

**President's Report  
to the Board of Trustees  
October 1, 2023**

*This report is intended to provide members of the Ozarka College Board of Trustees with information regarding Ozarka College activities and accomplishments.*

**Upcoming Events of Interest**

- October 3                      Scholarship Reception
- October 4                      American Red Cross Blood Drive
- October 5                      ACT Bootcamp
- October 7                      Friends of the Paul Weaver Library Book Sale
- October 7                      Mountain View Fall Concert
- October 10                     4-H Awards Banquet
- October 17                     2024 Eclipse Working Group
- October 21                     Lincoln Day Dinner
- October 26                     College Planning Day
- October 28                     ACT Testing

**Previous Events of Interest**

- September 9                 ACT Testing
- September 12                Spring River Area Eclipse Working Group
- September 21                Ozarka Foundation Golf Tournament
- September 25                Board of Trustees Regular Meeting
- September 26                Melbourne Chamber of Commerce Meeting
- September 30                Casino Night

**College Governance**

- We have an accepted offer on the Tech Center property in Mountain View and are ready to go into escrow.

**Academics**

*Chris Lorch, Provost:*

- Met with National Park College on apprenticeships
- Met with Office of Skills Development on apprenticeships
- Met with Excel Boats plant manager and HR
- Met with representatives from Arkansas Economic Development
- Met with Mike Arnold from Precise Heating and Air concerning apprenticeships

**Student Services/Enrollment Information**

*Zeda Wilkerson, Vice President of Student Services:*

- Participated in Curriculum Committee meeting – September 1
- Each campus held a Welcome Back event for students – September 20
- Assisted with the Foundation Golf Tournament – September 21

- Attended the CAO/CSAO meeting in Little Rock – September 22
- Chris Mosley and I held an SGA meeting with two new officers – September 26
- Held Compliance Review Committee meeting – September 27
- Completed the Annual Security and Annual Fire Safety Report and sent out campus notification – September 27
- Met with Melbourne High School administrators regarding career coach grant
- Reviewed the draft of the Perkins Desk Review
- Entered all required learners into the Safe Colleges Portal and sent out campus notification
- Continuing to review accommodation requests and contacting instructors to put accommodations in place for students
- Chris Mosley and myself conducted health and wellness checks in student housing
- Sent out Substance Abuse Survey to student body

*Dylan Herekamp, Registrar:*

- Completed drops for non-attendance following census day
- Evaluated recently received Fall transcripts
- Sent yearly FERPA email to students, in addition to other yearly emails
- Kelly is preparing for midterm exams by working with instructors to ensure space in the testing center
- Certified tuition and fee amounts to the VA for those students who are receiving Chapter 33 VA benefits
- Attended the Career Coach Annual Conference – September 7-8

*Chris Mosley, Director of Admissions:*

- Attended Articulation Workshops in West Memphis, Arkadelphia, Fayetteville, and Conway with over 250 high school counselors and career coaches present
- With the kickoff to the college fair season, the admissions office has attended multiple high school and college fairs
- The Admissions office assisted with the Welcome Back Event
- The Admissions office has attended multiple area high school football games representing Ozarka College
- Attended the WIN program event at ICC High School
- Conducted high school visits

*Tania Wallace, Director of Financial Aid:*

- Processed first Fall 2023-2024 Pell Disbursement of \$1,204,353.00
- Processed first Fall 2023-2024 Federal Loan Disbursement of \$152,940.00
- Processed first Fall 2023-2024 Private Loan Disbursement of \$2250.00
- Received notification of Fall 2023 AR Future Disbursement of \$206,951.00
- Monitored, received, processed, and requested further documentation needed to complete FAFSA Verifications, Student Loans, ADHE Grants and Scholarships, SAP Appeals, Special Consideration Applications, Work Study Applications, etc.
- Participated in the monthly Financial Aid Roundtable meeting
- Participated in the four 2024-2025 FAFSA Simplification webinars

