services	88,895	26,705	30.11%		88,930	25,187	28.32%	
Sales Tax Proceeds	614,580	277,029	45.08%		566,260	303,714	53.64%	
Interest Income	4,395	2,201	50.09%		6,370	2,287	35.90%	
Other Income	90,970	45,055	49.53%		99,325	795,248	800.65%	
General Revenue	3,336,265	2,211,061	66.27%		3,048,780	2,116,260	69.41%	
Workforce 2000 Funding	1,271,840	741,907	58.33%		1,271,850	741,907	58.33%	
Tech Center Revenue	124,300	0	0.00%					
Auxiliary Income - Culinary Café	5,940	239	4.02%		4,175	3,372	80.77%	
Auxiliary Income - Student Housing	52,800	29,080	55.08%		52,800	28,160	53.33%	
ARPA Funding Lost Revenue	0	0	0.00%		270,435	268,775	0.00%	
OCF Gift for Ash Flat Tech Center	16,350	0	0.00%		75,000		0.00%	
OCF Gift for Mtn View Tech Center	25,000	0	0.00%				0.00%	
2021 Carryover	0	0	0.00%		152,450		0.00%	
Total Unrestricted Revenues	8,929,010	5,008,941	56.10%		8,737,405	5,805,280	66.44%	
Expenses:								
Regular Salaries	4,669,780	2,373,683	50.83%		4,499,000	2,303,761	51.21%	
Extra Help Salaries	105,200	46,467	44.17%		103,400	41,192	39.84%	
Fringe Benefits	1,648,630	811,558	49.23%		1,646,065	819,934	49.81%	
Supplies & Services	1,538,980	708,956	46.07%		1,515,515	1,036,701	68.41%	
Travel	76,990	32,082	41.67%		60,830	17,707	29.11%	
Utilities	471,280	299,997	63.66%		470,645	262,600	55.80%	
Capital Outlay	31,250	6,109	19.55%		52,550	36,193	68.87%	
Bond Payments	356,000	301,095	84.58%		358,500	302,320	84.33%	
Loan Payments	30,900	2,937	0.00%		30,900	5,167	0.00%	
Total Unrestricted Expenditures	8,929,010	4,582,884	51.33%		8,737,405	4,825,575	55.23%	
Net Income or (Loss)		426,057				979,705		
Adjustment for ARPA/Indirect Funding *						(746,424)		
Adjustment for ARPA/Lost Revenue Funding *						(268,775)		
						(35,494)		

