



Ozarka College

AFFIRMATIVE ACTION REPORT FORM (Act 1228 of 2001)

AGENCY NAME AND NUMBER: Ozarka College #0687

Ozarka College in Melbourne, Arkansas posted all position vacancies on the college website, as well as advertised in the local print media. Ozarka faculty and staff were notified of the openings by posting the positions at a central location at all four campuses.

Job announcements for full-time faculty and administrative positions were advertised in print media on a local, state, and regional level. Vacancies were listed in Professional and Higher Ed magazines/websites, as appropriate, by position to be filled. Openings were also posted to the college website and the Arkansas Association of Two Year Colleges website.

Job announcements for full-time classified positions were listed on the college website and the Arkansas Association of Two Year Colleges website. The positions were also advertised in the four locally printed media's.

Applications were reviewed by a committee and applicants were selected for the interview process based on required education and experience. Candidates were then interviewed by the committee and the candidate who best met the qualifications of the position was recommended to the President for employment.

The Ozarka College Affirmative Action policy is included in the school catalog and given to every new employee at time of hire.

DeEdra Steed, Director of Human Resources Date
Ozarka College in Melbourne, Arkansas 870-368-2002