- Continue to review, prepare and process Fall loan requests and requested further information from students whose loan requests were not complete
- Sent out the final email notification for students who need to complete loan exit counseling
- After reaching out to students for further documentation, processed over 82 V1, V4, and V5 verifications
- Continuing to reach out to students that have not completed their 2023-2024 FAFSA

*Amanda Engelhardt, Director of Career Pathways:*

- Students have submitted requests for tuition assistance, NCLEX vouchers, Transportation Assistance and EdPays
  - 2 students eligible and in need of tuition assistance
  - 11 have requested NCLEX Vouchers
  - 44 students received transportation checks
- Thus far, CPI has enrolled a total of 111 students (We had 88 at this time last year)
- Participated in the Welcome Back events (Amanda and Lindsey)
- Participated in the planning of the Fall Festival at Ash Flat

*Kendra Smith, Perkins Program Director:*

- Attended Perkins Fall Conference at Winrock
- Completed and submitted annual Desk Review documentation for review by ADHE Perkins
- Viewed Perkins 30/30 virtual meeting
- Presented Onetonline.org workshop to students in Mountain View
- Contacted Career Planning Needs Assessment respondents (Kendra and Tiffney)
- Fall Festival planning meetings in Ash Flat with James Spurlock and Caroline Smith (Kendra and Tiffney)
- Assisted with Welcome Back Events in Ash Flat and Mountain View (Kendra and Tiffney)
- Allied Health programs presentation at ICC (Tiffney)

*Sharon Wilson, Director of TRIO:*

- Received 2023-2024 budget approval from Department of Education
- Cultural Trip: Wolf House and Fish Hatchery Tours – Norfolk, AR
- Attended UCA Transfer Central Program about:
  - 2+2 agreements
  - Credit optimization
  - Transfer scholarships
- Assisted with Welcome Back Events at all campuses
- Continuing to enroll students in TRIO program

## **Finance and Administration**

*Tina Wheelis, Executive Vice President of Finance and Administration:*

- Several ADHE and DF&A reports were completed and submitted during the month

- Over \$1,293,000 in Federal Pell Funds was disbursed this month. Several other financial aid disbursements are scheduled in the next couple of weeks

### **Ash Flat**

*James Spurlock, Assistant VP of Campus Operations:*

- WIOA Representative on Campus – September 6, 13, 20, 27
- TRIO Representative on Campus – September 6, 13, 20, 27
- Career Pathways Representative on Campus – September 6, 13, 20, 27
- 2024 Eclipse Working Group – September 12
- Law Enforcement CE Class – September 14
- Sharp County Hometown Health Coalition – September 19
- AR Rehab Services Representative on Campus – September 19
- Welcome Back Student Event – September 20
- Adult Education Department Open House – September 21, 28
- Fall Festival Planning Meeting – September 27
- Spring Course Schedule Meeting – September 29

### **Mountain View**

*Kim Lovelace, Campus Director of Mountain View:*

- Met with Cody Moore, new Stone County WIOA rep – September 5
- Foundation Fall Concert meeting – September 7
- Student Workshop “A Handy Guide to a Handy Guide” by Kendra Smith – September 13
- Spring schedule planning meeting – September 15
- Student photography contest submissions – September 18
- Welcome Back lunch for students – September 20
- Arkansas Craft School board meeting – September 21
- Arkansas Craft School Membership Appreciation event – September 23
- Rural Special HS visit with Chris Mosley – September 25
- Institutional Professional Development committee meeting at Melbourne – September 27
- Timbo HS visit with Chris Mosley – September 28
- Mountain View HS football game with Chris Mosley – September 29

### **Advancement, Marketing, & Legislative Affairs**

*Dr. Josh Wilson, Vice President of Advancement:*

#### **Advancement & Legislative Affairs Activities**

- Coordinated with nursing instructors at each campus and the Melbourne lead culinary to have students apply for several available scholarships
- Awarded remaining scholarships and notified students
- Hosted Golf Tournament on Thursday, September 21, 2023 at Cooper’s Hawk with 30 teams in attendance and a net profit of approximately \$17,000 from sponsors, the tee blaster & putting green events, mulligans and the 50/50 raffle for the Danny Graham Scholarship

