

**President's Report  
to the Board of Trustees  
July 1, 2023**

*This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.*

**Upcoming Events of Interest**

- July 13, 27            NACE Test
- July 15                ACT Testing
- July 27                Year 1 Novice
- July 31                Surgical Technology Pinning

**Previous Events of Interest**

- June 1                LPN ATI Review
- June 5-6              Instructional Leader's Institute
- June 5-8              Kids College
- June 8                Youth Mental Health First Aid
- June 13-14            Essential Standards for Literacy
- June 14                NAESC-Motivational Interviewing for School Professionals
- June 21                Arkansas New Assessment Training
- June 22                Math Essential Standards
- June 22                Region 2 Faith-Based Prevention Conference
- June 27                What's Poverty Got to Do with It? Children and Families in Crisis
- June 27                Free Estate Planning Seminar

**College Governance**

- 

**Academics**

*Chris Lorch, Provost:*

- Met with representative from North Arkansas Electric regarding program exploration
- Met with Stone County Judge and Mountain View Mayor
- Met with representative from Mountain View School District
- Met with Calico Rock Principal and Counselor
- Met with ADHE Coordinating Board Chair

**Student Services/Enrollment Information**

*Zeda Wilkerson, Vice President of Student Services:*

- Working on Fall term housing placements
- Held Access to Education Committee meeting on June 21
- Student Services personnel helped with coverage at Mtn View
- Updated course placement chart and distributed to advisors
- Participated in NASFAA webinar on FAFSA Simplification

*Dylan Herekamp, Registrar:*

- Evaluated last of summer transcripts for the Summer I term
- Printed Spring 2023 diplomas for distribution to students
- Kelly made first contact with graduates regarding distribution of diplomas
- Completed census day, non-attendance drops for Summer I

*McKenzie Jackson, Director of Admissions and Student Engagement:*

- The Admissions Department has completed numerous campus tours during the month of June
- The Admissions Department has made several hundred calls and sent an abundance of emails in an attempt to increase enrollment
- McKenzie Jackson and Chris Mosely attended Boys and Girls State College Fair on June 1-2
- McKenzie Jackson and Chris Mosely met with Walmart Associates at the Ash Flat Walmart on June 13 to share information about educational opportunities at Ozarka

*Tania Wallace, Director of Financial Aid:*

- Participated in webinars: FAFSA Simplification: Planning for the Future webinar offered by NASFAA; ISIR vs. ISIR webinar offered by Federal Student Aid; FAFSA 2024-2025 webinar offered by Dr. Daniel Barkowitz, VP of Financial Assistance and Student Employment at the University of Miami; Judgment, Dependency Status, and Verification webinar offered by Federal Student Aid; Student Aid Index (SAI) Part 1 webinar offered by Federal Student Aid; Student Aid Index (SAI) Part 2 webinar offered by Federal Student Aid
- Continuing to manually verify each Summer I registered student on the NSLDS to confirm if the student has received the maximum Pell allowance for the 2022-2023 academic year
- Processed two separate Summer I Pell disbursements
- Processed 1st and 2nd loan disbursements for the Summer I semester
- Received and processed the late SAP appeals for the Summer I semester
- Assisting an increased number of students over the phone from all campuses
- Working with an increased number of students in person and over the phone to help them successfully work through the processes to attain financial aid
- Processed remaining R2T4 Spring 2022-2023 Title IV funds returns
- Reviewed students' financial aid to assure they have not exceeded their cost of attendance budgets for the 2022-2023 academic year and if they did, corrective actions were taken
- Participated in two Access to Education Committee meetings

*Amanda Engelhardt, Director of Career Pathways:*

- CPI FY24 budget proposal has been opened but not approved to submit
- Prepping for transition to DHS as of July 1 (currently under DWS)
- Staff hosted Open Enrollment Days on each campus

- As of date, the CPI award amount is \$519,501; that is if the MOA is signed as is (FY22 Budget was \$445,765)
- OZC CPI ranked 3rd in performance measures

*Kendra Smith, Perkins Program Director:*

- Perkins PYE23-24 annual plan and budget approved by ADHE
- Updated Student Success blog
- Summer/Fall registration of advisees and walk-ins (Kendra and Tiffney)
- Assist with staffing in Mountain View (Kendra and Tiffney)
- Surgical Tech Career Readiness Workshop (Kendra and Tiffney)
- Updated Community Resource Guide (Tiffney)

