

## Academic Affairs Committee Meeting

April 23, 2019

2:00 p.m.

President's Conference Room

Present: Tim Gammill, Fred Holzhauser, Robert Wright, Mike Watson, Dr. Richard Dawe, Dr. Keith McClanahan, and Candace Killian

The meeting was called to order at 10:00 a.m. by Trustee Gammill.

Trustee Watson made a motion to approve the minutes from the last meeting. Trustee Holzhauser seconded the motion.

Dr. McClanahan gave a summary of the agenda before explaining each item individually.

### 1. Informational Items:

- a. ADHE Letter of Notification (LON) Curriculum Revisions
  - i. Deletion of the CP in Small Unmanned Aircraft Systems (SUAS) – Dr. McClanahan explained that the FAA awarded our approval in error so we need to delete this CP.
  - ii. Dr. McClanahan informed the Committee that Aviation needs to teach the Private Pilot course work in one semester under our AAS degree. This had been taught over a two-semester format. We created a new course combining the two original Private Pilot Practica and will teach that in the first semester. This also required us to rename other Practica to establish an optimum training flow. We also found that we needed more time in the Commercial part of the AAS degree so we split a 5-credit hour course originally taught in the last semester of the program into a 3-credit hour course taught in the fall of Year 2 and a 2-credit hour course taught in the spring of Year 2.
  - iii. Dr. McClanahan explained to the Committee that Agriculture needed to add courses and create Advisor Approved Electives to fit into several BS-Ag tracks at ASU under our existing MOU. We are adding Agriculture Mechanics and Welding Technologies in Agriculture and also adding 1-credit hour labs to our Plant Science, Animal Science, and Soils courses. We also deleted the Business Statistics class to allow room for the three new lab courses. These changes will allow our graduates to select one of three BS-Ag tracks (Ag Business, Animal Production, and Ag Education) at ASU and will also allow us to obtain MOU with ATU for their BS Agriculture degree.
- b. AAS in Surgical Technology – Dr. McClanahan informed the Committee that we are actively seeking a Program Director to start this program at the Mountain View campus this coming fall. However, our most likely candidate for this has not committed and she may be unable to arrive until late August to mid-September due to her commitments in California. Dr. McClanahan explained that he believed that this would necessitate delaying the start of the program until the spring semester 2020. This delay would allow time for the program director to setup clinical schedules, create all the syllabi and other course materials for the

program and a myriad of other requirements during the fall semester so that the program gets off to the best start possible.

- c. International Student Update – Dr. McClanahan informed the Committee that ASU has approached Ozarka College about providing Aviation training to a small cohort of Japanese students. These are high achieving students with the financing and the motivation to move through the Aviation program in a timely manner. ASU would house them and transport them to campus for their aviation classes and training.
- d. Technical Center Update – Dr. McClanahan gave a Technical Center update to the Committee. He informed the Committee that Ozarka College was approached by the Arkansas Department of Career Education this past January about becoming a Technical Center. He stated that we are currently working with Northcentral Arkansas Education Cooperative (Co-Op) to provide welding classes to several of our high school students. We established this very quickly last fall starting with 29 students including some adult students. This spring the classes have grown to 40 students. The participating high schools are Melbourne, Salem, and Mountain View. We hope to expand that to Calico Rock, ICC, Viola, and Highland this next fall.

The Department of Career Education wants us to start classes in the fall on our own campus so we are in the process of renovating a portion of the Administration Building to create a Welding Lab. We are in the process of submitting the required paperwork for the Tech Center that is due to Career Ed by October 2019. If approved, funding of the Tech Center would begin in the fall 2020 semester.

Dr. McClanahan also informed the Committee that the Co-Op wants to add CNA this fall to the offerings we currently have with them in welding. This would provide salary support for the CNA program next year.

With no further discussion from the committee, Trustee Watson made a motion to adjourn. Trustee Houlzhauer seconded the motion. The meeting was adjourned at 3:06 p.m.