- Hosted the second annual Casino Night with over 100 attendees on September 30, 2023. Lots of gaming, food and fun with over \$2,000 in cash prizes awarded at the end of the evening. This event netted over \$12,500
- Held committee meetings for Golf Tournament, Casino Night, Fall Concert and Scholarship Reception
- Connected with area state representatives and senators to discuss College activities
- Attended Workforce Presentation and Joint Committee on Education in advance of the special session
- Grant Administration: SEDAP grant ramping up activities in preparation for January RN cohort. WORC grant is wrapping up final expenditures in preparation for end of grant and close out
- Announced the opening of two new endowment efforts at Fall in-service: the Ronny Rush Memorial Scholarship and the Danny Graham Memorial Scholarship

### **Public Relations & Marketing Activities**

- Submitted PR's regarding: Foundation Golf Big Hit, Academic All-Star, Booksale, Maintenance Retirement, Fall Concert & Dinner, new hires, Freedom Ford Golf Sponsorship, First Community Bank Golf Sponsorship, FAA Inspection, Wayburn Watson Endowment, GED Class Offerings, and Valerie West Memorial Scholarship
- Selected as ACC Chair of Marketing Committee for 2024 and Communications Director for Melbourne Chamber, submitted proposal for photography on the flyer for NCMPR
- Photography – Updated directory photos, new hires, retirement, Welding Technology, Aviation, Culinary, Nursing, Automotive & Diesel, Ash Flat nursing badges, Foundation Golf Tournament, Welcome Back Event, Coordinated high school events, Salem Bank Scholarship recipient, directory updates
- Purchased fall promotional items, videography software, billboard renewals, Best of Best ad/ ICC football ad/Hometown Heroes ad with Cherry Road, Rebel Booster Club sponsorship, Annual Billing with Stone County Leader, Ozark Gateway Membership, NCMPR District Conference and lodging, coordinated order of viewbooks

### **Information Systems and Institutional Research**

*Scott Pinkston, VP and Chief Information Officer:*

- Submitted Preliminary Fall enrollment report to ADHE
- Submitted scheduled student data to the National Student Clearinghouse
- Assisted with first Pell and Loan financial aid disbursements
- Replaced buried fiber optic cable between housing unit 3 and units 4 & 5
- Began implementation of Multi-Factor Authentication for staff computers

### **Staff Council**

*Dylan Herekamp, Staff Council President:*

- Fall general meeting is scheduled for October 13

## **Travel/College Representation**

*Dr. Richard Dawe, President:*

- Golf Tournament at Cooper's Hawk – Melbourne, AR – September 21
- Casino Night at Cooper's Pointe – Cherokee Village, AR – September 30

*Chris Lorch, Provost:*

- Golf Tournament at Cooper's Hawk – Melbourne, AR – September 21
- ADHE CAO/CSAO Meeting – Little Rock, AR – September 22

*Tina Wheelis, Executive Vice President of Finance and Administration:*

- No travel

*Dr. Josh Wilson, Vice President of Advancement:*

- Education Joint Committee Meeting – Little Rock, AR – September 5
- Fall Concert Planning (A. Killian, J. Wilson) – Mountain View, AR – September 7
- Fall Event Planning (K. Norris) – Mountain View, AR – September 5
- ACC Board Meeting (K. Norris) – Little Rock, AR – September 28
- Casino Night Preparations (A. Killian, J. Wilson) – Cherokee Village, AR – September 29

*James Spurlock, Assistant Vice President of Campus Operations:*

- Quad City Rotary Club – Highland, AR – September 11
- SRACC Board Meeting – Hardy, AR – September 12
- Mammoth Spring Chamber of Commerce (MSCC) – Mammoth Spring, AR – September 14
- MSCC Ribbon Cutting-Main Street Groomers – Mammoth Spring, AR – September 14
- CCHS, SHS, VHS Teacher Education Visit – Cave City/Salem/Viola, AR – September 15
- SRACC Ribbon Cutting-Patio Lino – Ash Flat, AR – September 21
- Highland High School College Fair – Highland, AR – September 28

## **Kudos**

- Great job to Advancement/Development for coordinating and executing all the fall Foundation events!