*Sharon Wilson, Director of TRIO:*

- Updated Student Access database with graduation information
- Hired an Administrative Specialist for TRIO SSS
- Began developing TRIO SSS budget projections for 2023-2024 fiscal year

**Finance and Administration**

*Tina Wheelis, Executive Vice President of Finance and Administration:*

- The FY2024 departmental budgets have been entered into the accounting system and are available for staff to view
- The auditor exit conference for the FY2022 was held on June 29

**Ash Flat**

*James Spurlock, Assistant VP of Campus Operations:*

- SNAP E&T – June 1, 8, 15, 22, 29
- WIOA Representative on Campus – June 6, 13, 20, 27
- Career Pathways Representative on Campus – June 7, 14, 21, 28
- AR Rehab Services Representative on Campus – June 13
- Extension Office Teen Cuisine Planning Meeting – June 14
- Sharp County Hometown Health Coalition – June 20
- Melbourne High School Campus Tour – June 20
- Fulton/Sharp County Extension Office Teen Cuisine Workshop – June 21-22
- Proctored Final Exams – June 26-29
- Career Pathways Enrollment Event – June 27-28
- Farm Service Agency Lender Training – June 28

**Mountain View**

*Kim Lovelace, Campus Director of Mountain View:*

- College messaging meeting – June 6
- Career Pathways Open Enrollment – June 13
- Access to Education Committee meeting – June 21
- Ozarka information table at Walmart – June 24
- Perkins workshop for Surgical Technology students – June 26
- Summer I finals proctored – June 27

- Estate Planning Seminar – June 27

### **Advancement, Marketing, & Planning**

*Dr. Josh Wilson, Vice President of Advancement:*

#### **Advancement & Planning Activities**

- Tracking scholarship recipients' enrollment and processing acceptance forms
- Event planning including: A Sonny Night in August concert, Fall Concert, Golf, and Casino Night
- Conducting end-of-year close out for Foundation and College budgets, processing final FY23 gifts and endowments
- Preparing for FY2024 including negotiating marketing contracts for multiple media outlets
- Enrollment Management Plan updates and planning for 2023-2025; EMP planning committee has reviewed previous year's results and adjusting next year' activities/action plan and updates to key admissions/marketing materials, content, and promotions
- Grant Administration: SEDAP grant equipment orders placed, tracking shipment and implementation before the fall semester. WORC grant quarterly reporting, final inventory audit, preparation for end of grant site visit and close out
- Summer constituent outreach and donor stewardship, including scheduled visits, letters, calls to communicate the current and upcoming activities of the College

#### **Public Relations & Marketing Activities**

- Coordinated social media ads for registration
- Submitted PR's regarding: Future Grant, Tuffy Lake Gift, Alumni of the Year, Sonny Night in August, Kids College Success, Aviation Camp, Nursing transition to independent program
- Photography – Covered Kids College events including activities; covered Alumni of the Year, Nursing individuals, coordinated survival flight photos, captured NAESC Motivational Interviewing for Professionals workshop, captured retirement celebration, and updated employee headshots
- Coordinated promotional items and shirts for Kids College, promotional items for the aviation department, gift for Kids' College instructors, coordinated potential student requests, coordinated Aviation Camp requests, coordinated menu for Aviation Camp, and coordinated ACC conference reminders
- Purchased promotional items, farm family with White River Current, provided campus tour, Spring River Golf, and rotary sponsorship
- Coordinated updated radio scripts to WRD and KKcountry

#### **Adult Education**

*Trish Miller, Director of Adult Education:*

- No report

#### **Information Systems/Planning and IR**

*Scott Pinkston, VP and Chief Information Officer:*

- Assisted the Business Office with end of the fiscal year

- Assisted the Financial Aid office with end of the year and start of the new financial aid year
- Began summer updates on faculty and computer labs

### **Staff Council**

*Dylan Herekamp, Staff Council President:*

- No report

### **Travel/College Representation**

*Dr. Richard Dawe, President:*

- Audit Hearing – Little Rock, AR – June 2
- ADA Commission – Little Rock, AR – June 21

