

# Ozarka College

## PERMISSION TO RELEASE STUDENT RECORD INFORMATION

Form must be completed in person by student on one of  
Ozarka College's campuses  
Must show photograph identification.

I \_\_\_\_\_

**First Name**

**MI**

**Last Name**

hereby authorize Ozarka College to release the following education records and information

<input type="checkbox"/>	Student Academic Records	<input type="checkbox"/>	Academic Advising/ Instructor Records
<input type="checkbox"/>	Financial Aid Records	<input type="checkbox"/>	Bookstore Records
<input type="checkbox"/>	Business Office/Billing Records	<input type="checkbox"/>	Other

**To:** (Please indicate name, address, phone number and date of birth of person/agency to receive information)  
We must have all the contact information clearly printed to be able to verify the identity of the requestor.

**Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **DOB:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **DOB:** \_\_\_\_\_

**Please indicate the purpose for the records release by initialing below:**

\_\_\_\_\_ To assist with academic planning at Ozarka College

\_\_\_\_\_ To assist with financial planning at Ozarka College

\_\_\_\_\_ To assist with Federal programs (i.e. Career Pathways, Dept. of Human Services, etc.)

**I understand further that :**

(1) I have the right not to consent to the release of my education records.

(2) I have the right to receive a copy of such records upon request.

(3) **This consent shall remain in effect until revoked by me, in writing, and delivered to Ozarka College,**

but that any such revocation shall not affect the information released under my previous consent. If I wish to make any changes to my consent for release, I understand I will need to submit and file a new form.

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Student ID  
Number**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Ozarka College Witness Signature**

\_\_\_\_\_  
**Date**

\*For information regarding FERPA, please  
visit the Ozarka College catalog.