## **Tentative Discussion Items for Next Board of Trustees Meeting:**

- Mountain View Tech Center progress update

## **Tentative Action Items for Next Board of Trustees Meeting:**

- End-of-Month and Year-to-Date Financial Reports

## **Dr. Dawe's Comments:**

- Very proud of the Advancement team with our fall events. Achieved excellent results in these very successful events!



Ozarka College									
Restricted Funds									
July 1, 2023 through September 30, 2023									
	Approved	Adjustments to	Revised	Actual	Actual	Actual	Budgeted	Balance to Collect or	Budgeted
	2023 - 2024 Budget	2023 - 2024 Budget	2023 - 2024 Budget	Month to Date	Year to Date	Revenue/Expense	Balance to Expense	Balance to Collect or	Budgeted
	2023 - 2024 Budget	2023 - 2024 Budget	2023 - 2024 Budget	Revenue/Expense	Revenue/Expense	Revenue/Expense	Balance to Expense	Balance to Collect or	Budgeted
<b>Student Aid Revenues</b>									
AR Challenge Awards	150,000		150,000					150,000	
AR Concurrent Challenge	60,000		60,000					60,000	
AR Workforce Challenge	25,000		25,000		800			24,200	
AR Future Grant	1,000,000		1,000,000	206,951	206,951			793,049	
Federal Work Study	44,800		44,800					44,800	
PELL Grant	2,750,000		2,750,000	1,204,353	1,293,445			1,456,555	
FSEOG Awards	40,000		40,000					40,000	
Student Loans - Federal	1,000,000		1,000,000	152,940	159,828			840,172	
Student Loans - Private	25,000		25,000	2,250	2,250			22,750	
Miscellaneous Scholarships		A	50,000	19,000	19,000			31,000	
<b>Student Aid Revenues</b>	<b>5,094,800</b>	<b>50,000</b>	<b>5,144,800</b>	<b>1,585,494</b>	<b>1,682,274</b>			<b>3,462,526</b>	
<b>Federal Grant Revenues</b>									
Career Pathways Initiative	270,000		270,000					270,000	
Carl Perkins	116,400		116,400					116,400	
Direct & Equitable Grant	45,800		45,800					45,800	
SEDAP Grant	130,000		130,000		50,769			79,231	
SSARP Grant	169,000		169,000					169,000	
TRIO Grant	331,500		331,500	49,350	66,693			264,807	
WORC Grant	50,000		50,000	31,611	43,035			6,965	
<b>Federal Grant Revenues</b>	<b>1,112,700</b>	<b>-</b>	<b>1,112,700</b>	<b>80,961</b>	<b>160,497</b>			<b>952,203</b>	
<b>State Grant Revenues</b>									
Adult Basic Education Grant	129,700		129,700	1,664	1,664			128,036	
Career Coach	142,000		142,000	3,696	5,544			136,456	
Education & Training Grant	23,000		23,000					23,000	
Future Fit Grant		A	80,000					80,000	
General/Adult Education Grant	85,600		85,600					85,600	
Career Tech Grant	210,000		210,000					210,000	
<b>State Grant Expenditures</b>	<b>590,300</b>	<b>80,000</b>	<b>670,300</b>	<b>5,360</b>	<b>7,208</b>			<b>663,092</b>	
<b>Total Restricted Revenues</b>	<b>6,797,800</b>	<b>130,000</b>	<b>6,927,800</b>	<b>1,671,815</b>	<b>1,849,979</b>			<b>5,077,821</b>	