*Chris Lorch, Provost:*

- No travel

*Tina Wheelis, Executive Vice President of Finance and Administration:*

- Audit Hearing – Little Rock, AR – June 2
- AACUBO Summer Workshop (T. Wheelis, K. Cowan) – Little Rock, AR – June 15

*Dr. Josh Wilson, Vice President of Advancement:*

- Nursing Individual and Celebration – Ash Flat, AR – June 20
- Nursing Individual and Celebration – Mountain View, AR – June 27
- Melbourne Chamber of Commerce Meeting – Melbourne, AR – June 27

*James Spurlock, Assistant Vice President of Campus Operations:*

- Ozarka College Access to Education – Melbourne, AR – June 6, 21
- Highland High School Concurrent Credit Follow Up – Highland, AR – June 7
- SRACC Board Meeting – Hardy, AR – June 13
- Hiring Committee Meeting – Melbourne, AR – June 21
- Mammoth Spring Chamber of Commerce Meeting – Mammoth Spring, AR – June 22
- Hiring Committee Meeting – Melbourne, AR – June 27
- Salem Chamber of Commerce – Salem, AR – June 28

*Trish Miller, Director of Adult Education:*

- No travel

### **Kudos**

- Finance staff for a successful year end closing

### **Tentative Discussion Items for Next Board of Trustees Meeting:**

- Summer Board retreat planning
- Current and future student housing needs

**Tentative Action Items for Next Board of Trustees Meeting:**

- End-of-Month and Year-to-Date Financial Reports
- 2023 End-of-Year Financial Report
- 2022 Annual Audit Report
- Board Policy Revisions

**Dr. Dawe's Comments:**

- We have had some turnover, which is typical this time of year, but we have hired some exceptional new employees for those positions.
- Fall enrollment looks to increase at this point and we will be well prepared to welcome students.



Ozarka College															
Restricted Funds															
July 1, 2022 through June 30, 2023															
	Approved	Adjustments to	Revised	Actual	Actual	Budgeted									
	2022 - 2023 Budget	2022 - 2023 Budget	2022 - 2023 Budget	Month to Date	Year to Date	Balance to Collect or									
				Revenue/Expense	Revenue/Expense	Balance to Expense									
<b>Student Aid Revenues</b>															
AR Challenge Awards	250,000		250,000		99,750	150,250									
AR Concurrent Challenge	100,000		100,000		57,250	42,750									
AR Workforce Challenge	25,000		25,000	800	4,000	21,000									
AR Future Grant	600,000	C 184,000	784,000		783,341	659									
Federal Work Study	50,000	C (2,000)	48,000		47,770	230									
PELL Grant	2,750,000		2,750,000	193,891	2,528,751	221,249									
FSEOG Awards	40,000	C 2,000	42,000		42,000	-									
Student Loans - Federal	1,000,000		1,000,000	20,165	752,705	247,295									
Student Loans - Private	100,000		100,000		13,200	86,800									
Miscellaneous Scholarships		A 56,850	56,850	5,000	56,825	25									
<b>Student Aid Revenues</b>	<b>4,915,000</b>	<b>240,850</b>	<b>5,155,850</b>	<b>219,856</b>	<b>4,385,592</b>	<b>770,258</b>									
<b>Federal Grant Revenues</b>															
Career Pathways Initiative	270,100	C 30,000	300,100	55,589	353,977	(53,877)									
ARPA - Institutional	15,525		15,525		10,039	5,486									
HEERF/CRSSA Grant	53,000		53,000		37,596	15,404									
CARES - Strengthening Institutions	70,850		70,850		70,856	(6)									
Carl Perkins	128,100	C 40,000	168,100	10,910	177,168	(9,068)									
Direct & Equitable Grant	39,940		39,940	20,157	39,941	(1)									
SSARP Grant		B 369,000	369,000	64,952	200,185	168,815									
TRIO Grant	331,400		331,400		344,947	(13,547)									
WORC Grant	400,000		400,000	53,106	318,240	81,760									
<b>Federal Grant Revenues</b>	<b>1,308,915</b>	<b>439,000</b>	<b>1,747,915</b>	<b>204,714</b>	<b>1,552,949</b>	<b>194,966</b>									
<b>State Grant Revenues</b>															
Adult Basic Education Grant	129,650		129,650	69,800	129,657	(7)									
Career Coach	63,000		63,000	3,874	37,125	25,875									
Regional Workforce		A 75,000	75,000			75,000									
Education & Training Grant	22,975		22,975	7,347	22,976	(1)									
Future Fit Grant		A 80,000	80,000		80,000	-									
General Adult Education Grant	91,460		91,460	42,684	91,462	(2)									
Strong Start to Finish Grant		B 3,000	3,000		3,000	-									
Gene Haas Foundation Grant		B 10,000	10,000		10,000	-									
Tech Center Grant		C 210,000	210,000		210,125	(125)									
<b>State Grant Expenditures</b>	<b>307,085</b>	<b>378,000</b>	<b>685,085</b>	<b>123,705</b>	<b>584,345</b>	<b>100,740</b>									
<b>Total Restricted Revenues</b>	<b>6,531,000</b>	<b>1,057,850</b>	<b>7,588,850</b>	<b>548,275</b>	<b>6,522,886</b>	<b>1,065,964</b>									

