

Applying for a Federal Direct Loan

To request a student loan, borrowers must complete the following steps:

- **Step 1:** Register for classes
- **Step 2:** Complete a FAFSA
- **Step 3:** Log in to myOzarka
- **Step 4:** Click on the Finance Tab
- **Step 5:** Choose "Request Student Loan"
- **Step 6:** Choose the loan amount by moving the slider to the right or left for the amount and click "Request loan." A confirmation email is sent after Financial Aid office receives the request.
- **Step 7:** Contact the financial aid office to discuss required loan counseling
- **Step 8:** Go to <u>www.studentloans.gov</u> and complete Entrance Counseling and an MPN (Master Promissory Note). All first-time student will have to complete this before we can process their loan request.

If you need assistance please email the financial aid office <u>finaid@ozarka.edu</u> or contact us by phone (870) 368-2009.

ATTENTION:

All steps <u>MUST</u> be completed before the financial aid department will review and process your loan request.