Ozarka College Restricted Funds July 1, 2023 through September 30, 2023		Approved		Adjustments to		Revised		Actual		Actual		Budgeted	
		2023 - 2024 Budget		2023 - 2024 Budget		2023 - 2024 Budget		Month to Date		Year to Date		Balance to Collect or	
		2023 - 2024 Budget	Revenue	Expense	Revenue	Expense	Revenue	Expense	Balance to Collect	Balance to Expense			
<b>Student Aid Expenditures</b>													
AR Challenge Awards	150,000			150,000								150,000	
Arkansas Concurrent Challenge	60,000			60,000								60,000	
AR Workforce Challenge	25,000			25,000				800				24,200	
AR Future Grant	1,000,000			1,000,000				206,951				793,049	
Federal Work Study	44,800			44,800				1,664				43,136	
PELL Grant	2,750,000			2,750,000				1,204,353				1,456,555	
FSEOG Awards	40,000			40,000								40,000	
Student Loans - Federal	1,000,000			1,000,000				152,940				840,172	
Student Loans - Private	25,000			25,000				2,250				22,750	
Miscellaneous Scholarships			A	50,000				19,000				31,000	
<b>Student Aid Expenditures</b>	<b>5,094,800</b>		<b>50,000</b>	<b>5,144,800</b>				<b>1,587,158</b>				<b>3,460,862</b>	
<b>Federal Grant Expenditures</b>													
Career Pathways Initiative	270,000			270,000				35,815				188,245	
Carl Perkins	116,400			116,400				7,212				93,600	
Direct & Equitable Grant	45,800			45,800				3,721				38,456	
SEDAP Grant	130,000			130,000				5,493				83,712	
SSARP Grant	169,000			169,000								118,231	
TRIO Grant	331,500			331,500				22,067				242,739	
WDFRC Grant	50,000			50,000				9,782				6,965	
<b>Federal Grant Expenditures</b>	<b>1,112,700</b>		<b>-</b>	<b>1,112,700</b>				<b>84,090</b>				<b>771,948</b>	
<b>State Grant Expenditures</b>													
Adult Basic Education Grant	129,700			129,700				9,455				105,129	
Career Coach	142,000			142,000				5,169				129,439	
Education & Training Grant	23,000			23,000				364				19,655	
Future Fit Grant			A	80,000				4,536				70,920	
General Adult Education Grant	85,600			85,600				6,556				65,485	
Special Projects				-								-	
Career Tech Grant	210,000			210,000				49,012				146,630	
<b>State Grant Expenditures</b>	<b>590,300</b>		<b>80,000</b>	<b>670,300</b>				<b>75,092</b>				<b>537,258</b>	
<b>Total Restricted Expenditures</b>	<b>6,797,800</b>		<b>130,000</b>	<b>6,927,800</b>				<b>1,746,340</b>				<b>4,770,068</b>	
A = Grant Awarded after budget was prepared													
B = Grant Awarded after start of fiscal year													
C = Grant Award adjusted after budget was prepared													