Ozarka College Restricted Funds July 1, 2022 through June 30, 2023	2022 - 2023 Budget				2023 Budget				Actual		Budgeted	
	Approved	Adjustments to	Revised	Actual	Month to Date	Year to Date	Revenue/Expense	Revenue/Expense	Balance	Balance to Collect on		
<b>Student Aid Expenditures</b>												
AR Challenge Awards	250,000		250,000			99,750			150,250			
Arkansas Concurrent Challenge	100,000		100,000			57,250			42,750			
AR Workforce Challenge	25,000		25,000		800	4,000			21,000			
AR Future Grant	600,000	C	784,000	184,000		783,341			659			
Federal Work Study	50,000	C	48,000	(2,000)		47,770			230			
PELL Grant	2,750,000	C	2,750,000			2,528,891			221,249			
FSEOG Awards	40,000	C	42,000	2,000		42,000			-			
Student Loans - Federal	1,000,000		1,000,000			752,705			247,295			
Student Loans - Private	100,000		100,000			13,200			86,800			
Miscellaneous Scholarships		A	56,850	56,850		5,000			25			
<b>Student Aid Expenditures</b>	<b>4,915,000</b>	<b>240,850</b>	<b>5,155,850</b>	<b>225,194</b>	<b>4,385,592</b>	<b>770,258</b>						
<b>Federal Grant Expenditures</b>												
Career Pathways Initiative	270,100	C	300,100	30,000		27,230			(126,960)			
ARPA - Institutional	15,525		15,525			10,039			5,486			
HEERF/CRSSA Grant	53,000		53,000			37,596			15,404			
CARES - Strengthening Institutions	70,850		70,850			70,856			(6)			
Carl Perkins	128,100	C	168,100	40,000		15,983			(25,051)			
Direct & Equitable Grant	39,940		39,940			6,874			(1)			
SSARP Grant	331,400	B	369,000	369,000		200,185			168,815			
TRIO Grant	400,000		400,000			344,947			(13,547)			
WORC Grant						394,194			5,806			
<b>Federal Grant Expenditures</b>	<b>1,308,915</b>	<b>439,000</b>	<b>1,747,915</b>	<b>121,625</b>	<b>1,717,968</b>	<b>29,947</b>						
<b>State Grant Expenditures</b>												
Adult Basic Education Grant	129,650		129,650			15,110			612			
Career Coach	63,000		63,000			3,602			22,272			
Regional Workforce Grant		A	75,000	75,000		58,101			16,899			
Education & Training Grant	22,975		22,975			2,863			745			
Future Fit Grant		A	80,000	80,000		8,904			25,759			
General Adult Education Grant	91,460		91,460			15,546			(734)			
Strong Start to Finish		B	3,000	3,000		3,000			-			
Special Projects												
Career Tech Grant		C	210,000	210,000		8,753			24,238			
Gene Haas Foundation Grant		B	10,000	10,000		7,706			2,294			
<b>State Grant Expenditures</b>	<b>307,085</b>	<b>378,000</b>	<b>685,085</b>	<b>54,778</b>	<b>593,001</b>	<b>92,084</b>						
<b>Total Restricted Expenditures</b>	<b>6,531,000</b>	<b>1,057,850</b>	<b>7,588,850</b>	<b>401,597</b>	<b>6,696,560</b>	<b>892,290</b>						
A = Grant Awarded after budget was prepared												
B = Grant Awarded after start of fiscal year												
C = Grant Award adjusted after budget was prepared												

