

**Board of Trustees  
Academic Affairs Committee  
Monday, December 16, 2013**

The Academic Affairs Committee met on Monday, December 16, 2013 on the Ozarka College campus in Melbourne. Those present were Trustees Bob Evins, Jack Yancey, Paul Weaver and Trustee Darla York by teleconference, also in attendance: Dr. Richard Dawe, Dr. Dennis Rittle, and Karen Overturf.

The meeting was called to order at 1:00 p.m.

Dr. Rittle distributed the agenda and handouts outlining the Academic Initiatives for 2013/2014.

1. Approved minutes of June 5, 2013 meeting.
2. Discussion/Action Items: Dr. Rittle provided a PowerPoint presentation as he discussed the following courses and degree modifications and explained the need for these changes.
  - a. Quantitative Literacy
    - A math course which will satisfy the math requirements for Non-Science, Technology, Engineering, and Math (STEM) fields of study. This university driven Math course is equivalent to College Algebra but designed for programs that have a different focus than College Algebra.
    - During the fall semester the state funded training by Dr. Dave Sobecki for our faculty on Quantitative Literacy.
  - b. Degree Modification: Associate of Applied Science in Culinary Arts
    - Hospitality Electives- we are looking to add additional coursework and retool other courses. These changes will make for a more rounded program, increase transferability, and increase ability to obtain programmatic accreditation (e.g. American Culinary Federation).
  - c. Degree Modification: Associate of Science in Criminal Justice
    - We plan to add two courses and retool two other courses as requested by the program advisors and industry leaders.
    - These changes support seamless transferability between the 2-year degree and 4-year degree.
    - Trustee Yancey asked if there is a specific course on cultural differences/diversity. It was discussed that while there is not a specific course on diversity that most classes do involve discussion and learning in diversity.
  - d. Degree Modification: Technical Certificate in Licensed Practical Nursing
    - This affects only the Mammoth Spring LPN Program as it is unique in the fact that instead of starting in the fall it will be starting in the spring semester

requiring the courses to be modified due to the length of the semesters.  
Making these changes also helps to maximize the clinical space available.

- e. Certificate Revitalization: Certificate of Proficiency in Information Science Technology
  - This program of study will enable students to augment their education or complete a stand-alone program of study to increase their technology skills.
  - A large number of high school students in our service area express an interest in this program.
  - The courses included in the program include web design, programming, information security, etc.
  
- f. Review and Approve Program Proposal: Associate of Science in Professional Pilot-Aviation
  - This degree will enable students to complete a transferable degree in entry-level aviation training to Henderson State University
  - There is a total of 61 credit hours required for the AS in Aviation with 43 credit hours in general studies and 18 credit hours in technical education. An example of the course flow for this program was shown and discussed.
  - Trustee Weaver asked about jobs in this field. It was discussed that this is a step process and that students will have the credentials to start bridging to pilot jobs. Students could obtain their commercial pilot's license at Henderson State University.
  - A steering committee is currently being organized consisting of aviation people across the state to make recommendations as to what is needed in this field of study.

The meeting was adjourned at 1:45 p.m.

Minutes respectfully submitted by:

Karen Overturf