Ozarka College		2023 - 2024 Fiscal Year		2022 - 2023 Fiscal Year		
Unrestricted Current Funds - Fiscal Comparison						
July 1, 2023 through September 30, 2023						
	2023 - 2024 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 09/30/23	2022 - 2023 Budget	Year to Date Revenue/Expense	Percentage of Budget Realized as of 09/30/22
<b>Revenues:</b>						
Tuition & Related Fees	2,298,695	839,259	36.51%	2,431,790	892,148	36.69%
Program & Course Related Fees	939,220	354,257	37.72%	866,085	151,170	17.45%
Testing Services	192,605	17,877	9.28%	88,695	21,457	24.19%
Sales Tax Proceeds	655,800	42,057	6.41%	614,580	112,472	18.30%
Interest Income	11,170	17,065	152.77%	4,395	733	16.68%
Other Income	81,650	39,975	48.96%	90,970	23,238	25.54%
General Revenue	3,411,990	900,348	26.39%	3,336,265	942,478	28.25%
Workforce 2000 Funding	1,271,840	317,960	25.00%	1,271,840	317,960	25.00%
Tech Center Revenue	210,130	0	0.00%	124,300		0.00%
Auxiliary Income - Culinary Café	5,000	1,581	31.62%	5,940	239	4.02%
Auxiliary Income - Student Housing	60,000	16,300	27.17%	52,800	6,785	12.85%
OCF Gift for Ash Flat Tech Center	10,000	0	0.00%	16,350		0.00%
OCF Gift for Mtn View Tech Center	20,000	0	0.00%	25,000		0.00%
<b>Total Unrestricted Revenues</b>	<b>9,168,100</b>	<b>2,546,679</b>	<b>27.78%</b>	<b>8,929,010</b>	<b>2,468,680</b>	<b>27.65%</b>
<b>Expenses:</b>						
Regular Salaries	4,827,590	1,003,973	20.80%	4,689,780	952,410	20.40%
Extra Help Salaries	78,800	12,128	15.39%	105,200	21,897	20.81%
Fringe Benefits	1,645,340	333,653	20.28%	1,648,630	327,148	19.84%
Supplies & Services	1,635,140	479,877	29.35%	1,538,980	415,980	27.03%
Travel	77,390	12,730	16.45%	76,990	12,696	16.49%
Utilities	493,140	156,498	31.73%	471,280	145,782	30.93%
Capital Outlay	27,000	17,867	66.17%	31,250	6,109	19.55%
Bond Payments	352,800	0	0.00%	356,000		0.00%
Loan Payments	30,900	7,717	0.00%	30,900	963	0.00%
<b>Total Unrestricted Expenditures</b>	<b>9,168,100</b>	<b>2,024,443</b>	<b>22.08%</b>	<b>8,929,010</b>	<b>1,882,985</b>	<b>21.05%</b>
<b>Net Income or (Loss)</b>		<b>522,236</b>			<b>585,695</b>	

# College Monthly Calendar:

« Previous Month	October 2023							Next Month »
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
1	2	3 (p) 6:00 PM Scholarship Reception (p) 6:00 PM Scholarship Reception (p) 6:00 PM Scholarship Reception	4 (p) 11:00 AM American Red Cross Blood Drive	5 (s) 9:00 AM ACT Bootcamp (m) 4:00 PM Advanced Use of Force	6	7 (p) 8:00 AM Friends of the Paul Weaver Library Book Sale (f) 5:30 PM Mtn View Fall Concert		
8	9 (m) 9:00 AM Jailer Certification Course	10 (m) 9:00 AM Jailer Certification Course (p) 6:00 PM 4-H Awards Banquet (p) 6:00 PM 4-H Awards Banquet	11 (m) 9:00 AM Jailer Certification Course	12 (m) 8:00 AM Servsafe with U of A (m) 9:00 AM Jailer Certification Course	13 (m) 8:00 AM Servsafe with U of A (m) 9:00 AM Jailer Certification Course Mid-term Advisory Grades Due CNA (10 week) Last Withdrawal Day	14		
15	16	17 (p) 3:30 PM 2024 Eclipse Working Group	18	19	20	21 (p) 5:30 PM Lincoln Day Dinner (p) 5:30 PM Lincoln Day Dinner (p) 5:30 PM Lincoln Day Dinner		
22	23	24 (s) 8:00 AM College Planning Day (s) 8:00 AM College Planning Day	25	26 (m) 8:30 AM PLC Academy: Laying the Foundation (m) 8:30 AM PLC Academy: Laying the Foundation	27 (m) 8:30 AM PLC Academy: Laying the Foundation (m) 8:30 AM PLC Academy: Laying the Foundation	28 (s) 8:00 AM ACT Testing (s) 8:00 AM ACT Testing		
29	30 Spring Registration Open	31						

**Event Codes:**

- (k) - Catering
- (c) - Class - Off Schedule
- (f) - Foundation
- (h) - Hidden
- (m) - Meeting
- (p) - Public
- (s) - Student Activities