Ozarka College Unrestricted Current Funds - Fiscal Comparison July 1, 2022 through June 30, 2023	2022 - 2023 Fiscal Year				2021 - 2022 Fiscal Year			
	2022 - 2023 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 06/30/2023		2021 - 2022 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 06/30/2022	
<b>Revenues:</b>								
Tuition & Related Fees	2,431,790	2,167,836	89.15%		2,507,105	2,302,960	91.86%	
Program & Course Related Fees	866,085	1,059,073	122.28%		593,925	733,949	123.58%	
Testing Services	88,895	58,340	65.78%		88,930	63,210	71.08%	
Sales Tax Proceeds	614,580	612,777	99.71%		566,260	564,498	99.69%	
Interest Income	4,395	30,305	689.53%		6,370	5,951	93.42%	
Other Income	90,970	29,365	32.28%		99,325	875,921	881.87%	
General Revenue	3,336,265	3,336,267	100.00%		3,048,780	3,257,617	106.85%	
Workforce 2000 Funding	1,271,840	1,271,841	100.00%		1,271,850	1,271,841	100.00%	
Tech Center Revenue	124,300	0	0.00%					
Auxiliary Income - Culinary Café	5,940	239	4.02%		4,175	5,214	124.89%	
Auxiliary Income - Student Housing	52,800	55,741	105.57%		52,800	52,791	99.98%	
ARPA Funding Lost Revenue	0	0	0.00%		270,435	268,775	0.00%	
OCF Gift for Ash Flat Tech Center	16,350	0	0.00%		75,000	75,000	0.00%	
OCF Gift for Mtn View Tech Center	25,000	0	0.00%					
2021 Carryover	0	0	0.00%		152,450		0.00%	
<b>Total Unrestricted Revenues</b>	<b>8,929,010</b>	<b>8,621,784</b>	<b>96.56%</b>		<b>8,737,405</b>	<b>9,477,727</b>	<b>108.47%</b>	
<b>Expenses:</b>								
Regular Salaries	4,669,780	4,298,493	92.05%		4,499,000	4,137,746	91.97%	
Extra Help Salaries	105,200	66,347	63.07%		103,400	74,342	71.90%	
Fringe Benefits	1,648,630	1,444,058	87.59%		1,646,065	1,441,690	87.58%	
Supplies & Services	1,538,980	1,385,398	90.02%		1,515,515	1,598,842	105.50%	
Travel	76,990	46,367	60.22%		60,830	38,870	63.90%	
Utilities	471,280	436,036	92.52%		470,645	446,802	94.93%	
Capital Outlay	31,250	53,514	171.25%		52,550	92,080	175.22%	
Bond Payments	356,000	355,720	99.92%		358,500	358,415	99.98%	
Loan Payments	30,900	30,870	0.00%		30,900	30,870	0.00%	
<b>Total Unrestricted Expenditures</b>	<b>8,929,010</b>	<b>8,116,802</b>	<b>90.90%</b>		<b>8,737,405</b>	<b>8,219,657</b>	<b>94.07%</b>	
<b>Net Income or (Loss)</b>		<b>504,982</b>				<b>1,258,070</b>		
Adjustment for ARPA/Indirect Funding *						<b>(746,424)</b>		
Adjustment for ARPA/Lost Revenue Funding *						<b>(268,775)</b>		
						<b>242,871</b>		

### College Monthly Calendar:

July 2023							Next Month »
« Previous Month	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
							1
2	3	4 Independence Day (Offices Closed)	5 Classes Begin	6 (m) 8:30 AM ARK Minerals	7	8	
9	10	11 Census Day Last Day to Audit a Class	12	13 (s) 9:00 AM NACE Test	14	15 (s) 8:00 AM ACT Testing	
16	17	18	19	20	21	22	
23	24	25	26	27 (m) 8:00 AM Year 1 Novice (m) 8:00 AM Year 1 Novice (s) 9:00 AM NACE Test ARNEC Classes End Last Day to Withdraw with a "W"	28	29	
30	31 (p) 6:00 PM Surgical Technology Pinning						

**Event Codes:**

- (k) - Catering
- (c) - Class - Off Schedule
- (f) - Foundation
- (h) - Hidden
- (m) - Meeting
- (p) - Public
- (s) - Student Activities